

SOFTPRO SELECT

RELEASE NOTES



NOVEMBER, 2018

Testing Release Date: November 1, 2018

Production Release Date: November 16, 2018



NOVEMBER RELEASE NOTES

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NOVEMBER RELEASE NOTES

ALL STATES/SITES

DOCUMENTS

Escrow

Affidavit (Sight Impaired)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	Settlement		498871	SSCORPD5637.doc

New document. Render to view complete document.

AFFIDAVIT

Escrow No.:

Title No.:

I, [Interpreter Name](#) serving as interpreter for [Benji Abe Eyer and Beatrice Eyer](#) who is/are sight impaired, have explained the attached documentation to the best of my ability. Said party(ies) have acknowledged that they understand, agree and will abide by all matters set forth in the documentation.

[Benji Abe Eyer and Beatrice Eyer](#) have subscribed their name(s) in my presence and the presence of a notary public.

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Signature

[Interpreter Name](#) _____

Print Name

[Jurat](#)

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NOVEMBER RELEASE NOTES

Consolidated Invoice

Corporate Invoice

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
MOD	CORP		492689	

Updated **HTML** invoices for new custom fields to show or not show data:

- Show tax id (check box) {{Order.InvoiceShowTaxID_FNF#}}
- Show bill to lookup code (check box) {{Order.InvoiceShowBillToLookupCode_FNF#}}
- Do Not Show sales reps (check box) {{Order.InvoiceDoNotShowSalesRep_FNF_FNF#}}
- Show lender reference number (check box) {{Order.InvoiceShowLenderRefNumber_FNF#}}
- Do Not Show title officer (check box) {{Order.InvoiceDoNotShowTitleOfficer_FNF#}}
- Do Not Show escrow officer (check box) {{Order.InvoiceDoNotShowEscrowOfficer_FNF#}}
- Do Not Show escrow officer assistant (check box) {{Order.InvoiceDoNotShowEscrowAssistant_FNF#}}
- Do Not Show remit to phone/fax (check box) {{Order.InvoiceDoNotShowRemitToPhoneFax_FNF#}}
- Show remit to email (check box) {{Order.InvoiceShowRemitToEmail_FNF#}}
- Do Not Show due upon receipt on right (check box) {{Order.InvoiceDoNotShowDueUponReceiptText_FNF#}}
 - Show due upon receipt text/due date on right (when shown) {{InvoiceDueUponReceiptTextAlignment_FNF#}}
- Show due date text (check box) {{Order.InvoiceShowDueDateText_FNF#}}
- Show the invoice due date below the "Due upon receipt" text. Due Date: xx/xx/xxxx
- Do Not Show bill codes (check box) {{Order.InvoiceDoNotShowBillCodes_FNF#}}
- Do Not Show escrow brief legal (check box) {{Order.InvoiceDoNotShowEscrowBriefLegal_FNF#}}
- Thank you message (flow text) {{Order.InvoiceThankYouMessage_FNF#}}
- Do Not Show sellers (check box) {{Order.InvoiceDoNotShowSellers_FNF#}}
- Do Not Show buyers (check box) {{Order.InvoiceDoNotShowBuyers_FNF#}}
- Sorting user on screen order (existing check box)
- Do not show Customer Order Number (checkbox) {{Order.InvoiceDoNotShowCustomerOrderNumber_FNF#}}
 - Use this checkbox to show the reference number of the bill to contact.
- Customer Order Number Text (text field limit 75) {{Order.InvoiceCustomerOrderNumberText_FNF#}}
 - The text will show under the bill to contact as "Customer Order Number:" unless they change the text in this field
- Do not show Bill To Contact Person (checkbox) {{Order.InvoiceDoNotShowBillToContact_FNF#}}
 - When checked do not show "ATTN:" line after name.
- Show Remit To Contact Person (checkbox) {{Order.InvoiceShowRemitToContact_FNF#}}
 - When checked we show "ATTN:" after remit to name
- Show buyer seller address (checkbox) {{Order.InvoiceShowBuyerSellerAddress_FNF#}}
 - When checked show the current address of buyer and forwarding address of seller under thier names. if either contact is being suppressed from show thier name do not show address
- Show EO-TO-EA-SR Contact Info (checkbox) {{Order.Invoice_ShowEOTOEASRContactInfo_FNF#}}
 - When checked will show the phone, fax, email of EO, TO, EA, SR that is being shown. if any of these are being suppress to not show names do not display contact info
 - Use the following format to show under their names:
 - Escrow Officer: Nick Parker
 - Phone: 919-829-1122
 - Fax: 919-829-1123
 - Email: nicholas.parker@softprocorp.com

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NOVEMBER RELEASE NOTES

CSS Statements

NEW/MOD MOD	REQUESTED BY CT NOH	FOOTPRINTS No(s).	TFS No(s). 496193	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> Master/Property statements only: if the buyer and seller acknowledgement text is the same show only once (buyer text). All CSS statements: if the order transaction type is equity do not show the seller place holder in the header or signature (same as refi) Added text to Final option: SAVE THIS STATEMENT FOR INCOME TAX PURPOSES 				

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Request (Stop Payment)

NEW/MOD Mod	REQUESTED BY WT Bend	FOOTPRINTS No(s).	TFS No(s). 498893	FILE NAME (NEW ITEMS ONLY)
Updated to remove the signature line/area for "Escrow Accounting Supervisor".				

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Wire Fraud Checklist

NEW/MOD New	REQUESTED BY IL/WI	FOOTPRINTS No(s).	TFS No(s). 498025	FILE NAME (NEW ITEMS ONLY) SSCORPD5635.doc
----------------	-----------------------	-------------------	----------------------	---

New document. Render to view complete document.



Company Name

Both Sender and Approver need to stay vigilant for signs of "RED FLAGS"

If something does not seem right, TRUST YOUR INSTINCTS AND CONTACT YOUR MANAGER.

SENDER CHECKLIST

Has there been a change to wire instructions?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	} If YES,  NOTIFY MANAGER IMMEDIATELY!
Are you being asked to change a check to a wire?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is there a letter of direction for proceeds?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is wire International?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

SIGNATURE MANAGER APPROVAL

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WireSafe Fraud Alert

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FNF Corporate Legal		498536	

Typo corrected "DO NOT sent an email..." to "DO NOT send an email..."

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NOVEMBER RELEASE NOTES

REPORTS

Customer Report Card

Customer Report Card Exceptions

NEW/MOD MOD	REQUESTED BY CORP	FOOTPRINTS No(s).	TFS No(s). 498197	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> For the "Veterans United" format only, updated the start event (task) for the "Delivery of Full Executed Closing Pkg" to be the completed date of "Executed Loan Docs Received" checklist task. 				

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Disbursement Summary (Letter and Legal)

NEW/MOD MOD	REQUESTED BY MN	FOOTPRINTS No(s).	TFS No(s). 498944	FILE NAME (NEW ITEMS ONLY)
<p>Updates to report tree version only:</p> <ul style="list-style-type: none"> Added a new drop down parameter labeled 'Sort by:' with options: Payee/Payor, Transaction date, and defaulted to Payee/Payor. Added at the bottom of the parameter screen. 				

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IBA Detail by Bank and Escrow

NEW/MOD MOD	REQUESTED BY CORP	FOOTPRINTS No(s).	TFS No(s). 497684	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> On parameter screen add new drop called "Group By:" and placed under the 'Sort by:' drop down with the following options: <ul style="list-style-type: none"> None (default) Branch Escrow Officer Title Officer On report group by option selected under each IBA account and provide sub-totals for each group On excel export added a new column called 'Group by', placed between IBA Bank and TAC columns. Column will populate data based on the group selected (branch, escrow officer name, title office name) 				

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Invoice Aging

NEW/MOD MOD	REQUESTED BY CA	FOOTPRINTS No(s).	TFS No(s). 497992	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> Updates to excel export only: <ul style="list-style-type: none"> Added ad new column called "Loan Number", placed between Reference No (column H) and Property Address (column I), this column will pull the loan number from loan 1 {{Order.Loans[1].Number}} Moved sales rep column from the end of the excel export to show between seller (column K) and Marketing source (column L) 				

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Open/Closed Orders by Selection

NEW/MOD MOD	REQUESTED BY CORP	FOOTPRINTS No(s).	TFS No(s). 492398.490121,498469	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On excel export for closed orders added two new column: <ul style="list-style-type: none"> ○ Insert new column between Product Type and Closed date columns called "Open Date" and insert the order received date, unless profile state = WA, then populate with Escrow Open Date {{Order.Escrow.OpenedDate}} ○ Insert new column between closed date and canceled column called "Days to Close" and insert to the nearest whole day the elapsed time from received date to the closed date. • Added new checkbox called "Include Avg. days to close:" and defaulted to unchecked. Placed under the last checkbox parameter 'Exclude indirect orders' checkbox <ul style="list-style-type: none"> ○ When checked the report will show the average days to close (order received date to WSOB closed date) for each group and report totals in the totals section • When the commercial format box is checked and the coverage amount is blank then report will pull sales price and loan amounts to the liability column, with total summed together: <ul style="list-style-type: none"> ○ Owners coverage null = pull sales price ○ Lenders coverage null = sum of loan amount • Updated liabilities column to pull sum of owners and lenders coverage amount • Added two additional options in the 'group by' drop down <ul style="list-style-type: none"> ○ Order Prefix - when selected group by the prefix of the order ○ None - when selected just group by the transaction type report does on its own 				

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Open/Closed Orders with Contact Search

NEW/MOD MOD	REQUESTED BY CT IN	FOOTPRINTS No(s).	TFS No(s). 498022	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On parameter screen: added new drop down labeled "Commercial/Residential filter:" and placed between 'Group by' dropdown and 'Page break per group' checkbox with the following options <ul style="list-style-type: none"> ○ Commercial and Residential (default) - will return all orders ○ Commercial Only - only returns orders where {{Order.IsCommercial}} checkbox IS checked ○ Residential Only - only returns orders where {{Order.IsCommercial}} checkbox is NOT checked • On parameter screen: added a new checkbox labeled "Buyer/Seller Organizations Only" and placed between 'Limit sales rep by selected contact type' checkbox and sales rep picklist. <ul style="list-style-type: none"> ○ Default to unchecked (where it will return all orders) ○ When new buyer/seller org only box is checked, only return orders where any buyer or seller is shown as an organization. 				

