SOFTPRO SELECT

September 2025

RELEASE NOTES

Testing Release Date: September 5, 2025
Production Release Date: September 15, 2025

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ALL STATES/SITES

DOCUMENTS

Escrow

Additional Buyer

New/Mod	Requested By	Incident No.	TFS No.
New Request	FNF Compliance		878959

New document; please render to view.

Affected item(s):
SSCORPD6019.doc - Additional Buyer

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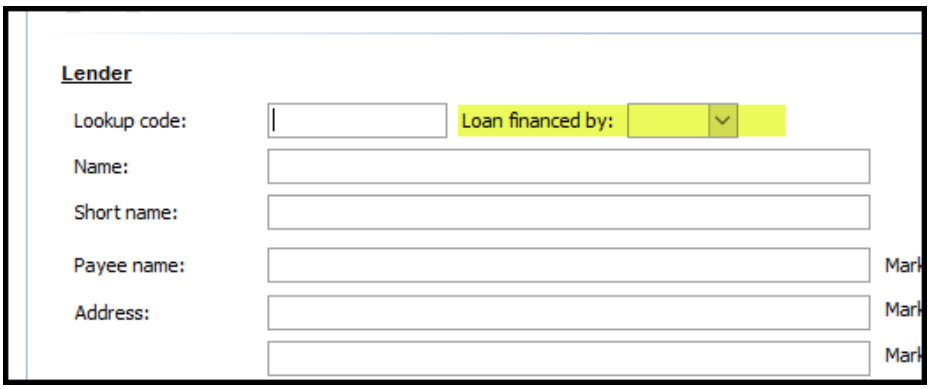
Open Order Sheets

New/Mod	Requested By	Incident No.	TFS No.
Change Request	PAC NW IT		878418

The Lender contact section was updated to pull in the 'Loan financed by:' designated party information without the need of adding a Lookup code for the Lender contact.



Affected item(s):
SSCORPD0432.doc - Open Order Sheet (Order Summary) with Notes
SSCORPD0433.doc - Open Order Sheet (Order Summary)
SSCORPD1362.doc - Open Order Sheet (Order Summary) with Notes - Ltr
SSCORPD1363.doc - Open Order Sheet (Order Summary) - Ltr
SSCORPD5782.doc - Open Order Sheet (Order Summary) with Notes - Ltr (Escrow Only)
AZD1272.doc - EPU Opening Summary
WA00000979.doc - Escrow Summary Report

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Privacy Statement

New/Mod	Requested By	Incident No.	TFS No.
Change Request	South Texas	INC250360276	878595

Corrected typo of "law endorsement" to "law enforcement".

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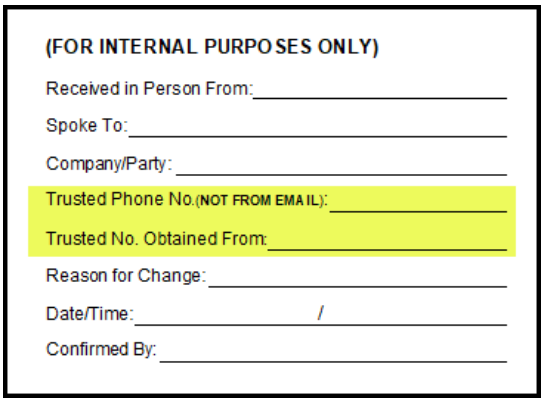
Wire Verification phone number update

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Barry Sender/Krista Christiansen		878539

Updated to add "Trusted" verbiage for Wire Verifications to remind users not to use phone numbers from emails.



(FOR INTERNAL PURPOSES ONLY)

Received in Person From: _____

Spoke To: _____

Company/Party: _____

Trusted Phone No.(NOT FROM EMAIL): _____

Trusted No. Obtained From: _____

Reason for Change: _____

Date/Time: _____ / _____

Confirmed By: _____

Affected item(s):
SSCORPD1895.doc - EI - Disbursement
SSCORPD5366.doc - EI - Disbursement (Legal)
AZD1364.doc - EI - Disbursement (esign)
SCA0000096.doc - Disbursement of Proceeds-Refunds
NMD1078.doc - Wire Transfer Authorization

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Lakehouse (v1.5.4.0)			
New/Mod	**Requested By**	**Incident No.**	**TFS No.**
Mod			

** ALL SITES (EXCEPT HW / NM)

This release includes:

- New method added to obtain an encryption key; Hawaii unable to use Azure Managed Identity
- Allow the configuration of the managed identities client id
- Allow the override of the header name for the subscription key.

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Smartview DocSave (v1.21.0.0)			
New/Mod	**Requested By**	**Incident No.**	**TFS No.**
Mod			

** ALL SITES (EXCEPT FL)

This release includes:

- In anticipation of a NY DFS requirement to be enforced later this year (November 1, 2025), a new hyperlinking API call has been added, **UPDATEDOCS**, to notify Smartview the document should be made publicly accessible.

  This additional call identifying the document link(s) triggers Smartview to move a copy of those documents to a separate storage solution and returns those links to Select as part of the **DOCUMNTLINK5** call with valid and working links.

  When in an Order using a RTF that allows hyperlinking to be added, selecting a Smartview document and clicking **OK**, a call is sent to Smartview identifying this document is linked and can be publicly accessible.

  If the call fails, an error is displayed citing, ***Unable to retrieve the public document link. Please contact your system administrator if this persists.***

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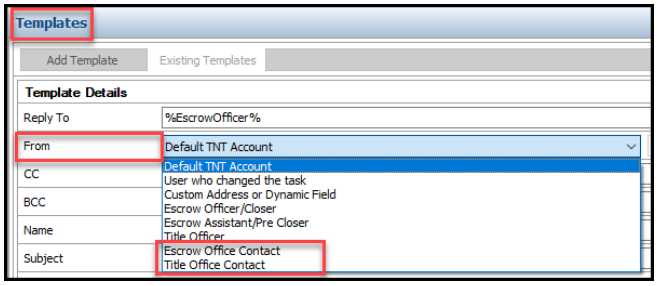
Task Notification Tool (v3.30.4.0)

New/Mod	Requested By	Incident No.	TFS No.
Mod			

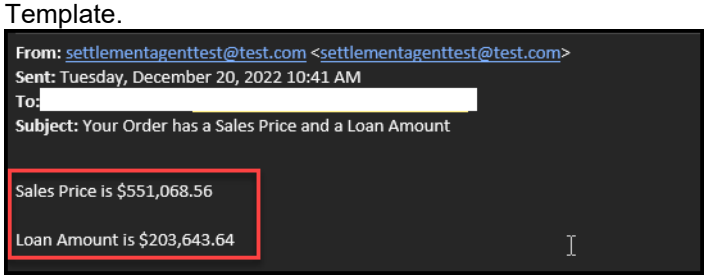
** ALL SITES (EXCEPT IL/ IN/ MI/ MN/ OH/ WI)

This release includes:

- Email – EWS OAuth option has been added to the Configuration in SPAdmin. The newly added option provides customers with another option when using Exchange Web Services (EWS).
- Added:
  - Two Dynamic Fields – **TitleOfficeContactEamil** (order.title.office.email) and **EscrowOfficeContactEmail** (order.escrow.office.email)
  - Templates Screen
    - two additional **From** options: **Escrow Office Contact** and **Title Office Contact**