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SPAdmin-Custom Source of Business Export

NEW/MOD MOD	REQUESTED BY CORP	FOOTPRINTS No(s).	TFS No(s). 494393,498042	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • Updated logic in report to exclude orders where Product Type {{Order.ProductType}} = Junior Loan Policy ('JRLP') • For Flash Code: FILL, County Operation Name: FNT Midwest <ul style="list-style-type: none"> ○ Updated to show the state of the branch in parentheses after the operation name. EX: FNT MIDWEST (IL) 				



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SPAdmin Users				
NEW/MOD MOD	REQUESTED BY CORP	FOOTPRINTS No(s).	TFS No(s). 491092	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • In the description pick list combined all 'disabled' descriptions into one option 				

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Transaction Activity				
NEW/MOD MOD	REQUESTED BY CORP	FOOTPRINTS No(s).	TFS No(s). 498620	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On parameter screen: <ul style="list-style-type: none"> ○ Added a new checkbox labeled "Remove Transaction Page Break:" defaulted to unchecked, placed under 'Show only voided transactions' checkbox ○ Logic: when new checkbox is checked remove the page break between each transaction and use them as a grouping • Report header: when the new checkbox is checked show the name of the report as "Transaction Activity" 				

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Weekly Source Of Business				
NEW/MOD MOD	REQUESTED BY PA NCS	FOOTPRINTS No(s).	TFS No(s). 498213	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • If the "Use property count" and "show order details" checkboxes are checked, show the number of properties in each order in parentheses after each order number. • Example: <ul style="list-style-type: none"> ○ 2018020015 (1) ○ 2018020016 (2) ○ 2018020020 (5) 				

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NOVEMBER RELEASE NOTES

CALIFORNIA

DOCUMENTS

Escrow

Corporate E&O Insurance - Chicago

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT SoCal		501264	

Document has been updated to match most recent version.

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NOVEMBER RELEASE NOTES

LOOKUP TABLES

Escrow Instruction Phrases - NOCAL ONLY

NEW/MOD Mod	REQUESTED BY Settlement	FOOTPRINTS No(s).	TFS No(s). 498678
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Text revised from 'legal owner' to 'registered owner' per Settlement.

Code	Name
mh06	MH - TITLE INSURANCE

TITLE INSURANCE - BUYER IS AWARE: They will receive a Title Policy at the close of escrow naming them as the **legal owner** of the mobile home.

Code	Name
mh07	MH - NO TITLE INSURANCE

TITLE INSURANCE - BUYER IS AWARE: They will **NOT** receive a Title Policy at the close of escrow naming them as the **legal owner** of the mobile home.

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NOVEMBER RELEASE NOTES

FLORIDA

DOCUMENTS

Escrow

Agreement (Closing and Compliance - Purchase)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	Majesty Title			FLD1324.doc

New document. Render to view complete document.



**CLOSING AND COMPLIANCE AGREEMENT
NON-COERCION STATEMENT**

Date: November 14, 2018
Order No.: 2018050021-JLJ-JDK
Buyer(s): Bob B. Buyer
Seller(s): Stephen T. Seller and Stephanie T. Seller
Property: 100 Property Street, Beaufort, FL 15112, Village of Beach
Closing Agent: Chicago Title Insurance Company

The undersigned party(ies) acknowledge and agree that the Closing Agent will provide closing and settlement services for all party(ies) of this transaction and will be compensated by the party(ies) by charging a closing fee. Said closing fee will be collected on the Settlement Statement. The party(ies) have carefully reviewed the Settlement Statement and to the best of my/their knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my/their account or by me/them in this transaction. I further certify that I have received a copy of the Settlement Statement and approve of all charges and expenses.

The undersigned party(ies) for and in consideration of closing/title agent (the "Closing Agent") this day disbursing the funds for the closing of the transaction (the "Closing") agree, if required by Closing Agent to fully cooperate

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Agreement (Closing and Compliance - Refi)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	Majesty Title			FLD1323.doc

New document. Render to view complete document.



**CHICAGO TITLE
COMPANY**

**CLOSING AND COMPLIANCE AGREEMENT
NON-COERCION STATEMENT**

Date: November 14, 2018
Order No.: 2018050021-JLJ-JDK
Borrower(s): Bob B. Borrower
Property: 100 Property Street, Beaufort, FL 15112, Village of Beach
Closing Agent: Chicago Title Insurance Company

The undersigned party(ies) acknowledge and agree that the Closing Agent will provide closing and settlement services for all party(ies) of this transaction and will be compensated by the party(ies) by charging a closing fee. Said closing fee will be collected on the Settlement Statement. The party(ies) have carefully reviewed the Settlement Statement and to the best of my/their knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my/their account or by me/them in this transaction. I further certify that I have received a copy of the Settlement Statement and approve of all charges and expenses.

The undersigned party(ies) for and in consideration of closing/title agent (the "Closing Agent") this day disbursing the funds for the closing of the transaction (the "Closing") agree, if required by Closing Agent to fully cooperate

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HOA Dues or Fees Acknowledgment and Hold Harmless Agreement

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	Majesty Title			FLD1322.doc

New document. Render to view complete document.



Fidelity National Title
Insurance Company

**HOMEOWNERS ASSOCIATION
DUES/FEE S ACKNOWLEDGMENT
AND HOLD HARMLESS AGREEMENT**

Date: November 14, 2018
Order No.: 2018050021-JLJ-SLM
Buyer(s): Bob B. Buyer
Seller(s): Stephen T. Seller and Stephanie T. Seller
Property: 100 Property Street, Beaufort, FL 15112, Village of Beach

I/We, the undersigned Buyer of the above described property herein acknowledge and agree that the closing agent, **Fidelity National Title Insurance Company**, has collected from the Buyer the homeowner's association dues/fees for [prompt] as listed on the Master Settlement Statement/Closing Disclosure for the convenience of the Buyer.

Said dues/fees are based on information provided by the homeowner's association and/or management company in their estoppel(s) and **Fidelity National Title Insurance Company** is not responsible for any errors in the amount provided in said estoppel(s). I/We fully understand and acknowledge that it is our responsibility for all future payments and that **Fidelity National Title Insurance Company** has no further obligations.

Further, the undersigned Buyer agrees to indemnify and hold harmless **Fidelity National Title Insurance Company**, their agents and employees, **Fidelity National Title Insurance Company** and **Lender Bank & Trust**

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NOVEMBER RELEASE NOTES

Termite Waiver

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	Majesty Title			FLD1321.doc

New document. Render to view complete document.



CHICAGO TITLE COMPANY

TERMITE WAIVER

Order No.: 2018050021-JLJ

Seller(s): Stephen T. Seller and Stephanie T. Seller

Buyer(s): Bob B. Buyer

Property: 100 Property Street, Beaufort, FL 15112

I/We, the undersigned hereby waive the option to have a termite inspection done on the above referenced property.

I/We hereby hold [Chicago Title Insurance Company](#) harmless for closing without said inspection.

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

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NOVEMBER RELEASE NOTES

HAWAII

Title

SE 28-06 - Date Down

SE 250-06 - Bring-Down

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	FT HI	n/a	501869	E06S028_00_FNF, E11S250_00_FNF

Endorsements SE 250-06 - Bring-Down and SE 28-06 - Date Down are now available.

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NOVEMBER RELEASE NOTES

ILLINOIS

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Escrow

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[Personal Undertaking \(General\) 4](#)
[Personal Undertaking \(General\) 5](#)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	FT IL Comm (NCS)		499705	ILD0523.doc ILD0524.doc ILD0525.doc ILD0526.doc ILD0527.doc

Multiple copies of same document



Company Name

PERSONAL UNDERTAKING

WHEREAS, the [Underwriter Company](#), hereinafter referred to as the "Company", is about to issue its title insurance policy or policies or commitments therefor, all hereinafter referred to as the "Title Insurance Policy", No. [CN123](#), in respect to the land described therein.

AND WHEREAS, the Company has raised as title exceptions on the Title Insurance Policy certain defects, liens, encumbrances, adverse claims or other matters, all hereinafter referred to as "Exceptions to Title", described as follows:

1. [Any right, title, or interest of or those claiming by, through, or under that person as disclosed by instrument recorded .](#)

AND WHEREAS, the Company has been requested to issue the Title Insurance Policy, and may hereafter, in the ordinary course of its business, issue title insurance policy or policies or commitments therefor in the form or forms now or then commonly used by the Company, or issue hold harmless or indemnity letters to induce other title insurance companies to issue title insurance policies or commitments therefor, in respect to the land or to some

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NOVEMBER RELEASE NOTES

REPORTS

Order Export				
NEW/MOD MOD	REQUESTED BY CT IL	FOOTPRINTS No(s).	TFS No(s). 497748	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • Add two new report type options in the dropdown list: <ul style="list-style-type: none"> ○ "Open with Contact" - use the same columns as current open, but add two columns between Marketing Source Type (column K) and Marketing Rep (column L) as follows: ○ 'Main Contact Lookup Code' - pull in the lookup code of the main contact of the marketing source ○ 'Main Contact Name' - pull in the name of the main contact person • "Closed with contact, revenue" - use the same columns as Closed, but add three new columns: <ul style="list-style-type: none"> ○ Place first and second new columns between Marketing Source Type (column K) and Marketing Rep (column L) as follows: <ul style="list-style-type: none"> ▪ 'Main Contact Lookup Code' - pull in the lookup code of the main contact of the marketing source ▪ 'Main Contact Name' - pull in the name of the main contact person ○ Add third column at the end, after Sales Price (Column P): <ul style="list-style-type: none"> ▪ 'Total Revenue' - this column is currently use on the revenue export option column K, use the same rules/logic from that column 				

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Orders by Selection				
NEW/MOD MOD	REQUESTED BY IL	FOOTPRINTS No(s).	TFS No(s). 495376	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On the Excel-IL export on Marketing Source Column (L), removed the contact code so that it only displays the name. 				

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Vendor Search Fee				
NEW/MOD MOD	REQUESTED BY CT IL	FOOTPRINTS No(s).	TFS No(s). 492292	FILE NAME (NEW ITEMS ONLY) SSCORP5377.rpt - Vendor Search Fee
<p>General: Title – Vendor Search Fee Tree location – Order Reports for CT Home Equity Operation</p> <p>Parameters:</p> <ul style="list-style-type: none"> • Received date from <ul style="list-style-type: none"> ○ Default to prior business day • Receive date through <ul style="list-style-type: none"> ○ Default to prior business day • Include Cancelled orders Checkbox, default to unchecked • Excel Export checked box, default to checked • Show report programming notes • Report comments <p>Groups:</p>				



NOVEMBER RELEASE NOTES

- Branch

Columns:

- Order Number {{Order.Number}}
- Open Date {{Order.ReceivedDate}}
- Vendor Name
 - {{Order.Vendor_FNFIL#}}
- Vendor Search Fee
 - {{Order.VendorSearchFee_FNFIL#}}
- Vendor Search Ordered
 - Name of user who completed checklist task A2b Vendor Search Ordered
- Order Bucket
 - Name of user who completed checklist task 'A2 Order Bucket Assignment'
- City
 - Property 1
- State
 - Property 1
- County
 - Property 1

Totals:

- Branch & Report
 - Vendor Search Fee
 - Order Count

Sorting:

- Branch
- Order Number

Logic:

- All orders that were received in the date range, and
- Vendor {{Order.Vendor_FNFIL#}} or Vendor Search Fee {{Order.VendorSearchFee_FNFIL#}} have a value

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NOVEMBER RELEASE NOTES

INDIANA

DOCUMENTS

Escrow

Closing Information Request

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FNT NW Indiana		501592	

Added well and septic boxes for FNT NW Indiana.

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Payoff Request - HELOC

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FNT Indiana		497251	

Credit Line Loans language has been revised.

Dear [Credit Card Company](#):

Please accept this as a request for a payoff on the captioned loan listed below. Please include a per diem so we may add enough interest to allow for mailing time. If there are any additional fees for faxing this information, please include it in the payoff amount. Also, include the overnight address for the return of the payoff.