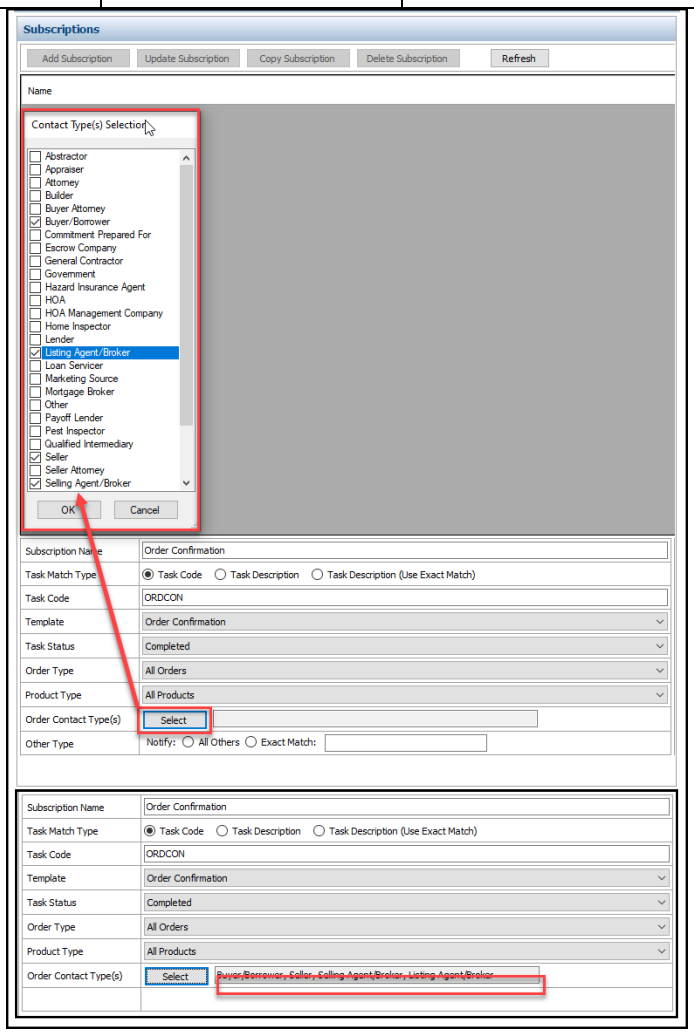
    - **Sales Price** and **Loan Amount** now appear in currency when used in Template.



  - Subscription Screen – ability to choose multiple **Order Contact Types** when creating a Subscription. The **Order Contact Type**(s) chosen are shown in the text field to the right of the Select button and one email is sent to each of the selected Types.

Task Notification Tool (v3.30.4.0)

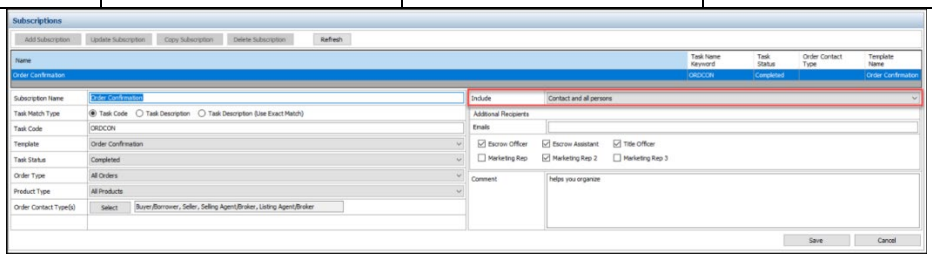
New/Mod	Requested By	Incident No.	TFS No.
Mod			



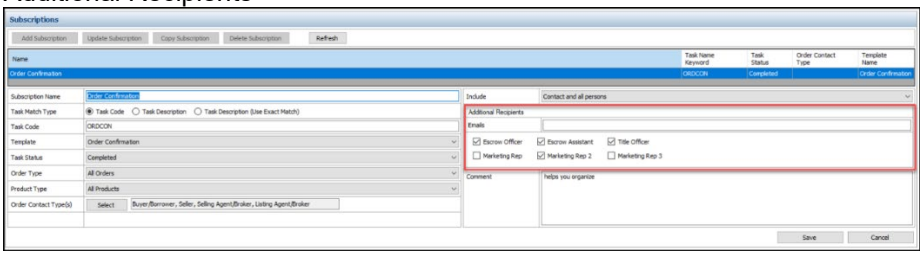
- Additional logging added to gain more knowledge around a “General failure” exception written to the Event Log.
- Added logging statements in the **GeneralEmailClass**.
- Additional logging added for getting token, creating email message, and adding attachments.
- A new error message writes to the Event Log when an issue occurs that causes the service to stop, and the service will attempt to continue until completion.
- New functionality when an email is sent using a subscription with multiple order contacts chosen a single email is sent to all order contacts on the subscription (versus a single email to each recipient). When a recipient responds to the email, the other parties do not receive the response.
- Previously the ‘AcquireTokenForClient’ api call asynchronously waiting for the task to complete and then return the results; changed to block the current thread until the result is available.
- Additional logging added and checked ‘null’ for Token and log the same.
- Emails now going out to,
    - Organization Contacts listed in Subscription

Task Notification Tool (v3.30.4.0)

New/Mod	Requested By	Incident No.	TFS No.
Mod			



- Additional Recipients



- Added save validation to subscription: When a user selects Marketing Rep, Marketing Rep 2, or Marketing Rep 3 in a Subscription, require that Contact also be chosen in the Order Contact Type(s) field within the Subscription.
- Database Manager added to support upgrades from v2.16.1.43+ to latest release.
- Should an error occur when sending an email, the email address for the contact chosen in the **From** drop-down in the Template will populate in the event viewer message.
- Updated the configuration settings save message to read: *TNT configuration changes will take effect when the Select services are restarted.* So as not to cause confusion about changes being instant.
- Save validation added to subscription: Will require valid email address format for **Additional Recipient** field.
- Updated **Order Contact Type** column in subscriptions to display list of selected Contacts.
- Updated the serialized Queue Location Setting to mirror that of the Logs (separate file name vs. file path) for consistency.
- Updated the Log File Path settings to establish a default value.
- Several configuration setting labels updated to clarify their use and changed the Email Service Type and Log Level settings to a drop-down.
- Embedded the SoftPro.Common.Encryption2.DLL to load from memory.
- Created a stored procedure to be used for deleting the TNT schema as part of the uninstall process.
- Hardened the validation rules around supported email address formats.
- Removed validation of email addresses from the email send workflow. This ensures that if any one email address for the batch of contacts in a subscription is invalid, the message will still send and those with valid email addresses will receive the message.
- Updated unit tests to use Moq to accommodate new Select interface.
- **Microsoft.Identity.Client DLL** version updated to match Select which is 4.66.1.

RESOLVED: Issue where an exception error received when selecting a contact type in subscriptions.
RESOLVED: Issue where an error received when the parameter “From” cannot be an empty string. Parameter name: from.
RESOLVED: Issue where a negative number displaying in the Order Contact field on subscriptions.
RESOLVED: Log files inaccessible through SPAdmin.
RESOLVED: Email templates containing a dynamic field for a contact’s reference # field not populating as expected.
RESOLVED: When incorrect EWSOAUH config settings were entered, logs appeared as if emails were sent successfully versus email send failure.
RESOLVED: Issue where subscriptions set for the Marketing Source and other contacts would only send the email to the Marking Source.

Task Notification Tool (v3.30.4.0)

New/Mod	Requested By	Incident No.	TFS No.
Mod			

RESOLVED: Max Task Status Time Lapse Configuration not working for all task status.
RESOLVED: When a subscription is set to send to Buyer contacts and the Contact Type is Organization and the subscription 'Include' detail is 'Contact and all persons', the People under the Buyer Organization contact who have email addresses not receiving a TNT email.
RESOLVED: Insert button for inline images not shown in an email template.
RESOLVED: Buyer or Seller Attorney in an email subscription preventing the Buyer or Seller Contact from receiving the email when all are part of the same subscription.
RESOLVED: When copying a subscription, the associated template is not retained.
RESOLVED: OAuth secret field became un-editable.
RESOLVED: Dynamic fields could not be inserted into an email template for customers using Windows Server 2022.
RESOLVED: Pressing the Tab key does not advance through the email template fields in sequential order.
RESOLVED: Established default values for Order Type, Product Type and include within subscriptions and solved a Select crash related to some of these fields.
RESOLVED: Insert button disabled for inserting an image into the email template.
RESOLVED: Error **Failed to add task changed event to the event queue for order [order number] because the queue is full (5000 events in TNT Queue) and/or the operation time out.** Increased limit to 20,000 events.

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REPORTS

Escrow Trial Balance - Compact			
New/Mod Change Request	**Requested By** JCAs Admin	**Incident No.**	**TFS No.** 877468
Updated TAC parameter to a dropdown and added an alternate version without the EMD column **Affected item(s):** SSCORP5609.rpt - Escrow Trial Balance - Compact			

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Funds Flow Summary			
New/Mod Change Request	**Requested By** NCS Atlanta Admin	**Incident No.**	**TFS No.** 875495
Updated to show office information and switched to Landscape to allow Check and FED numbers to expand in the column without wrapping **Affected item(s):** SSCORPD5863.spdoc - Funds Flow Summary			

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Premium Report			
New/Mod Change Request	**Requested By** NCS NY Ops	**Incident No.**	**TFS No.** 874895
Added parameter checkbox to include all Marketing Reps on the Marketing Source Contact(s) **Affected item(s):** SSCORPD3018.spdoc - Premium Report			

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Property Statement (CSS)			
New/Mod Fix	**Requested By** NCS / Training Team	**Incident No.**	**TFS No.** 876641
Fixed verbiage duplication at the end of the Statement when using any of the Fee Quote options **Affected item(s):** SSCORPD3010.spdoc - Property Statement (CSS)			

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ARKANSAS

DOCUMENTS

Escrow

Deed (Warranty - Married Person)			
New/Mod New Request	**Requested By** Liberty Title	**Incident No.**	**TFS No.** 878018
New document; please render to view. **Affected item(s):** ARD1024.doc - Deed (Warranty - Married Person)			

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ARIZONA

DOCUMENTS

Escrow

Demand - Lien for Spousal or Child Support			
New/Mod Change Request	**Requested By** LV EPUI	**Incident No.**	**TFS No.** 876843
New prompt to choose fax number. **Affected item(s):** SSCORPD5538.doc - Demand - Lien for Spousal or Child Support			

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Limited Title Report			
New/Mod Change Request	**Requested By** Mohave	**Incident No.** INC250330247	**TFS No.** 876868
Removed premium pop-up box. **Affected item(s):** AZD1120.doc - Limited Title Report			

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CALIFORNIA

DOCUMENTS

Escrow

Loan Information Sheet			
New/Mod Change Request	**Requested By** Commonweatlh	**Incident No.** INC250345650	**TFS No.** 878036
Added email lines for "Southwest" profiles. **Affected item(s):** SCA0002934.doc - Loan Information Sheet SCA0002934.doc - Loan Information Sheet (Multiple)			

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Recording and Policy Instructions (w/ Notes)			
New/Mod Change Request	**Requested By** NoCal	**Incident No.** INC250305184	**TFS No.** 876837
Updated to allow for the option to choose G111a. **Affected item(s):** SCA0001021.doc - Recording and Policy Instructions (w/ Notes)			

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Secure Email Notification			
New/Mod Change Request	**Requested By** CT SoCal	**Incident No.** INC250343080	**TFS No.** 877448
Added additional lines for emails/cells when there is more than one person signing. **Affected item(s):** SSCORPD5526.doc - Secure Email Notification			

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Senior Citizen Discount			
New/Mod New Request	**Requested By** FNF Compliance	**Incident No.** INC250328148	**TFS No.** 876841
New document; please render to view. **Affected item(s):** SCA0003278.doc - Senior Citizen Discount			

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Title

CLTA Preliminary Report Form 2023 (CA - SOCAL)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	FNT CA NCS		878688

For NCS operations only: Form revised to add the label for the Address to the Escrow Office and shift alignment to the right.

Issuing Policies of **Fidelity National Title Insurance Company**

Order No.: CW CA TEST

Title Officer.: Joseph D. Kirby
Email: joe.kirby@email.com
Phone No.: (888)111-1234
Fax No.: (888)111-4321

Escrow Officer: Sandy L. Moore
Email: sandy.moore@email.com
Address: 1001 Settlement Way, Suite 100
Anywhere, WA 99999
Phone No.: (111)222-3344

Affected item(s):
SCA0003004.doc - CLTA Preliminary Report Form 2023 (CA - SOCAL)

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MY SCREENS

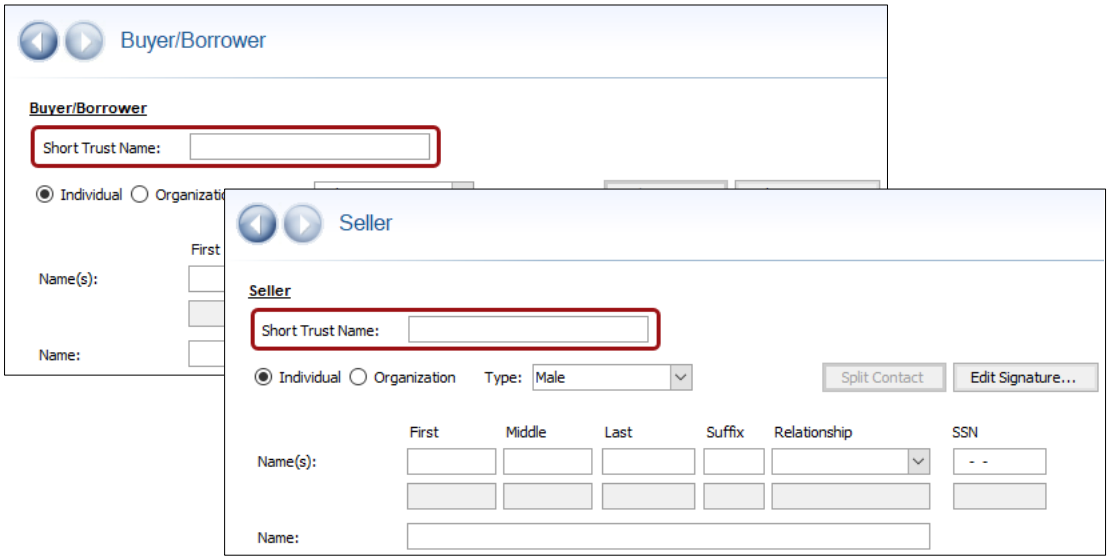
Buyer/Borrower & Seller Contact Screens

New/Mod	Requested By	Incident No.	TFS No.
Mod	Kim Dawson	INC250366326	

The **Buyer/Borrower** and **Seller** Contact screens have been updated to include the **Short Trust Name** field.