CREDIT LINE LOANS: This letter authorizes you to freeze the referenced credit line upon issuance of your demand. If you require further authorization, please contact the undersigned immediately. **Payment of your demand will eliminate any security interest you have in the property in question.**

In order to avoid unsecured additional advances the account must be frozen upon issuance of your demand. If you make any additional advances they will not be secured by the subject property. We will be completing an escrow transaction involving a new owner or lender in reliance on the release of your security interest in the property. Upon payment you will be obligated to issue a reconveyance of the deed of trust security the line of credit.

I/We agree to pay any charges pending that may not be reflected on the demand for payoff issued to FXHR and I/we agree to cease activity on this account.

Upon receipt of funds representing payment in full, you are to forward the full reconveyance to FXHR, as per their instructions.

Closing Date: [May 3, 2017](#)
Good Thru Date: [October 26, 2018](#)
Borrower(s): [Selling Organization](#)
Loan No.: [OtherRefNum11111](#)

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NOVEMBER RELEASE NOTES

KANSAS

DOCUMENTS

Escrow

Affidavit (Medicaid)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT Central Plains		500139	KSD1005.doc

New document. Render to view complete document.

 Fidelity National Title* Insurance Company	MEDICAID AFFIDAVIT (KANSAS)
STATE OF _____	Order No.: JJ KS Test-SLM
COUNTY OF _____	
<p>The undersigned, being of lawful age and being first duly sworn upon his/her oath does state:</p> <p>1. I am personally acquainted with the following described individual(s):</p> <p style="margin-left: 20px;">A. Name of Decedent: <u>Decedent Name Here</u> (Hereinafter referred to as "Decedent")</p> <p style="margin-left: 20px;">Date of Birth: <u>January 31, 1984</u></p> <p style="margin-left: 20px;">Date of Death: <u>October 9, 2018</u></p> <p style="margin-left: 20px;">(Medicaid) Participant Number: <u>001231</u></p> <p style="margin-left: 20px;">Social Security No.: _____</p> <p>2. Before his/her death, the Decedent and the Decedent's Predeceased Spouse, if any, had an ownership interest in the following described real estate:</p>	

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NOVEMBER RELEASE NOTES

LOUISIANA

DOCUMENTS

Escrow

Revision to No Title Examination Clause (6)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Baton Rouge Title Co.		494561	

The following documents were updated to pull the C07 clause from the file if present, or show hardcoded text if not. Text for C08 clause has been removed, if applicable.

- Deed (Exchange)
- Deed (Mortgage and Assumption)
- Deed (Sale with Assumption)
- Deed (Sale With Mortgage)
- Deed (Quitclaim)
- Donation and Declaration

Restrictions, Easements, and Exceptions

Numbering scheme: ▼

Begin Restrictions at: Begin Easements at:

+ - < > <> <><> <><><>

- Deed Restrictions
- C07: NO TITLE EXAMINATION WAS REQUESTED OF, NOR M**
- Deed Easements
- Deed Exceptions

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

NO TITLE EXAMINATION WAS REQUESTED OF, NOR MADE BY, THE UNDERSIGNED NOTARY PUBLIC, AND THE DESCRIPTION OF THE PARTIES AND PROPERTY ARE AS FURNISHED BY THE PARTIES HERETO. ADDITIONALLY, NO LEGAL REPRESENTATION NOR TAX ADVICE HAS BEEN GIVEN TO THE PARTIES BY BATON ROUGE TITLE COMPANY, INC. OR THE UNDERSIGNED NOTARY PUBLIC, INDIVIDUALLY. FURTHERMORE, THE PARTIES HAVE BEEN ADVISED TO SEEK LEGAL AND TAX COUNSEL IN CONNECTION HEREWITH.

Restrictions, Easements, and Exceptions

Numbering scheme: ▼

Begin Restrictions at: Begin Easements at:

+ - < > <> <><> <><><>

- Deed Restrictions
- Deed Easements
- Deed Exceptions

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

NO TITLE EXAMINATION WAS REQUESTED OF, NOR MADE BY, THE UNDERSIGNED NOTARY PUBLIC, AND THE DESCRIPTION OF THE PARTIES AND PROPERTY ARE AS FURNISHED BY THE PARTIES HERETO. ADDITIONALLY, NO LEGAL REPRESENTATION NOR TAX ADVICE HAS BEEN GIVEN TO THE PARTIES BY **ESCROW OFFICE NAME** OR THE UNDER SIGNED NOTARY PUBLIC, INDIVIDUALLY. FURTHERMORE, THE PARTIES HAVE BEEN ADVISED TO SEEK LEGAL AND TAX COUNSEL IN CONNECTION HEREWITH.

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NOVEMBER RELEASE NOTES

MARYLAND

DOCUMENTS

Escrow

Ownership and Encumbrance Report

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CLT DC / Richmond NCS		499725	

See screenshot

As of the Effective Date hereof, title to said estate or interest in said lands is further subject to the following Liens and Encumbrances **which have been recorded on or after the Acquisition Date**:

- Real Estate Taxes and assessments, general and special, subsequent to **CF answer pulls here.** 

Signature reformatted

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Underwriter Name, a Nevada corporation



 Authorized Signature

Date: **October 29, 2018**

EXHIBIT "A"
 Legal Description of Subject Property

All that certain lot or parcel of land lying and being situate in **Baltimore, Maryland** and being more particularly described as follows:


Will now pull in the City

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NOVEMBER RELEASE NOTES

MICHIGAN

DOCUMENTS

Escrow

ABA Revisions/Addition

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New/Mod	CT MI		500281	

- Revised so that Larry Martin's ABA pulls for code "KELG4301".
- Added a new ABA for "ROCR251".
- ABA Disclosure for Chad Gradowski has been updated for code "COLN10".

AFFILIATED BUSINESS ARRANGEMENT DISCLOSURE STATEMENT

To: Stephen T. Seller, Stephanie T. Seller and Seller Company, Inc.
 Brian Thomas Buyer, as attorney in fact for Brenda Buyer and Buyer Family Trust dated December 15, 1999

Date: November 15, 2018
File No.: 08251982CR
Property: 100 Property Street
 Test City, MI 99999
 200 Property Street
 Test City, MI 99999

From: Chad Gradowski

This is to give you notice that Chad Gradowski has a business relationship with Coastline Title Agency, LLC. Chad Gradowski has an indirect minority ownership interest through Chadwick and Associates in Coastline Title Agency, LLC. Coastline Title Agency, LLC is a title insurance policy issuing agent of Chicago Title Insurance Company. Chicago Title Insurance Company has a direct ownership interest of One Hundred Percent (100%) in Chicago Title of Michigan, Inc. ("Chicago Title"). Chicago Title has a direct ownership interest of Forty-Three And Eighty Hundredths Percent (43.80%) in Coastline Title Agency, LLC. Coastline Title Agency, LLC may contract with Chicago Title for certain settlement services. Because of these relationships, this referral may provide Chad Gradowski and Chicago Title a financial or other benefit.

Set forth below is the estimated charge or range of charges by West Coast Title Agency, LLC for the settlement services listed. You are NOT required to use the listed provider as a condition for purchase, sale or refinance of the subject property. THERE ARE FREQUENTLY OTHER SETTLEMENT SERVICE PROVIDERS AVAILABLE WITH SIMILAR SERVICES. YOU ARE FREE TO SHOP AROUND TO DETERMINE THAT YOU ARE RECEIVING THE BEST SERVICES AND THE BEST RATE FOR THESE SERVICES.

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NOVEMBER RELEASE NOTES

Deed (Personal Representative or Conservator)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	FT MI		497611	MID1288.doc

New document. Render to view complete document.

DEED OF PERSONAL REPRESENTATIVE OR CONSERVATOR

KNOW ALL MEN BY THESE PRESENTS: [Executor Name](#), whose address is [Executor Address](#), in pursuance of an order of the Probate Court for the County of [Toluke](#) in the State of [Michigan](#), made on the [1st day of October, 2018](#), and in pursuance of, and after a full compliance with all the provisions of the law, requisite to a valid sale of the real estate hereinafter mentioned, and in consideration of the sum of One Hundred Seventy-Five Thousand And No/100 Dollars (\$175,000.00) paid to [Sam E. Seller](#) and [Sally A. Seller](#) by [Bob L. Buyer](#) and [Betty A. Buyer](#), the receipt of whereof is hereby acknowledged, does hereby grant, bargain, sell and convey unto the said [Bob L. Buyer and Betty A. Buyer, husband and wife](#) heirs and assigns, FOREVER all certain piece or parcel of land situated in the [City of Toluke](#), County of [Adams](#), State of [Michigan](#), described as follows, to wit:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

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Exhibit Page - Escrow Legals (2)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FT MI		497989	

Added the property address and Tax ID after the escrow legal description, **for FT MI only**.

LEGAL DESCRIPTION

Order No.: [JM CD Test](#)

[This is my escrow legal](#)

Commonly known as: [1 Property Address, City, MI 49503](#)

Tax Identification No.: [11-123](#)

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NOVEMBER RELEASE NOTES

Letter (Policy - GL)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Great Lakes NCS - Gross		501232	

Revised to also render for T2 contacts.

Check ▾
Previewed Document

- Attorney Anderson & Anderson (AT)
- Buyer/Borrower Bob L. Buyer and Betty A. Buyer (B)
- Lender Chase Bank (L2)
- Lender Leonard's Lending Services (L)
- Seller Sam E. Seller and Sally A. Seller (S)
- Title Company T2 Name (T2)

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NOVEMBER RELEASE NOTES

Title

Record Title Search (CT)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT MI		498053	DOC_MID1218_1

For CT MI, document will now render with all properties associated with the commitment.

Old title "Record Title Search" needs to be replaced with new version for CT MI - "Record Title Search (CT)" (DOC_MID1218_1).

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SE 446-06 - Construction Draw

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Great Lakes MI NCS	n/a	498462	

A new custom field is now available on the Endorsements screen to enter the date of the Sworn Statement in item 6 for this endorsement.