This change is visible when one of the following **My Screens** screen is selected:

- **SoCal EPRO Screens LT**
- **SoCal Escrow Screens LT**
- **SoCal Title Screens LT**



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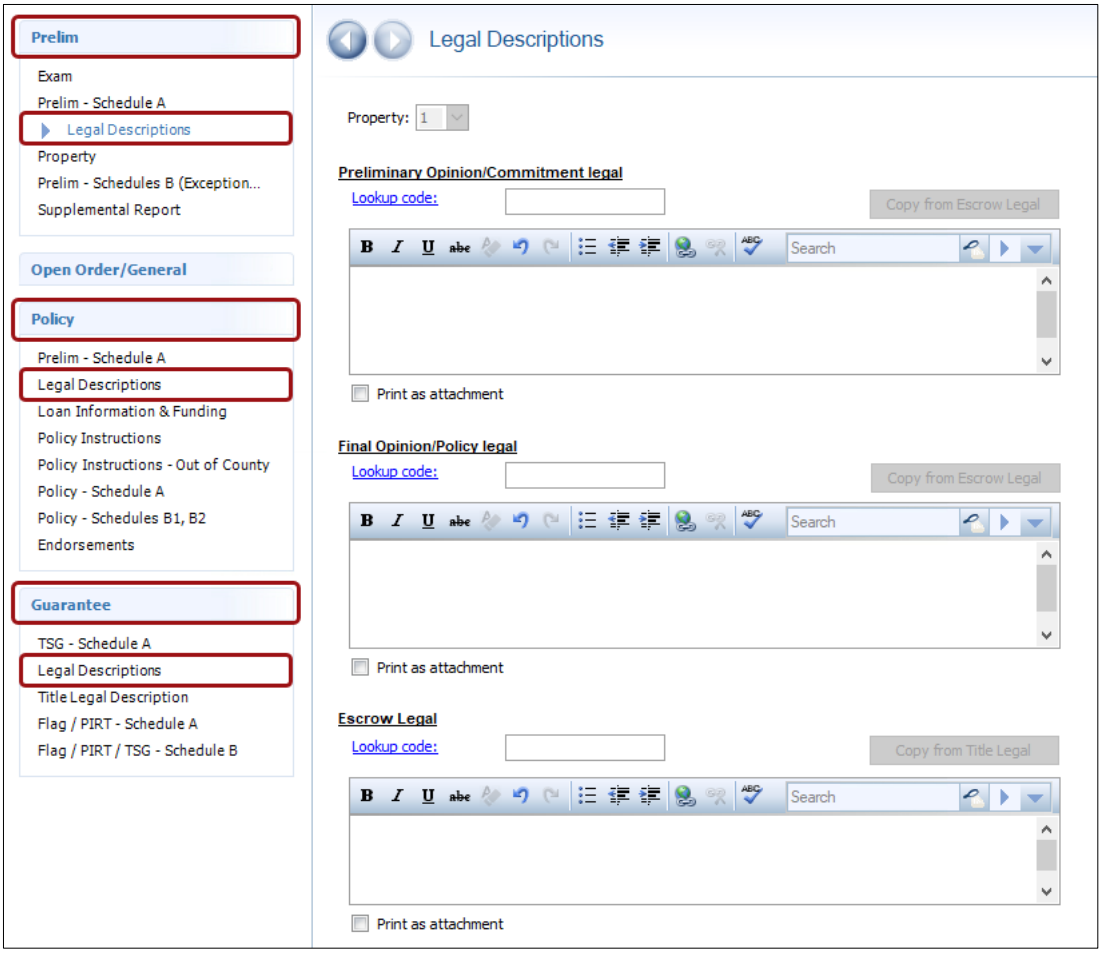
Legal Descriptions Screen

New/Mod	Requested By	Incident No.	TFS No.
Mod	Cristal Detura	INC250349534	

The **Legal Descriptions** screen has been added to the following screen groups:

- **Prelim**
- **Policy**
- **Guarantee**

This change is visible when the **My Screens > CA Title Production Screens** screen is selected.



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REPORTS

Closings by Post Date - FNT LA

New/Mod	Requested By	Incident No.	TFS No.
Change Request	FNT SoCal OAC		875237

Added logic to show "One Rate" totals

Affected item(s):
SSCORP5586.rpt - Closings by Post Date - FNT LA

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LLAS File Status

New/Mod	Requested By	Incident No.	TFS No.
New Request	Pac NW IT - FT Sac Admin		874554

New Report for FT Sacramento

Affected item(s):
SSCORP5627.rpt - LLAS File Status

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Opened/Closed Orders by Branch, Escrow Officer

New/Mod	Requested By	Incident No.	TFS No.
Change Request	FNT OC Admin / Corp Accnt.		874595

Updated Bill Code logic as follows:

- For all reports, NCF-1 added to Escrow Revenue for SoCal FNT, LT, TT profiles
- Added logic to report only, CPL will move to Escrow Revenue on Order Types EO and TE when running from 'P\CA\SOC\FNT CPF\OC' profile or descendant

Affected item(s):
SSCORP5242.rpt - Opened/Closed Orders by Branch, Escrow Officer

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Settlement Statements (HUD/CDF)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	TT SoCal Admin		875439

Updated as follows:

A. TT SoCal: Title/Escrow sections have been split where:

A1. CDF Settlement Type:

i. Title Charges Section: Pulls from sections B, C and H, going to either the T or the U contacts, and/or charges with a Source Type of Owners Policy, Loan Policy, or Endorsement.

ii. Escrow Charges: Pulls from sections B, C and H, going to either the A or the E contacts, and/or have a prefix of "Title –"

A2. HUD Settlement Type:

i. Title Charges Section: Pulls from the 1100 section, going to either the T or the U contacts, and/or have a Source Type of Owners Policy, Loan Policy, or Endorsement.

ii. Escrow Charges: All other charges from section 1100.

Affected item(s):
SSCORPD1823.rpt - Individual Settlement Statement, Legal
SSCORPD1824.rpt - Individual Settlement Statement, Letter
SSCORPD5460.rpt - Individual Settlement Statement, Legal (CDF)
SSCORPD5461.rpt - Individual Settlement Statement, Letter (CDF)
SSCORPD5454.spdoc - Settlement Statements

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COLORADO

DOCUMENTS

Escrow

RH Docs (6)			
New/Mod New Request	**Requested By** Heritage Title	**Incident No.** INC250334705	**TFS No.** 876849
New documents; please render to view. **Affected item(s):** COD1398.doc - RH - Recommended Practices - Soils COD1399.doc - RH - Title Insurance Acknowledgement COD1400.doc - RH - Soils Report Acknowledgment COD1401.doc - RH - Stormwater Notice COD1402.doc - RH - Utility Transfer Information COD1403.doc - RH - Table Survey			

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Short Sale Authorization - Seller			
New/Mod Change Request	**Requested By** CT CO	**Incident No.** INC250369995	**TFS No.** 879821
Added Lender/Loan Servicer line. **Affected item(s):** SSCORPD1347.doc - Short Sale Authorization - Seller			

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INTEGRATIONS

ValueCheck LinkIt (v1.19.0.0)			
New/Mod Mod	**Requested By**	**Incident No.**	**TFS No.**

This release includes:

RESOLVED: Integration intermittently missing links to documents that exist in Smartview.

- Product code updated to no longer anticipate a true/false RTF flag from Select for requirements or exceptions.
- Write operations corrected to appropriately handle multiple levels of phrases (indented items) within requirements and exceptions.

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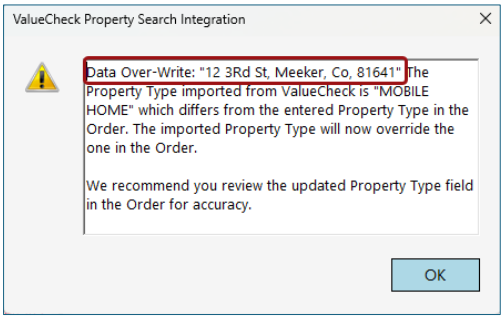
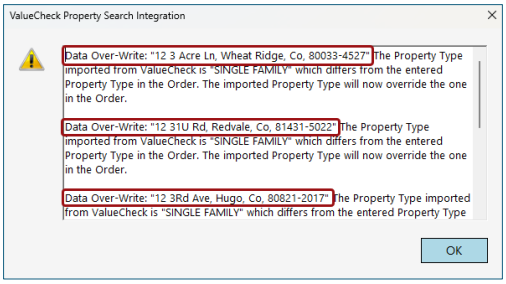
ValueCheck Property Search (v1.17.2.0)			
New/Mod Mod	**Requested By**	**Incident No.**	**TFS No.**

This release includes:

- A warning message displays when the ValueCheck property type does not match the Select property type and the Select entry is overwritten with the ValueCheck entry.
- If the ValueCheck property type differs from the Property type entered in Select, the warning message now includes the specific property address being updated.



- When importing multiple properties, if any ValueCheck property type differs from the Select property type, a single warning message is displayed listing all affected properties.



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DISTRICT OF COLUMBIA

DOCUMENTS

Escrow

DC FP7C (2)			
New/Mod Change Request	**Requested By** NCS CLT DC/Richmond	**Incident No.**	**TFS No.** 877379
Updated to match most recent version. **Affected item(s):** DCD1016.doc - DC FP7C DCD1001.doc - Real Property Transfer Tax Form (FP7C)			

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FLORIDA

DOCUMENTS

Escrow

Wire Instructions (Disbursement for Agents)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Majesty Title	INC250320975	875288

Language added:

The undersigned party(ies) agree to hold Majesty Title Services, a division of Landcastle Title Group, LLC, harmless from and against all damages, liability, loss, attorneys' fees, and/or other expenses which Majesty Title Services, a division of LandCastle Title Group, LLC, may at any time incur by reason of its compliance with the forgoing instructions.

Affected item(s):
SSCORPD5860.doc - Wire Instructions (Disbursement for Agents)

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Wire-Proceeds Instructions (2)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Majesty Title	INC250320975	875289

Language added:

The undersigned party(ies) agree to hold Majesty Title Services, a division of Landcastle Title Group, LLC, harmless from and against all damages, liability, loss, attorneys' fees, and/or other expenses which Majesty Title Services, a division of LandCastle Title Group, LLC, may at any time incur by reason of its compliance with the forgoing instructions.

Affected item(s):
FLD1134.doc - Wire-Proceeds Instructions
FLD1351.doc - Wire-Proceeds Instructions (Legal)

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REPORTS

Settlement Statements (HUD/CDF)			
New/Mod Change Request	**Requested By** FL Agency	**Incident No.**	**TFS No.** 875439

Updated as follows:

FL Agency: Revert the July update to show the T contact's Reference Number. It should no longer show

Affected item(s):
SSCORPD1823.rpt - Individual Settlement Statement, Legal
SSCORPD1824.rpt - Individual Settlement Statement, Letter
SSCORPD5460.rpt - Individual Settlement Statement, Legal (CDF)
SSCORPD5461.rpt - Individual Settlement Statement, Letter (CDF)
SSCORPD5454.spdoc - Settlement Statements

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SPAdmin-Custom Source of Business Export			
New/Mod Change Request	**Requested By** FNFi Rpt Admin	**Incident No.**	**TFS No.** 878435

Updated the County Manager as follows:

- FL: LCTG Florida Operations

Affected item(s):
SSCORP5255.rpt – SPAdmin-Custom Source of Business Export

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SPAdmin-Custom Source of Business Export-Missing Fields			
New/Mod Change Request	**Requested By** FNFi Rpt Admin	**Incident No.**	**TFS No.** 878392

Updated the County Manager as follows:

- FL: LCTG Florida Operations

Affected item(s):
SSCORP5268.rpt – SPAdmin-Custom Source of Business Export-Missing Fields

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HAWAII

DOCUMENTS

Escrow

Letter (Prelim Report to Seller-Seller Agent)			
New/Mod Change Request	**Requested By** TG HI	**Incident No.**	**TFS No.** 876858
Added new checkbox prompt for Developer's Repurchase Rights. **Affected item(s):** HID1188.doc - Letter (Prelim Report to Seller-Seller Agent)			

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Phrase(s)

Update to EI phrase addbuy01

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Penny Hoskins	INC250367863	879375

Code: addbuy01 / ADDITION OF BUYER

ADDITION OF BUYER: Pursuant to an Addendum to the Purchase Agreement dated [PROMPT (Enter date of Addendum to the Purchase Agreement)], the parties have agreed [PROMPT (Enter names that have been added as a Buyer)] has been added as a Buyer of the property which is the subject of this transaction. Buyer has read and understood all of the terms of the purchase contract. Buyer's signature below shall be deemed his/her/their approval and acceptance of all terms and conditions contained in Escrow Instructions and supplements thereto as if they originally named him/her/they as Buyer therein. Escrow Holder is further instructed:

a. Buyers' vesting to read as follows: [Pulls in All Buyers' name and vesting; and pulls Interest Language if entered]

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REPORTS

Closing Disclosures			
New/Mod Change Request	**Requested By** TG HW Admin	**Incident No.**	**TFS No.** 875461

Updated to pull the Closing Date in the attachment from CDF Page 1, Closing Date field

Affected item(s):
SSCORPD5466.spdoc - Closing Disclosure Form (CDF)
SSCORPD5467.spdoc - Borrower Closing Disclosure Form (CDF)
SSCORPD5468.spdoc - Buyer Closing Disclosure Form (CDF)
SSCORPD5469.spdoc - Seller Closing Disclosure Form (CDF)

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INTEGRATIONS

Bulk Task Editor Tool (v1.5.0.0)			
New/Mod New	**Requested By**	**Incident No.**	**TFS No.**

Installation of Bulk Task Editor Tool.