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NOVEMBER RELEASE NOTES

REPORTS

Order Export

NEW/MOD MOD	REQUESTED BY MI	FOOTPRINTS No(s).	TFS No(s). 498008	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On parameter screen: added new option to excel export drop down called "Excel-MI" • When "Excel-MI" is selected display the following columns (note that most of these already show on the current excel-all option, but in a different order: <ul style="list-style-type: none"> ○ Branch Name ○ Order Number {{Order.Number}} ○ Closed Date (WSOB Closed date) ○ Trans. Type {{Order.TransactionType}} ○ Order Type {{Order.Type}} ○ Sales Price {{Order.SalesPrice}} ○ Loan 1 Amount {{Order.Loans[1].Amount}} ○ Loan 2 Amount {{Order.Loans[2].Amount}} ○ Sales Rep - only show the name of sales. Do not show contact type of marketing source ○ Title Revenue (use same logic in current report) ○ Escrow Revenue (use same logic in current report) ○ Referral Revenue (use same logic in current report) ○ Marketing Info (pager field of marketing source main contact person) ○ Marketing Source - show company name with main contact in parentheses, such as "Remax\United (Sally Fields) ○ Listing Agent - show company name with main contact in parentheses, such as "Remax\United (Sally Fields) ○ Selling Agent - show company name with main contact in parentheses, such as "Remax\United (Sally Fields) ○ Lender 1 -show company name with main contact in parentheses, such as "Remax\United (Sally Fields) ○ Property Address {{Order.Properties[1].address.address1address2}} ○ City, State, Zip {{Order.Properties[1].address.CityStateZip}} ○ Buyer {{Order.BuyerData.NameswithAnd}} ○ Seller {{Order.SellerData.NameswithAnd}} ○ Title Officer {{Order.Title.Officer}} ○ Escrow Officer {{Order.Escrow.Officer}} ○ Marketing Source Company - marketing source company name only (aware of the combined column above) ○ Marketing Source Contact - name of main person of the marketing source only, (aware of the combined column above) 				

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NOVEMBER RELEASE NOTES

MISSOURI

DOCUMENTS

Escrow

Affidavit (Commercial)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT MO		498811	

Revised document to look to the "Edit Corporate Officer/Signee" for the signature section for buyer/borrower and seller organizations (already functioned like this for individual contacts).

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Affidavit (Medicaid)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT Central Plains		500142	MOD1183.doc

New document. Render to view complete document.

**MO HEALTHNET AND
MEDICAID AFFIDAVIT
(MISSOURI)**

STATE OF _____ Order No.: 2017040003RN-SLM
COUNTY OF _____

The undersigned, being of lawful age and being first duly sworn upon his/her oath does state:

- I am personally acquainted with the following described individual(s):
 - Name of Decedent: _____
(Hereinafter referred to as the "Decedent")
Date of Birth: _____
Date of Death: _____
MO Healthnet (Medicaid) Participant No.: 545454545
Social Security No.: _____
 - Name of Decedent's Predeceased Spouse: _____
(Hereinafter referred to as the "Decedent's Predeceased Spouse")
Date of Birth: July 19, 2017
Date of Death: _____
MO Healthnet (Medicaid) Participant No.: 121232132
Social Security No.: _____
- Before his/her death, the Decedent and the Decedent's Predeceased Spouse, if any, had an ownership interest in the following described real estate:
SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

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NOVEMBER RELEASE NOTES

Order Detail - OC

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT MO		498834	

Added C. and additional NOTE

C. Run buyer/borrower name(s) for judgments and/or liens.

PROPERTY INFORMATION:

Titleholder: Stephen T. Seller, Stephanie T. Seller and Seller Estate
Property Address: 100 Property Street, Memphis, MO 86426
Legal Description: This is the Escrow BRIEF Legal for the property
Tax ID/PIN: 11111111APN

PLEASE SEND COMMITMENT AND DOCUMENTS VIA EMAIL TO:

kccommsearches@ctt.com

If you are sending hard copies, please contact the person who placed the order for the appropriate delivery address.

NOTE: [Chicago Title Insurance Company](#) may/will issue the policy(ies) for this transaction. If you require more than normal search fees (search/exam, copy and delivery), please contact the closer to discuss immediately upon the receipt of this order.

NOTE: If you anticipate that search and copy fees will exceed Six Hundred And No/100 Dollars (\$600.00), we must give approval for additional charges *prior* to incurring them. Unapproved charges over Six Hundred And No/100 Dollars (\$600.00) will not be paid without prior approval.

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NOVEMBER RELEASE NOTES

Title

Date Down 1
Date Down 5

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Kansas City	n/a	500558	

Item 2 of these endorsements has been updated to have two subsections. The existing items 2 (a), (b), and (c) are now labeled SCHEDULE B Part I and new custom fields have been added to the Endorsements screen for a new subsection on the endorsement form for SCHEDULE B *Part II* with items (a), (b), and (c).

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NOVEMBER RELEASE NOTES

NCS

DOCUMENTS

Escrow

Escrow Agreement (Pittsburgh)

NEW/MOD Mod	REQUESTED BY NCS Pittsburgh	FOOTPRINTS No(s).	TFS No(s). 496394	FILE NAME (NEW ITEMS ONLY)
----------------	--------------------------------	-------------------	----------------------	----------------------------

Logic added to the checkbox to allow the box to be checked.

Escrow Agent hereby acknowledges receipt of the Escrow Deposit.

1. Amount of Escrow Deposit: \$2,500.00

Escrow Agent hereby acknowledges receipt of the Escrow Deposit.

2. The Escrow Deposit is to be deposited into:

- A non-interest bearing account
- An interest bearing account. (Please note that an additional service fee is charged for opening an interest bearing account. See Paragraph 2 of the General Conditions listed below.)

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Wire Information

NEW/MOD Mod	REQUESTED BY NCS Boston	FOOTPRINTS No(s).	TFS No(s). 496564	FILE NAME (NEW ITEMS ONLY)
----------------	----------------------------	-------------------	----------------------	----------------------------

Revised for **NCS\Boston only** to have the Underwriter logo pull to header, the Underwriter Name pull in after "To:" label and Commonwealth Land Title Insurance Company pull after "Account Name:" label.



265 Franklin St., 8th Floor
Boston, MA 02110
Phone: (617)619-4800 / Fax: (617)619-4848

WIRING INFORMATION

Our wiring instructions for the transaction referenced herein are as follows:

To: Underwriter Name

Bank: First Test Trust Bank

ABA/Routing No.: 123456789

Account Name: Commonwealth Land Title Insurance Company

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NOVEMBER RELEASE NOTES

Title

Endorsements

NEW/MOD Mod	REQUESTED BY NCS FT DC/VA	FOOTPRINTS No(s).	TFS No(s). 501709	FILE NAME (NEW ITEMS ONLY)
----------------	------------------------------	-------------------	----------------------	----------------------------

Added coding to show Countersignature name before "Authorized Officer or Agent"

Fidelity National Title Insurance Company

Dated: November 9, 2018

Countersigned By:



John Hancock
Authorized Officer or Agent

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NOVEMBER RELEASE NOTES

REPORTS

Comparison				
NEW/MOD MOD	REQUESTED BY NCS	FOOTPRINTS No(s).	TFS No(s). 487482	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On the parameter screen: added a new checkbox parameter called "Commercial Format:", placed this below the summary only checkbox and defaulted to checked if profile path contains '%\NCS\%' • When the commercial checkbox is checked added the following items to show under the Revenue line: <ul style="list-style-type: none"> ○ Premium Only = sum of all TP bill codes, END bills codes, {{.NCSPremium1_FNF#}} if {{.ClosingDate_FNF#}} is in the date range and {{.NCSPremium2_FNF#}} if {{.ClosingDate2_FNF#}} is in the date range. Under the Revenue per Day row added in two rows for Premium per Closed Order and Revenue per Day ○ Liability = sum of all coverage amounts on the owners and lenders. If either is coverage amounts is empty report will use the sales price in place of owners coverage and loan amounts sum in place of lenders coverage. ○ Under the two new revenue averages added two rows for Liability per Closed Order and Liability per Day • Revenue Row includes CRRARrev custom field {{Order.CRRARrev_FNF#}}. • On the parameter screen: added new checkbox to show under the new commercial checkbox called "Use Property Count:" and defaulted to unchecked. <ul style="list-style-type: none"> ○ When checked report will return the property count in place of order opened closed and cancelled orders. This updated count will also be used in the average calculations (opened orders per day, closed orders per day, rev per closed order, rev per date, etc.) 				

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Comparison with Group Selection				
NEW/MOD MOD	REQUESTED BY NCS	FOOTPRINTS No(s).	TFS No(s). 487502	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On the parameter screen in Group 2 drop down added property state. This will look to the state of property 1 • On the screen below 'Include sales reps on marketing source only' checkbox added a new checkbox called "Commercial Format:" defaulted to checked if profile path contains '%\NCS\%' • On the parameter screen added a new checkbox to show under the new 'Commercial' checkbox called "Use Property Count:" defaulted to unchecked. When checked report will return the property count in place of order opened closed and cancelled orders. This will updated counts used in the average calculations (opened orders per day, closed orders per day, rev per closed order, rev per date, etc.) • When 'Commercial' checkbox is checked and format type = per day counts and revenue report will do the following: <ul style="list-style-type: none"> ○ Under Revenue row add in additional rows, ○ Premium Only = sum of all TP bill codes, END bills codes, {{.NCSPremium1_FNF#}} if {{.ClosingDate_FNF#}} is in the date range and {{.NCSPremium2_FNF#}} if {{.ClosingDate2_FNF#}} is in the date range. Under the Revenue per Day row add in two rows for Premium per Closed Order and Revenue per Day ○ Liability = sum of all coverage amounts on the owners and lenders. If either is coverage amounts is empty report will use the sales price in place of owners coverage and loan amounts sum in place of lenders coverage. Under the two new revenue averages add two rows for Liability per Closed Order and Liability per Day 				



NOVEMBER RELEASE NOTES

- Revenue Row include CRRAR rev custom field {{Order.CRRARRev_FnF#}}. Be sure that this filters into the Revenue per day and per order averages
- When 'Commercial' checkbox is checked and format type = group summary report will do the following:
 - Add new CRRAR custom field to revenue columns if closed date is of orders being captured are within the date range {{Order.CRRARRev_FnF#}}
- When 'Commercial' checkbox is checked and format type = excel export report will do the following:
 - Add new CRRAR custom field to revenue columns if closed date is of orders being captured are within the date range {{Order.CRRARRev_FnF#}}
- When 'Property count' box is checked and statement format= excel, then report will use property county for opened closed and cancelled counts
- When Statement format = group summary, the report will use the property count for the opened closed and cancelled counts
- When statement format = per day counts and revenue, then the report return the property count in place of order opened closed and cancelled orders. This updated count will also be used in the average calculations (opened orders per day, closed orders per day, rev per closed order, rev per date, etc.)

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NCS Commissions by Selection

NEW/MOD MOD	REQUESTED BY NCS	FOOTPRINTS No(s).	TFS No(s). 498653,497662	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • Updated report type drop-down: change 'Closing Date' to show as 'Closing Date (PA)' • Added new column to report called "Property County" and placed between UW and Property state columns (PDF and excel export) with the following logic • When "Show property address" checkbox is NOT checked, then use county of property 1 {{Order.Properties[1].County}} • When "Show property address" checkbox IS checked, then show each property county next to each address • When profile path contains '%\NCS\PA%', report will suppress 'Other Revenue' column from report 				

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Open/Closed Orders with Contact Search

NEW/MOD MOD	REQUESTED BY NCS	FOOTPRINTS No(s).	TFS No(s). 494441	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> • On parameter screen added a new checkbox called "Commercial Format:" placed between 'Limit sales rep by selected contact type' check box and sales rep picklist. Defaulted to unchecked unless profile path contain '%\NCS%' then defaulted to check. • When the commercial format box is checked the report will show the following: <ul style="list-style-type: none"> ○ Order number = {{Order.Number}} ○ Open Date = {{Order.ReceivedDate}} ○ Closed Date = WSOB closed date ○ Trans. Type = {{Order.TransactionType}} ○ Order Type = {{Order.Type}} ○ Prod. Type = {{Order.ProductType}} ○ Prop. State = state of property 1 {{Order.Properties[1].Address.State}} ○ Escrow Officer = {{Order.Escrow.Officer.Name}} ○ Title Officer = {{Order.Title.Officer.Name}} ○ Sales Rep = name of sales rep listed on the marketing source. if more than one concatenate names 				



NOVEMBER RELEASE NOTES

- comma separated
- Marketing Source = name of company marked as marketing source. if more than one concatenate names comma separated
- Owners Liability = sum of all owner liability coverage amounts. if NULL use the sum of sales price
- Lenders Liability = sum of all lender liability coverage amounts. if NULL use the sum of loan amounts
- Revenue = sum of all bill codes that have a GL code beginning with a 4 + CRRAR Rev
{{Order.CRRARRev_FNF#}}

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Order Exceptions				
NEW/MOD MOD	REQUESTED BY NCS TX	FOOTPRINTS No(s).	TFS No(s). 492687	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> ● When profile path = "%NCS\TEXAS%", then update the following: <ul style="list-style-type: none"> ○ Missing Title Company Exception will only show on T contact and suppress for all others (T2, T3, T4, etc.) 				