Provides the ability to search for and modify one or more elements of Checklist or Requested Tasks from a single SPAdmin screen.

Execution of this Tool is limited to SoftPro Configuration. Utilization by an operation must be submitted via a ServiceNow Ticket..

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ILLINOIS

DOCUMENTS

Escrow

Attorney Agent Exam Form

New/Mod	Requested By	Incident No.	TFS No.
Change Request	FT Chicago Metro		877685

Removed last 3 pages.

Affected item(s):
ILD0230.doc - Attorney Agent Exam Form

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Information for Mortgage Release

New/Mod	Requested By	Incident No.	TFS No.
New Request	IL Downstate		879647

New document; please render to view.

Affected item(s):
ILD0628.doc - Information for Mortgage Release

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Plat Act Affidavit - Woodford

New/Mod	Requested By	Incident No.	TFS No.
Change Request	CT Downstate	INC250350954	878487

New document; please render to view.

Affected item(s):
ILD0627.doc - Plat Act Affidavit - Woodford

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Remote Closing Cover Page

New/Mod	Requested By	Incident No.	TFS No.
Change Request	FNT Metro	INC250335359	876862

Updated Kim Gignac to Sarah McLean.

Affected item(s):
ILD0214.doc - Remote Closing Cover Page

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REPORTS

Orders by {Selection}			
New/Mod Change Request	**Requested By** CT Metro Admin	**Incident No.**	**TFS No.** 875281
Added a column called Agent to the Orders by Selection Excel - IL version that shows whether Order.AppAttySplitFNF_FNFIL# is checked (Yes)or not checked (No). **Affected item(s):** SSCORP5082.rpt - Orders by {Selection}			

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INDIANA

DOCUMENTS

Escrow

Commercial Escrow Agreement

New/Mod	Requested By	Incident No.	TFS No.
Change Request	IN	INC250312590	875293

Updated item #2 to pull only the language selected at the prompt. Also added item #10:

Escrow Agent has the right to resign upon written notice delivered to the parties herein. If such right is exercised, Escrow Agent shall return all funds and documents to the party who deposited them, or Escrow Agent may, in its sole discretion, require signed mutual instructions from the principals, and Escrow Agent shall have no liability hereunder.

Affected item(s):
IND1243.doc - Commercial Escrow Agreement

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MICHIGAN

DOCUMENTS

Escrow

Occupancy Escrow			
New/Mod Change Request	**Requested By** FT MI	**Incident No.** INC250333676	**TFS No.** 876839
Various changes for FT operations; please render to view in full. **Affected item(s):** MID1354.doc - Occupancy Escrow MID1088.doc - Occupancy Escrow (Legal)			

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MISSOURI

DOCUMENTS

Escrow

Title Disclosure			
New/Mod Change Request	**Requested By** St. Louis Title	**Incident No.** INC250365171	**TFS No.** 879664
Removed fees if payee is T2 contact. **Affected item(s):** MOD1181.doc - Title Disclosure			

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REPORTS

Update ProForm reports tree			
New/Mod Change Request	**Requested By** Implementation	**Incident No.**	**TFS No.** 877469
Added FinCen and Absentee Owners reports to 2-ProForm Reports-MO tree			

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MONTANA

DOCUMENTS

Escrow

Recording and Policy Instructions - Title Only			
New/Mod New Request	**Requested By** MT CPF	**Incident No.**	**TFS No.** 876835
New document; please render to view. **Affected item(s):** MTD0248.doc - Recording and Policy Instructions - Title Only			

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INTEGRATIONS

Bulk Task Editor Tool (v1.5.0.0)			
New/Mod New	**Requested By**	**Incident No.**	**TFS No.**
Installation of Bulk Task Editor Tool. Provides the ability to search for and modify one or more elements of Checklist or Requested Tasks from a single SPAdmin screen. **Execution of this Tool is limited to SoftPro Configuration. Utilization by an operation must be submitted via a ServiceNow Ticket.**.			

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NEVADA

DOCUMENTS

Escrow

Demand - Lien for Spousal or Child Support			
New/Mod Change Request	**Requested By** LV EPUI	**Incident No.**	**TFS No.** 876843
New prompt to choose fax number. **Affected item(s):** SSCORPD5538.doc - Demand - Lien for Spousal or Child Support			

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Request (Judgment)			
New/Mod Change Request	**Requested By** TT Reno	**Incident No.**	**TFS No.** 878543
Added note regarding "not an offer to pay". **Affected item(s):** NVD1114.doc - Request (Judgment)			

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NEW HAMPSHIRE

DOCUMENTS

Title

2021 Policies			
New/Mod Change Request	**Requested By** FNT Boston	**Incident No.**	**TFS No.** 879024
Prompt added for text in the "Date of Policy" field for PROFORMAs for FNT Boston operation. Please render document in full. **Affected item(s):** NHD1014.doc - ALTA Loan Policy 2021 (NH) NHD1013.doc - ALTA Owner's Policy 2021 (NH)			

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NEW MEXICO

REPORTS

Commitment for Title Insurance 2016 (NM 6) (Non-Editable)			
New/Mod Change Request	**Requested By** Reports Team	**Incident No.**	**TFS No.** 878636
Updated so this Non-Editable 2016 version will throw an error “no qualifying data” because it was never intended to be used with the new 2021 Commitment. This is the version that should be used.			

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NEW YORK

DOCUMENTS

Title

Master Commitment (NY - RH-GC)
Master Commitment - Schedule B Exceptions (NY - RH-GC)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Riverhead/Westbury (fka Garden City)		879790

A Requirements section has been added for the RH-GC version commitment. The section will drop off in its entirety if no Requirements are added on the Commitment Schedule B screen.

Affected item(s):
NYD1258.doc - Master Commitment (NY - RH-GC)
NYD1423.doc - Master Commitment - Schedule B Exceptions (NY - RH-GC)

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Construction Disbursement Endorsement

New/Mod	Requested By	Incident No.	TFS No.
Change Request	NY State Counsel		878178

As per state underwriting counsel approval, the Construction Disbursement Endorsement has been modified to remove the State Franchise Tax language.

Affected item(s):
NYD1331.doc - Construction Disbursement Endorsement

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OHIO

DOCUMENTS

Escrow

Payoff Request Attorney General			
New/Mod Change Request	**Requested By** CTNOH	**Incident No.**	**TFS No.** 875295
Updated to most recent version. **Affected item(s):** OHD1253.doc - Payoff Request Attorney General			

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Required Information Sheets (2)			
New/Mod Change Request	**Requested By** CT Cleveland	**Incident No.** INC250318634	**TFS No.** 877444
Added 5 new check box questions for "FILL" profiles. Please render to view. **Affected item(s):** OHD1435.doc - Required Information Sheet - eSign OHD1296.doc - Required Information Sheet (Legal) - eSign			

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OKLAHOMA

DOCUMENTS

Escrow

Escrow Instructions (Supplemental Funds Held)			
New/Mod New Request	**Requested By** OK	**Incident No.** INC250322939	**TFS No.** 876860
New document; please render to view. **Affected item(s):** OKD1332.doc - Escrow Instructions (Supplemental Funds Held)			

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Final Search Order Form			
New/Mod Change Request	**Requested By** OK	**Incident No.**	**TFS No.** 879823
Updated email address to policy@firstitle.com. **Affected item(s):** OKD1222.doc - Final Search Order Form			

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OREGON

DOCUMENTS

Escrow

Consent of Members

New/Mod	Requested By	Incident No.	TFS No.
Change Request	TT Portland		879762

Added a managing member prompt.

Affected item(s):
ORD1304.doc - Consent of Members

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EPU Requested Changes (10)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	OR EPU		878468

Various changes for EPU operations. Please render to view.

Affected item(s):
ORD1160.doc - Letter (Demand - HOA)
ORD1198.doc - Letter (Demand Institutional with Approval)
ORD1200.doc - Letter (Demand Institutional without Approval)
ORD1204.doc - Letter (Demand for Lien)
ORD1205.doc - Letter (City Lien)
ORD1432.doc - Park Rent Demand Request
ORD1437.doc - Request (Water) nka Request (Water or Irrigation)
ORD1456.doc - DHS Estate Administration
ORD1457.doc - Verification of Commission
ORD1509.doc - Request for Child Support Information

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Letter (Funding Request with Wire Data)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	System Admin		878844

Update to reflect the net loan funds due rather than the loan amount.

Affected item(s):
ORD1541.doc - Letter (Funding Request with Wire Data)

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OR EPU Requested Changes (2)

New/Mod	Requested By	Incident No.	TFS No.
Change Request	OR EPU		878478

Various changes for EPU operations. Please render to view.

Affected item(s):
SSCORPD5579.doc - Demand - Institutional
SSCORPD1349.doc - Payoff Request for Lien

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Recording Cover Sheet

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Western Title		878463

Various updates; please render to view.

Affected item(s):
ORD1295.doc - Recording Cover Sheet
ORD1543.doc - Recording Cover Sheet (Legal)

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Waiver (Attorney's Lien) - non-recordable

New/Mod	Requested By	Incident No.	TFS No.
Change Request	OR EPU		878458

New document; please render to view.

Affected item(s):
ORD1542.doc - Waiver (Attorney's Lien) - non-recordable

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Phrase(s)

New EI Phrase

New/Mod	Requested By	Incident No.	TFS No.
New Request	Western Title & Escrow Company		877377

Code: mh09 / PREPAYMENT OF MANUFACTURED HOME TAXES

PREPAYMENT OF MANUFACTURED HOME TAXES: If prepayment of the current year's county taxes is required to process the manufactured dwelling through the Building Codes Division, Escrow Agent is hereby authorized and instructed to obtain the prepayment amount from [Pulls Property County] County Tax Collector and show said amount as a charge (debit) on the Buyer's closing statement. Prepayment of this estimated amount may result in an overpayment of the actual tax when billed, resulting in either additional funds due to [Pulls Property County] County from the Buyer, or a refund from [Pulls Property County] County to the Buyer. [Pulls Escrow Office Name] assumes no liability or responsibility for payment of any additional monies due or for obtaining any refund to the Buyer from [Pulls Property County] County.

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Update to EI phrase addbuy01

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Penny Hoskins	INC250367863	879375

Code: addbuy01 / ADDITION OF BUYER

ADDITION OF BUYER: Pursuant to an Addendum to the Purchase Agreement dated [PROMPT (Enter date of Addendum to the Purchase Agreement)], the parties have agreed [PROMPT (Enter names that have been added as a Buyer)] has been added as a Buyer of the property which is the subject of this transaction. Buyer has read and understood all of the terms of the purchase contract. Buyer's signature below shall be deemed his/her/their approval and acceptance of all terms and conditions contained in Escrow Instructions and supplements thereto as if they originally named him/her/they as Buyer therein. Escrow Holder is further instructed:

a. Buyers' vesting to read as follows: [Pulls in All Buyers' name and vesting; and pulls Interest Language if entered]

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Bulk Task Editor Tool (v1.5.0.0)			
New/Mod New	**Requested By**	**Incident No.**	**TFS No.**

Installation of Bulk Task Editor Tool.

Provides the ability to search for and modify one or more elements of Checklist or Requested Tasks from a single SPAdmin screen.

Execution of this Tool is limited to SoftPro Configuration. Utilization by an operation must be submitted via a ServiceNow Ticket..

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TEXAS

REPORTS

ALTA Commitments 2014 and 2016 versions - Inactivation			
New/Mod Custom Query	**Requested By** Reports Team	**Incident No.**	**TFS No.** 878713
Deactivated obsolete 2014 and 2016 HTML versions.			

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UTAH

REPORTS

CO SoftPro Summary			
New/Mod Change Request	**Requested By** NCS UT Admin	**Incident No.**	**TFS No.** 874672
Updated columns for the Commercial format **Affected item(s):** SSCORP5433.rpt - CO SoftPro Summary			

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WASHINGTON

DOCUMENTS

Escrow

Certification of Dues			
New/Mod Change Request	**Requested By** TT Spokane	**Incident No.**	**TFS No.** 878451
Added prompt for HOA dues and the 4 check boxes. **Affected item(s):** WA00000981.doc - Certification of Dues			

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Deed of Trust Docs (4)			
New/Mod Change Request	**Requested By** System Admin	**Incident No.**	**TFS No.** 876635
Updated to pull county and state. **Affected item(s):** WA0000021.doc - Deed of Trust (LPB 22) WA00000930.doc - Deed of Trust (LPB 22) Letter WA0000069.doc - Deed of Trust with Due on Sale and Due Date (LPB 22A) WA00000931.doc - Deed of Trust with Due on Sale and Due Date (LPB 22A) Letter			

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Phrase(s)

Update to EI phrase addbuy01

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Penny Hoskins	INC250367863	879375

Code: addbuy01 / ADDITION OF BUYER

ADDITION OF BUYER: Pursuant to an Addendum to the Purchase Agreement dated [PROMPT (Enter date of Addendum to the Purchase Agreement)], the parties have agreed [PROMPT (Enter names that have been added as a Buyer)] has been added as a Buyer of the property which is the subject of this transaction. Buyer has read and understood all of the terms of the purchase contract. Buyer's signature below shall be deemed his/her/their approval and acceptance of all terms and conditions contained in Escrow Instructions and supplements thereto as if they originally named him/her/they as Buyer therein. Escrow Holder is further instructed:

a. Buyers' vesting to read as follows: [Pulls in All Buyers' name and vesting; and pulls Interest Language if entered]

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Bulk Task Editor Tool (v1.5.0.0)			
New/Mod New	**Requested By**	**Incident No.**	**TFS No.**

Installation of Bulk Task Editor Tool.