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Orders by Contact				
NEW/MOD MOD	REQUESTED BY NCS	FOOTPRINTS No(s).	TFS No(s). 494484	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> ● On parameter screen added a new checkbox called "Commercial Format:" placed between 'marketing source only' check box and 'format for excel export' checkbox. Defaulted to unchecked unless profile path contain '%NCS%' then defaulted to checked. ● Made the following adjustments when new commercial checkbox is checked: <ul style="list-style-type: none"> ○ Changed escrow officer/closer to just escrow officer ○ Changed title officer/examiner to just title officer ○ After title officer added in new column called 'Sales Rep.' and displayed the name of the sales rep. If more than one concatenate comma separated ○ Removed buyer name column ○ Changed Loan Amount column to 'Liability Amount', this will now show the sum of all owner liability coverage amounts. If NULL use the sum of sales price, plus sum of all lender liability coverage amounts. if NULL use the sum of loan amounts 				

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Policy Production				
NEW/MOD MOD	REQUESTED BY NCS DC	FOOTPRINTS No(s).	TFS No(s). 498717	FILE NAME (NEW ITEMS ONLY)
Add new start/stop times if profile state = DC <ul style="list-style-type: none"> ● Start: <ul style="list-style-type: none"> ○ Requested Task Contains "Rec'd Docs/Funds for recording", <ul style="list-style-type: none"> ▪ Search for Requested task: %Rec'd Docs/Funds for recording ● Stop: 				



NOVEMBER RELEASE NOTES

- Requested Task Contains “Policy/Endorsement Issued”,
 - Search for Requested task: %Policy/Endorsement Issued%

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Title Production

NEW/MOD MOD	REQUESTED BY NCS DC	FOOTPRINTS No(s).	TFS No(s). 498798	FILE NAME (NEW ITEMS ONLY)
<p>Add new start/stop times if profile state = DC</p> <ul style="list-style-type: none"> • Start: <ul style="list-style-type: none"> ○ Request Task Contains “Open Order/Search Requested”, <ul style="list-style-type: none"> ▪ Search for Requested task: %Open Order/Search Requested% ○ Request Task Contains “Search Received/File to UW”, <ul style="list-style-type: none"> ▪ Search for Requested task: %Search Received/File to UW% • Stop: <ul style="list-style-type: none"> ○ Request Task Contains “Open Order/Search Requested”, <ul style="list-style-type: none"> ▪ Search for Requested task: %Open Order/Search Requested% ○ Request Task Contains “Search Received/File to UW”, <ul style="list-style-type: none"> ▪ Search for Requested task: %Search Received/File to UW% 				

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NOVEMBER RELEASE NOTES

NCS

MY SCREENS

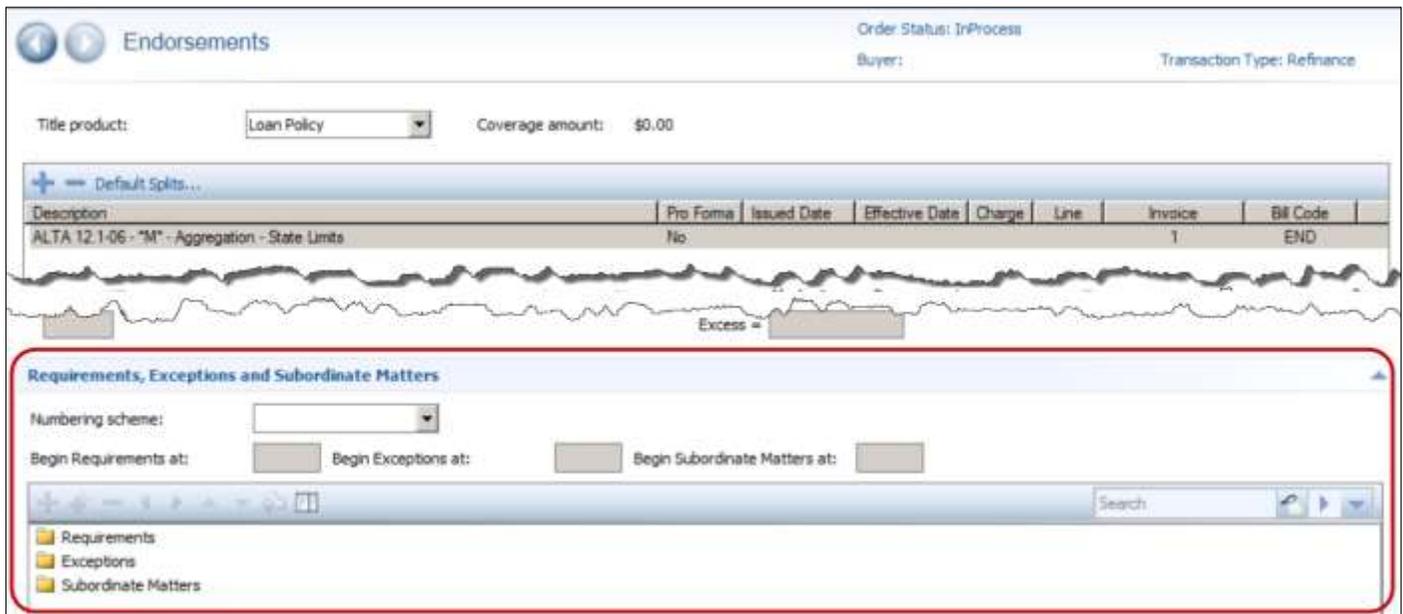
Endorsements Screen

NEW/MOD Mod	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	--------------	-------------------	------------	----------------------------

A new Requirements, Exceptions and Subordinate Matters section has been added.

This change is available when one of the following My Screens is selected,

- > BOS – NCS
- > GA Commercial CSS
- > GL Commercial CSS
- > NCS Screens
- > Residential
- > TX NCS Screens
- > Washington Commercial CSS Screens



NOVEMBER RELEASE NOTES

NCS

MY SCREENS

Property Screen

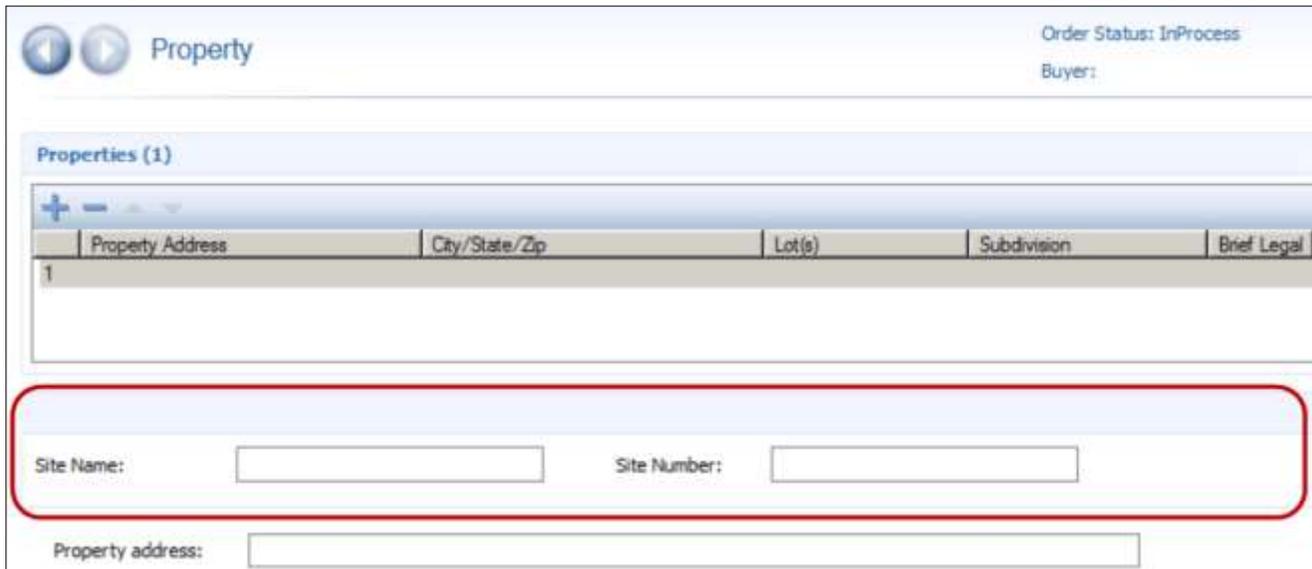
NEW/MOD Mod	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	--------------	-------------------	------------	----------------------------

The following fields have been relocated and are now side-by-side,

- > Site Name
- > Site Number

This change is available when one of the following My Screens is selected,

- > BOS – NCS
- > GA Commercial CSS
- > NCS Screens
- > Residential
- > TX NCS Screens



The screenshot shows a software interface for a 'Property' screen. At the top right, it displays 'Order Status: InProcess' and 'Buyer:'. Below this is a section titled 'Properties (1)' containing a table with the following columns: Property Address, City/State/Zip, Lot(s), Subdivision, and Brief Legal. The table has one row with the number '1' in the first column. Below the table, there are three input fields: 'Site Name:' and 'Site Number:' are side-by-side, and 'Property address:' is below them. A red rounded rectangle highlights the 'Site Name' and 'Site Number' input fields.



NOVEMBER RELEASE NOTES

NCS

MY SCREENS

Billings > Additional Title Charges Screen

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod				

The following fields have been relocated and are now side-by-side in the Commissionable Sales section,

- > NCS Premium 1
- > Closing Date
- > NCS Premium 2
- > Closing Date 2

This change is available when one of the following My Screens is selected,

- > BOS – NCS
- > GL Commercial CSS
- > NCS Screens
- > Residential
- > TX NCS Screens

The screenshot shows the 'Additional Title Charges' screen. At the top right, it displays 'Order Status: InProcess' and 'Buyer:'. Below this is a section titled 'COMMISSIONABLE SALES'. Within this section, there are four input fields arranged in two rows. The first row contains 'NCS Premium 1:' followed by a text input field and 'Closing Date:' followed by a dropdown menu with '(None)' selected. The second row contains 'NCS Premium 2:' followed by a text input field and 'Closing Date 2:' followed by a dropdown menu with '(None)' selected. A red rounded rectangle highlights these four input fields.

NOVEMBER RELEASE NOTES

NCS – GREAT LAKES

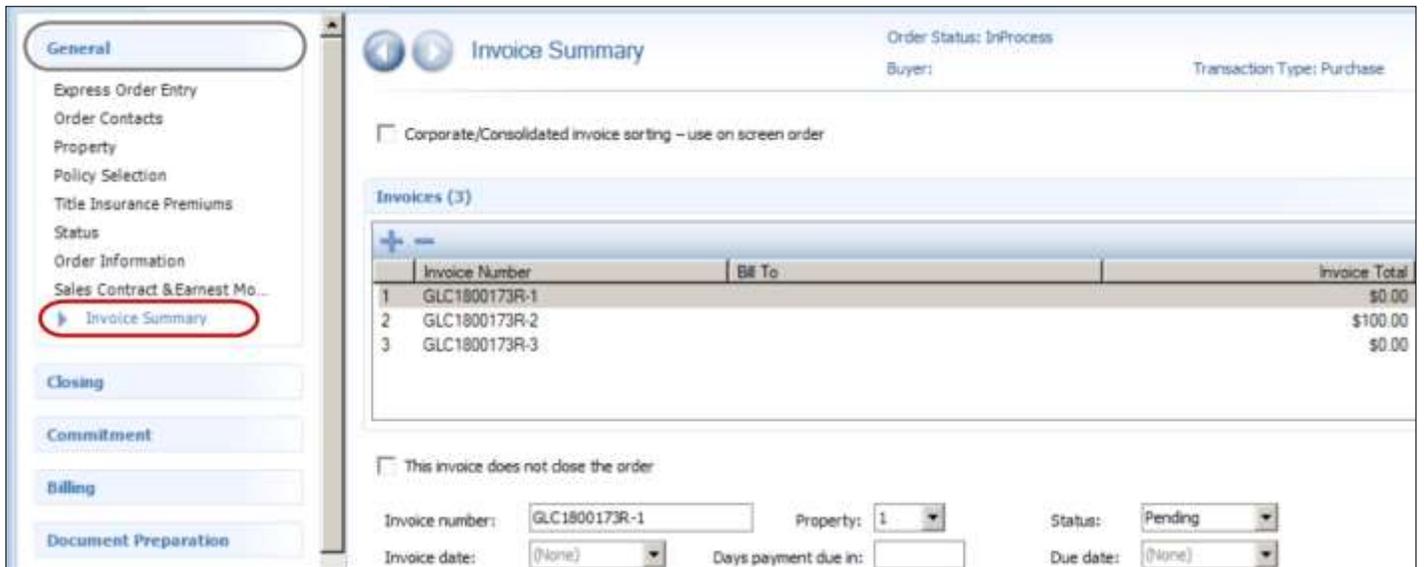
MY SCREENS

Invoice Summary Screen

NEW/MOD Mod	REQUESTED BY Roberta Stone	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	-------------------------------	-------------------	------------	----------------------------

The Billing > Invoice Summary screen replaces the General > Invoice screen.

This change is available when My Screens > GL Commercial CSS is selected.



The screenshot shows the 'Invoice Summary' screen. On the left is a navigation menu with 'Invoice Summary' highlighted. The main area displays 'Invoice Summary' with 'Order Status: InProcess' and 'Transaction Type: Purchase'. A table lists three invoices:

Invoice Number	Bill To	Invoice Total
1 GLC1800173R-1		\$0.00
2 GLC1800173R-2		\$100.00
3 GLC1800173R-3		\$0.00

At the bottom, there are input fields for 'Invoice number: GLC1800173R-1', 'Property: 1', 'Status: Pending', 'Invoice date: (None)', 'Days payment due in:', and 'Due date: (None)'.

NOVEMBER RELEASE NOTES

NCS - ILLINOIS

MY SCREENS

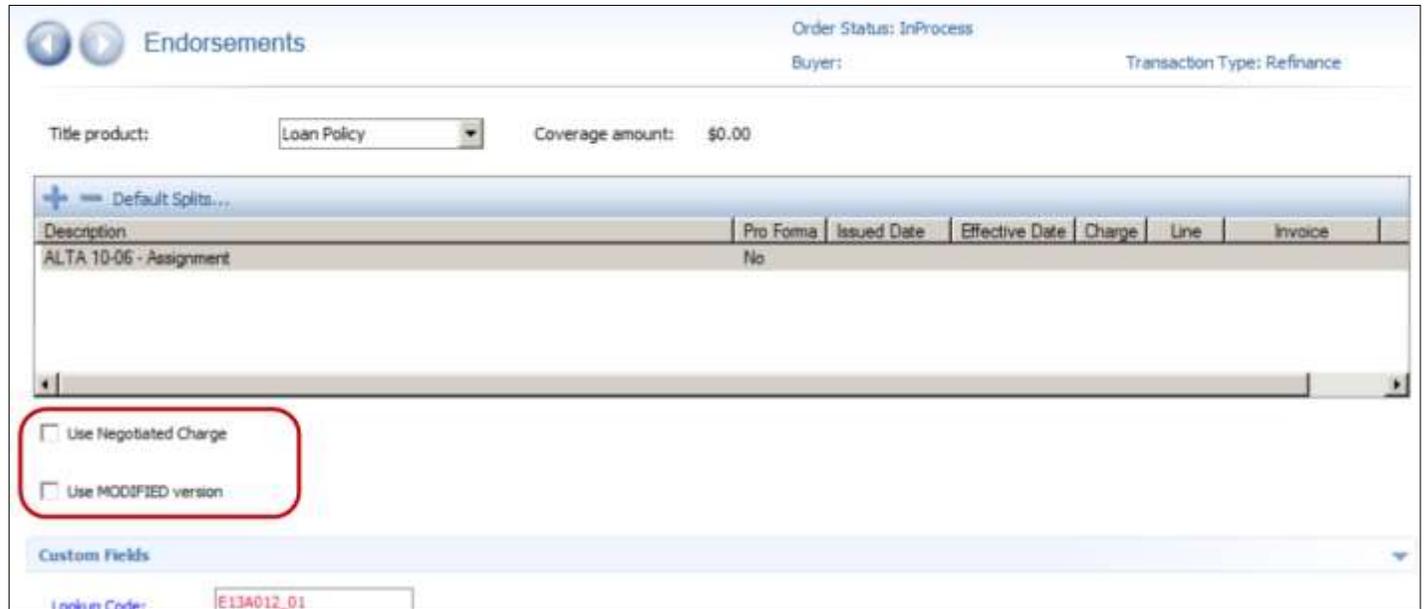
Endorsements Screen

NEW/MOD Mod	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	--------------	-------------------	------------	----------------------------

Two new fields have been added to the Endorsements screen,

- > Use Negotiated Charge
- > User MODIFIED version

These fields are available when the My Screens > IL NCS is selected.



Endorsements

Order Status: InProcess
Buyer: Transaction Type: Refinance

Title product: Loan Policy Coverage amount: \$0.00

Description	Pro Forma	Issued Date	Effective Date	Charge	Line	Invoice
ALTA 10-06 - Assignment	No					

Use Negotiated Charge

Use MODIFIED version

Custom Fields

Lookup Code: E13A012_01

NCS - ILLINOIS

MY SCREENS

Endorsements Screen cont'd

NEW/MOD Mod	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
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A new Requirements, Exceptions and Subordinate Matters section has been added.

These fields are available when the My Screens > IL NCS is selected.

Custom Fields

Requirements, Exceptions and Subordinate Matters

Numbering scheme:

Begin Requirements at:
 Begin Exceptions at:
 Begin Subordinate Matters at:

- Requirements
- Exceptions
- Subordinate Matters

Policy Letter - Numbers

Commitment/Prelim:

Requirements/Exceptions:

Type	Number	Code	Description	Disposition Code	Notes	Include on Owner's Policy	Include on Loan Policy

NOVEMBER RELEASE NOTES

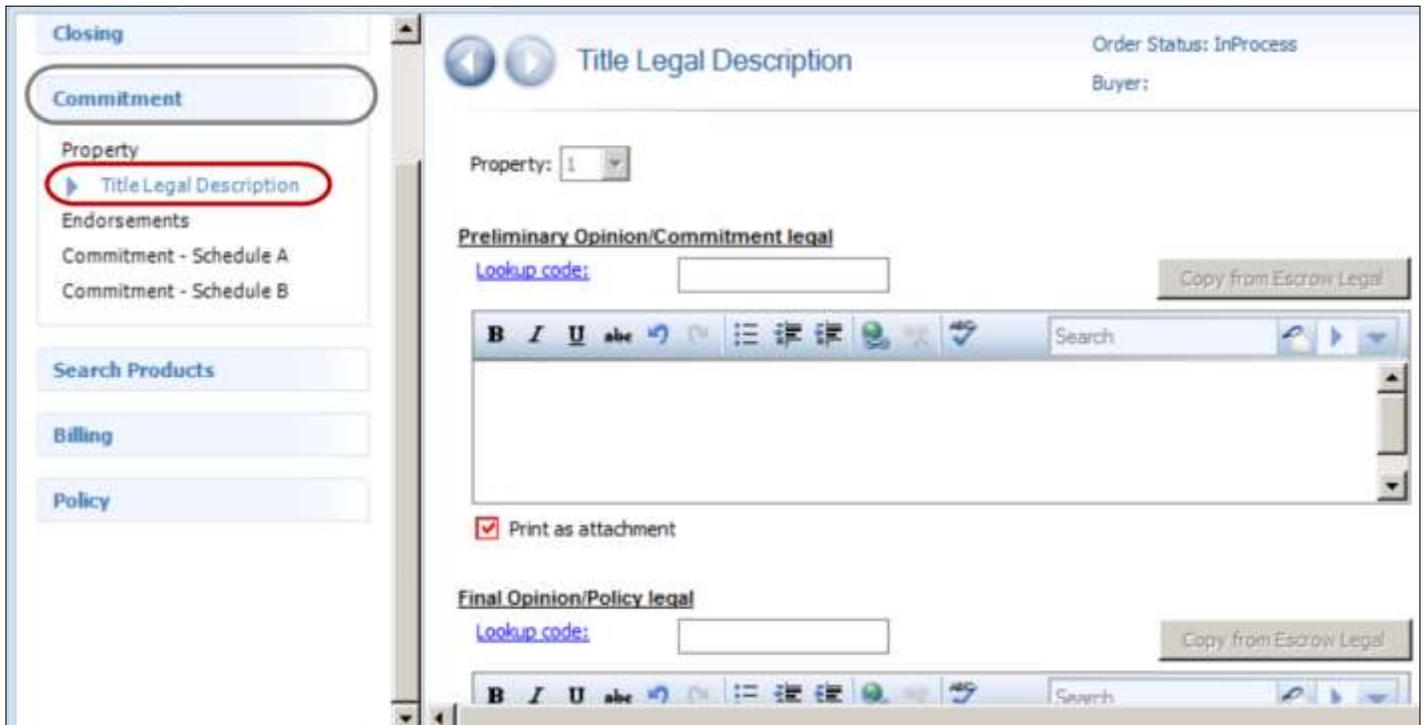
NCS - ILLINOIS

MY SCREENS

Title Legal Description Screen

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Nancy Hesse			

The Title Legal Description screen replaces the Title Insurance Premiums screen in the Commitment section. This change is available when My Screens > IL – NCS is selected.