Provides the ability to search for and modify one or more elements of Checklist or Requested Tasks from a single SPAdmin screen.

Execution of this Tool is limited to SoftPro Configuration. Utilization by an operation must be submitted via a ServiceNow Ticket..

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REPORTS

ALTA Commitments 2014 and 2016 versions - Inactivation			
New/Mod Custom Query	**Requested By** Reports Team	**Incident No.**	**TFS No.** 878713
Deactivated obsolete 2014 and 2016 HTML versions.			

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Revenue by Sales Rep/Title Officer (CT)			
New/Mod Change Request	**Requested By** PacNW IT	**Incident No.**	**TFS No.** 875449
Updated Sales Rep column to also include Marketing Rep 2 and 3, if available. **Affected item(s):** SSCORP5234.rpt - Revenue by Sales Rep/Title Officer (CT)			

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First Nationwide Title

DOCUMENTS

Escrow

Wire Information - FNTIC			
New/Mod Change Request	**Requested By** First Nationwide Title	**Incident No.** INC250318753	**TFS No.** 878555
Added address. **Affected item(s):** SSCORPD6008.doc - Wire Information - FNTIC			

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JCA

REPORTS

Bill Code Logic update for JCA's

New/Mod	Requested By	Incident No.	TFS No.
Change Request	Imp/Config		877447

Updated bill code logic to include bill code ECR with the Escrow Rev bucket

Escrow Revenue: ('ESC','LTI','EAW','EXC','NCF1','ECR')

Referral Revenue: ('RFI','NBI','REF','NBE','RFE')

Other Revenue: GLCode begins with'4' AND the Bill Codes do not equal ('TP', 'END', 'RPT', 'CTR', 'ESC', 'LTI', 'EAW', 'EXC', 'NCF1', 'ECR', 'RFI', 'NBI', 'REF', 'NBE', 'RFE')

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LIBERTY TITLE

DOCUMENTS

Escrow

Closing Confirmation (IL)			
New/Mod Change Request	**Requested By** Liberty Title	**Incident No.** INC250366846	**TFS No.** 878956
Crystal Lake location address has been updated. **Affected item(s):** LIBD1124.doc - Closing Confirmation (IL)			

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Coversheet			
New/Mod New Request	**Requested By** Liberty Title	**Incident No.** INC250356771	**TFS No.** 878549
New document; please render to view. **Affected item(s):** LIBD1233.doc - Coversheet			

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Grading Sheet - Loan Mods			
New/Mod Change Request	**Requested By** Liberty Title	**Incident No.**	**TFS No.** 879631
Added "Prepared for" section for the abstractor's name. **Affected item(s):** SSCORPD5978.doc - Grading Sheet - Loan Mods			

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Title

Grading Sheet - Loan Mods			
New/Mod Change Request	**Requested By** Liberty Title	**Incident No.**	**TFS No.** 876558
For Liberty Title: adding three new items under the Liens to Clear/Potential Failure of Title section. **Affected item(s):** SSCORPD5978.doc - Grading Sheet - Loan Mods			

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NCS

DOCUMENTS

Escrow

Change of Instructions			
New/Mod New Request	**Requested By** NCS FNT Long Beach	**Incident No.** INC250328509	**TFS No.** 876829
New document; please render to view. **Affected item(s):** COMD1323.doc - Change of Instructions			

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Letter (Generic Enclosure - New Clients)			
New/Mod New Request	**Requested By** NCS	**Incident No.** INC250319643	**TFS No.** 876833
New document; please render to view. **Affected item(s):** COMD1324.doc - Letter (Generic Enclosure - New Clients)			

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REPORTS

ALTA Commitments 2014 and 2016 versions - Inactivation			
New/Mod Custom Query	**Requested By** Reports Team	**Incident No.**	**TFS No.** 878713
Deactivated obsolete 2014 and 2016 HTML versions.			

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CO SoftPro Summary			
New/Mod Change Request	**Requested By** NCS UT Admin	**Incident No.**	**TFS No.** 874672
Updated columns for the Commercial format **Affected item(s):** SSCORP5433.rpt - CO SoftPro Summary			

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Invoice Statement			
New/Mod Change Request	**Requested By** CLT NCS NY Ops	**Incident No.**	**TFS No.** 877967
Updated as follows for NCS NY Ops: **1. For CLT and FNT:** **a.** Sort from the Charge lines rather than from the source **b.** ATTN name was changed to pull the main contact of the selected company. If the main contact is the same as the company name (like with buyer and seller) the attn will not print **2. All Brands:** Co-Insurance data will pull form COIN section **Affected item(s):** NYD5998.spdoc - Invoice Statement			

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Opened/Closed Orders by {Selection}			
New/Mod Change Request	**Requested By** FNT/CLT Closing	**Incident No.**	**TFS No.** 875232
Updated for FNT/CLT NCS NY to suppress files that closed outside the date range but posted in the date range **Affected item(s):** SSCORP5154.rpt - Opened/Closed Orders by {Selection}			

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Recording Tracking and Closing Package			
New/Mod Change Request	**Requested By** NCS NY CTI Admin	**Incident No.**	**TFS No.** 875753
Updated formatting, Custom Fields and some logic **Affected item(s):** SSCORP5620.rpt - Recording Tracking and Closing Package			

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Site Sheet

New/Mod	Requested By	Incident No.	TFS No.
Change Request	CTI NY NCS		877198

Updated as follows:

1. Convert PDF to Legal size to accommodate the additional collum for the T3
2. Show all Marketing Reps
3. Include T3 (if there is one) in a column labeled Agent Administrator and their contact person in the next column
4. Added columns to the Excel option

Affected item(s):
RE: SSCORP5618 - Site Sheet

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SPAdmin-Custom Source of Business Export

New/Mod	Requested By	Incident No.	TFS No.
Change Request	FNFi Rpt Admin		878435

Updated the County Manager as follows:

- NCS: CLT-NCS DC/Virginia

Affected item(s):
SSCORP5255.rpt – SPAdmin-Custom Source of Business Export

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SPAdmin-Custom Source of Business Export-Missing Fields

New/Mod	Requested By	Incident No.	TFS No.
Change Request	FNFi Rpt Admin		878392

Updated the County Manager as follows:

- NCS: CLT-NCS DC/Virginia

Affected item(s):
SSCORP5268.rpt – SPAdmin-Custom Source of Business Export-Missing Fields

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NOVARE NATIONAL SETTLEMENT SERVICES

DOCUMENTS

Escrow

Affidavit (Conveyances to Foreign Entities) (2)			
New/Mod New Request	**Requested By** Novare	**Incident No.** INC250343341	**TFS No.** 877452
New documents; please render to view. **Affected item(s):** NOVD1233.doc - Affidavit (Conveyances to Foreign Entities) - Entity NOVD1232.doc - Affidavit (Conveyances to Foreign Entities) - Natural Person			

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Indemnity Agreement (Mechanic's Lien)			
New/Mod Change Request	**Requested By** Novare	**Incident No.** INC250336767	**TFS No.** 876865
Updated to function for Buyer/Borrower or Seller. **Affected item(s):** NOVD1158.doc - Indemnity Agreement (Mechanic's Lien)			

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