NOVEMBER RELEASE NOTES

NCS - WASHINGTON

MY SCREENS

Title Insurance Premiums Screen

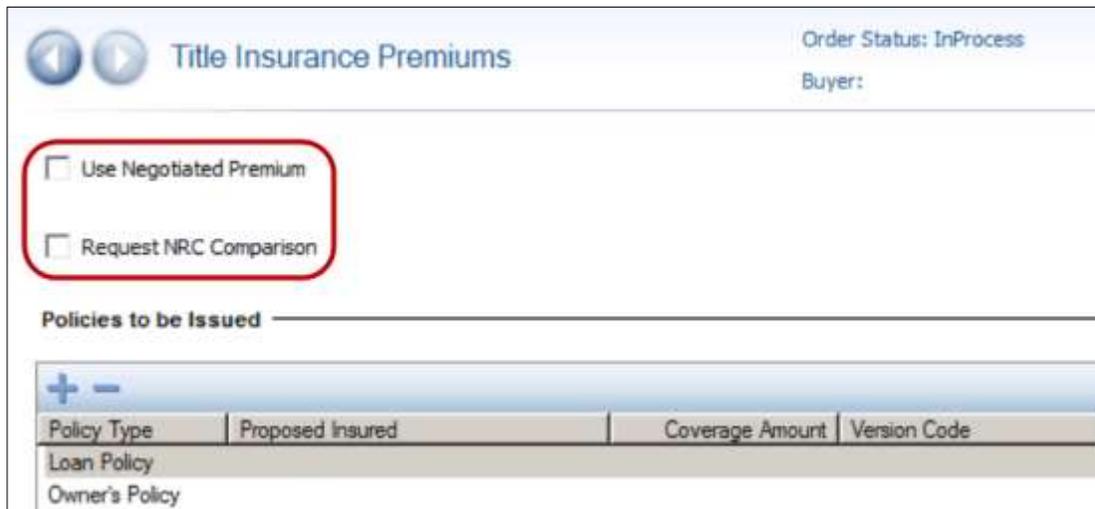
NEW/MOD Mod	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	--------------	-------------------	------------	----------------------------

Two new fields have been added to the Title Insurance Premiums screen,

- > Use Negotiated Premium
- > Request NRC Comparison

These fields are available when the following My Screens is selected

- > Washington Commercial CSS Screens



The screenshot shows the 'Title Insurance Premiums' screen. At the top right, it displays 'Order Status: InProcess' and 'Buyer:'. Below this, there are two checkboxes: 'Use Negotiated Premium' and 'Request NRC Comparison', both of which are currently unchecked. These two checkboxes are enclosed in a red rectangular box. Below the checkboxes is a section titled 'Policies to be Issued' with a search bar. At the bottom, there is a table with columns for 'Policy Type', 'Proposed Insured', 'Coverage Amount', and 'Version Code'. The table lists 'Loan Policy' and 'Owner's Policy'.

NOVEMBER RELEASE NOTES

NCS - WASHINGTON

MY SCREENS

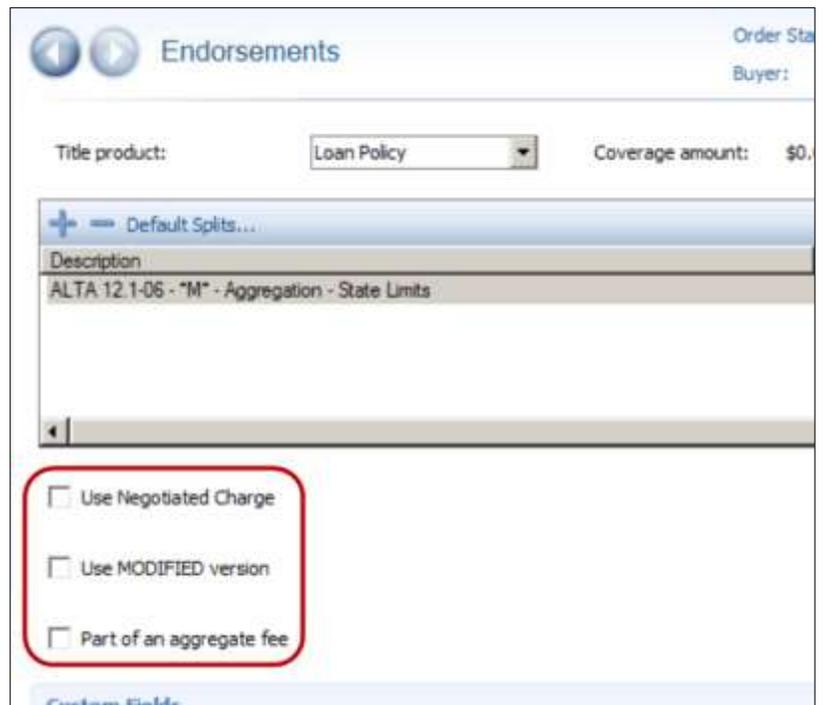
Endorsements Screen

NEW/MOD Mod	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	--------------	-------------------	------------	----------------------------

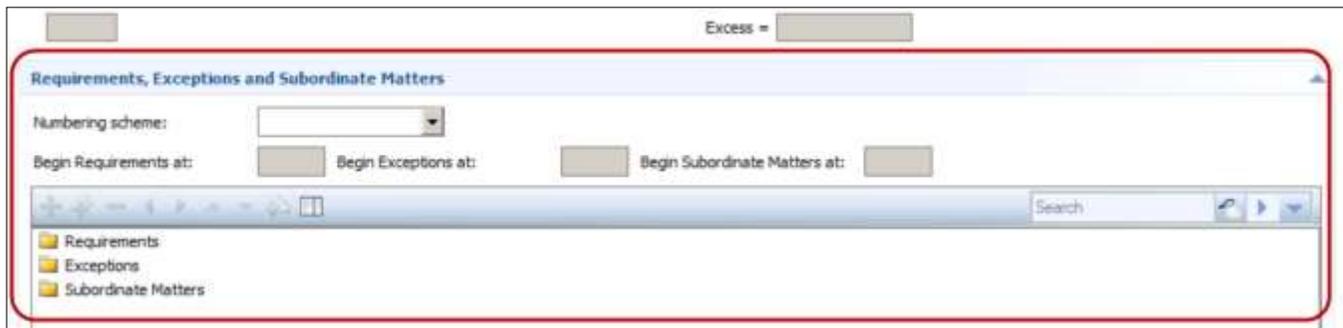
Two new fields have been added to the Endorsements screen,

- > Use Negotiated Charge
- > User MODIFIED version

The Part of an aggregate fee field has been moved to below these new fields.



A new Requirements, Exceptions and Subordinate Matters section has been added.



These fields are available when the following My Screens is selected

- > Washington Commercial CSS Screen



NOVEMBER RELEASE NOTES

NOVEMBER RELEASE NOTES

NCS - WASHINGTON

MY SCREENS

Property Screen

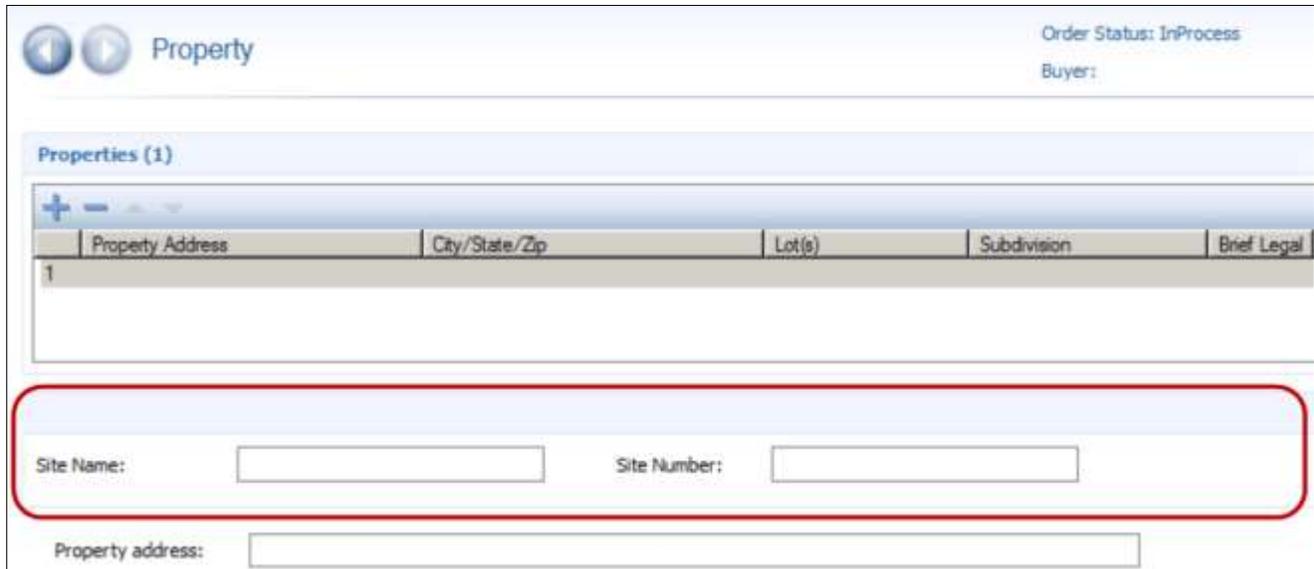
NEW/MOD Mod	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	--------------	-------------------	------------	----------------------------

Two new fields have been added to the Property screen,

- > Site Name
- > Site Number

These fields are available when the following My Screens is selected

- > Washington Commercial CSS Screen



The screenshot shows a software interface for a 'Property' screen. At the top right, it displays 'Order Status: InProcess' and 'Buyer:'. Below this is a section titled 'Properties (1)' containing a table with the following columns: Property Address, City/State/Zip, Lot(s), Subdivision, and Brief Legal. The table has one row with the number '1' in the first column. Below the table, there are two input fields: 'Site Name:' and 'Site Number:', both of which are highlighted with a red rounded rectangle. Below these is a 'Property address:' input field.



NOVEMBER RELEASE NOTES

NCS - PA

TITLE COMPANY LOOKUP TABLE

Title Company Lookup Table Entries

NEW/MOD Mod	REQUESTED BY CRRAR	FOOTPRINTS No(s).	TFS No(s). 496394	FILE NAME (NEW ITEMS ONLY)
----------------	-----------------------	-------------------	----------------------	----------------------------

There is an initiative to update NCS specific Title Company entries across the NCS operations to eliminate duplicate statements being issued for outstanding accounts receivable by CRRAR.

The following items were not affected:

- Revenue contacts.
- Speed codes.
- Non-family title companies entries.

The following updates were made:

- Removed any duplicate contacts.
- Added any missing NCS operations.
- Corrected Payee names. Example: Previously a payee on a check would read: “**TT OR Medford - McAndrews CTIC**”. Now the payee will read as “**Ticor Title Company of Oregon**”.
- Permissioned users will no longer be able to update the Title Company table. The SoftPro Configuration team will make all future updates/changes. Users will continue to use **NEW** or **UPD** for a new entry or an update to an existing contact.
- The Contact Type Description will no longer identify if a Title Company is a "NCS" specific company. This is to limit confusion if the same contact is used for a non-NCS transaction.
- If user experiences a validation error, F2 the lookup code of the Title Company, search for comparable entry and pull the entry into the order.

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NOVEMBER RELEASE NOTES

NEBRASKA

DOCUMENTS

Escrow

Affidavit (Medicaid)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT Central Plains		500144	NED1005.doc

New document. Render to view complete document.



Fidelity National Title*

Insurance Company

MEDICAID AFFIDAVIT (NEBRASKA)

STATE OF _____ Order No.: JJ NE Test-SLM

COUNTY OF _____

The undersigned, being of lawful age and being first duly sworn upon his/her oath does state:

1. I am personally acquainted with the following described person:
 - A. Name of Decedent: **Decedent Name**
(Hereinafter referred to as "Decedent")

Date of Birth: **June 11, 1974**

Date of Death: **September 4, 2018**

(Medicaid) Participant Number: **09098**

Social Security No.: _____
 - B. Name of Decedent's Predeceased Spouse: **Spouse Name**

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NOVEMBER RELEASE NOTES

NEW JERSEY

DOCUMENTS

Title

ALTA 11-06 - Mortgage Modification (NJRB 5-103)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	NJ CT	n/a	500501	

Item 1 of the endorsement was modified to show "in" instead of "as" between the recording date and the recording information.

BEFORE

The Company insures against loss or damage sustained by the Insured by reason of:

1. The invalidity or unenforceability of the lien of the Insured Mortgage upon the Title at Date of Endorsement as a result of the FILL IN dated September 23, 2018, recorded October 23, 2018 as FILL IN ("Modification"); and

AFTER

The Company insures against loss or damage sustained by the Insured by reason of:

1. The invalidity or unenforceability of the lien of the Insured Mortgage upon the Title at Date of Endorsement as a result of the FILL IN dated September 23, 2018, recorded October 23, 2018 in FILL IN ("Modification"); and

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NOVEMBER RELEASE NOTES

NEW YORK

DOCUMENTS

Escrow

Certification Page 1 (Utica)
Certification Page 2 (Utica)
Certification Page 3 (Utica)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Leatherstocking Abstract		500190	

- Added custom field prompt to select to send names and dates to Schedules A and B.
- Added two additional Certification Pages with new prompts.

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Receipt (Bath)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Northern NY		498543	

Updated "Delivered to" section to prompt to select Attorney contact if more than one exists in the file.



The screenshot displays a document header with the following text:

Received From:
Chicago Title Insurance Company

Delivered To:
 AttyRefNum22222
 The Seller Law Firm
 2000 Legal Eagle Way, Suite 200
 Anywhere, SC 99999

Overlaid on the document is a software dialog box titled "Receipt (Bath)". The dialog box contains the following text:

Receipt (Bath)
 Order 2018050021-JLJ

A reference to a single Attorney was encountered, but more than one was found. Please choose from the qualifying Attorneys below.

- Attorney The Buyer Law Firm (AT)
- Attorney The Seller Law Firm (AT2)

An "OK" button is visible at the bottom right of the dialog box.

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NOVEMBER RELEASE NOTES

Survey Order Authorization				
NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FNT Riverhead		501005	

Moved words "Service Fee" to just in front of \$50.00 to keep on same line.

SURVEY QUOTES

Surveyor	Price	Time Frame
1 XYZ Title Company	\$511.00 Service Fee: \$50.00 Total: \$561.00	1 day
2 XYZ Title Company	\$22.00 Service Fee: \$50.00 Total: \$72.00	2 days

Please provide a contact name for access.

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NOVEMBER RELEASE NOTES

Title

Master Commitment (NNY)				
NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Northern NY		503005	
Updated Northern NY Commitment to replace ALTA 2006 version with layout consistent to downstate ops per state counsel.				

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NOVEMBER RELEASE NOTES

OHIO

DOCUMENTS

Escrow

Commission Instructions

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT OH		497663	SSCORPD5634.doc

New document for the following profiles in Ohio:

- Cincinnati
- Dayton
- Dublin
- Reynoldsburg
- Newark
- Worthington
- Central Ohio Elite (both)

New document. Render to view complete document.

 Company Name		COMMISSION INSTRUCTIONS	
Melissa G. Smith, Closing Specialist Escrow Office Name 100 Main Street Place, OH 92025 Phone: (800)111-2222 Fax: (800)222-3333		Date: October 23, 2018 Escrow No.: JM CD Test-MGS Buyer(s): Bob L. Buyer and Betty A. Buyer Seller(s): Sam E. Seller and Sally A. Seller Property: 1 Property Address City, OH 49503	
Upon the close of the above referenced escrow, Escrow Holder will pay from the proceeds due Seller(s) the following disbursement:			
Commission to Listing Agent:		\$ _____	
Additional Listing Broker/Transaction Fee:		\$ _____	
Commission to Selling Agent:		\$ _____	
Additional Selling Broker/Transaction Fee:		\$ _____	
TOTAL COMMISSION BEING PAID:		\$ _____	
THIS AGREEMENT PROVIDES FOR THE DISBURSEMENT OF SAID COMMISSION TO THE BROKER(S) BY ESCROW HOLDER UPON CLOSE OF ESCROW. THESE ESCROW COMMISSION INSTRUCTIONS MAY NOT BE AMENDED OR REVOKED WITHOUT THE WRITTEN CONSENT OF THE BROKER(S) HEREIN.			

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NOVEMBER RELEASE NOTES

Compliance and Closing Agreements (2)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT South/Central Ohio & Amerititle Downtown		497207	

Removed the address, phone, fax and email from signature sections.

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Payoff Enclosure Letter

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT South/Central Ohio & Amerititle Downtown		497221	

Removed address for refund to be sent to and replaced with "See attached forwarding information."

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NOVEMBER RELEASE NOTES

Policy Address

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT South/Central Ohio & Amerititle Downtown		497185	

Changed title to "Forwarding Information". Added ability to render for the buyer or seller and revised formatting and labels.

BUYER FORWARDING INFORMATION
POLICY ADDRESS

TEST
COMPANY
LOGO

Escrow No.: [JJ OH Test-SLM](#)

FORWARDING ADDRESS:

Property Address:

[500 Property Address Here Ln., Dayton, OH 00000](#)

Phone: [111-111-1111](#)

Email: buyingorgemail@email.email

SELLER FORWARDING INFORMATION
POLICY ADDRESS

TEST
COMPANY
LOGO

Escrow No.: [JJ OH Test-SLM](#)

FORWARDING ADDRESS:

Phone: [222-222-2222](#)

Email: sellingIndividual@selling.selling

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NOVEMBER RELEASE NOTES

Required Information Sheet

NEW/MOD Mod	REQUESTED BY CT South/Central OH / AmeriTitle Downtown	FOOTPRINTS No(s).	TFS No(s). 497341	FILE NAME (NEW ITEMS ONLY)
---------------------------	---	--------------------------	---------------------------------	-----------------------------------

Various revisions for EO "Chicago" or "AmeriTitle" only

Company Name	SELLER INFORMATION SHEET										
RE: Sam E. Seller and Sally A. Seller 1 Property Address, City, OH 49503	Order No.: JM CD Test-MGS										
Please list all mortgages and loans presently on your property below, if additional space is required, please use the back of this form.											
1. A. Lender _____ B. Loan No. _____ C. Customer Service Phone No. _____ D. Are Taxes Paid by the Lender? <input type="checkbox"/> YES <input type="checkbox"/> NO											
2. A. Lender _____ B. Loan No. _____ C. Customer Service Phone No. _____											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Condo/Maintenance/Home Owners/Association Fee</td> <td style="width: 50%; text-align: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</td> </tr> <tr> <td colspan="2">Association Name _____</td> </tr> <tr> <td colspan="2">Contact Name and Phone No. _____</td> </tr> <tr> <td colspan="2">Is this a rental Property? <input type="checkbox"/> YES <input type="checkbox"/> No</td> </tr> <tr> <td colspan="2">Do you have a prior title insurance policy? <input type="checkbox"/> YES <input type="checkbox"/> No If yes, please provide. <small>(Please note that providing your prior title insurance policy may reduce your closing costs).</small></td> </tr> </table>		Condo/Maintenance/Home Owners/Association Fee	<input type="checkbox"/> YES <input type="checkbox"/> NO	Association Name _____		Contact Name and Phone No. _____		Is this a rental Property? <input type="checkbox"/> YES <input type="checkbox"/> No		Do you have a prior title insurance policy? <input type="checkbox"/> YES <input type="checkbox"/> No If yes, please provide. <small>(Please note that providing your prior title insurance policy may reduce your closing costs).</small>	
Condo/Maintenance/Home Owners/Association Fee	<input type="checkbox"/> YES <input type="checkbox"/> NO										
Association Name _____											
Contact Name and Phone No. _____											
Is this a rental Property? <input type="checkbox"/> YES <input type="checkbox"/> No											
Do you have a prior title insurance policy? <input type="checkbox"/> YES <input type="checkbox"/> No If yes, please provide. <small>(Please note that providing your prior title insurance policy may reduce your closing costs).</small>											
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed If married, Spouse's Name: _____ Owner 1 Social Security No.: _____ Owner 2 Social Security No.: _____											
I (We) can be reached at the following phone number(s): Home: _____ Cell: _____ Work: _____ Email: _____ Current Mailing Address: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Address City/State Zip </div>											
SECURE EMAIL NOTIFICATION											
All documents, balances and statements due to the undersigned may be delivered to the contact information shown herein. All notices, change of instructions, communications and documents are to be delivered in writing to the office of AmeriTitle Downtown as set forth herein. By signing below and giving your email address, you are authorizing AmeriTitle Downtown to email you any of your escrow related documents.											
Signature: _____ <div style="text-align: center; margin-top: 5px;">Seller</div>	Date: _____										
Signature: _____ <div style="text-align: center; margin-top: 5px;">Seller</div>	Date: _____										



NOVEMBER RELEASE NOTES

Survey Request - AT

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	AmeriTitle		497982	

Replaced "Closing Date" with "Need By" and users will now be prompted for that date.

Escrow No.: JJ OH Test-MGS	
Need By: December 5, 2018	
Borrower(s): Barry Buyer and Bonnie Buy	
Seller(s): Selling Individual	
Lender(s): Leonard's Lending Service	
Property: 500 Property Address Here Ln., Dayton, OH 00000	

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NOVEMBER RELEASE NOTES

Reports

Report Name				
NEW/MOD MOD	REQUESTED BY OH	FOOTPRINTS No(s).	TFS No(s). 495376	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none">On the Excel-OH2 added a new column between Title Officer/Examiner (column Q) and Order Type (column R), called "Title Processor", this pulls from Title Processor Name custom field {{Order.TitleProcessorName_FNFOH#}}				

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NOVEMBER RELEASE NOTES

MY SCREENS

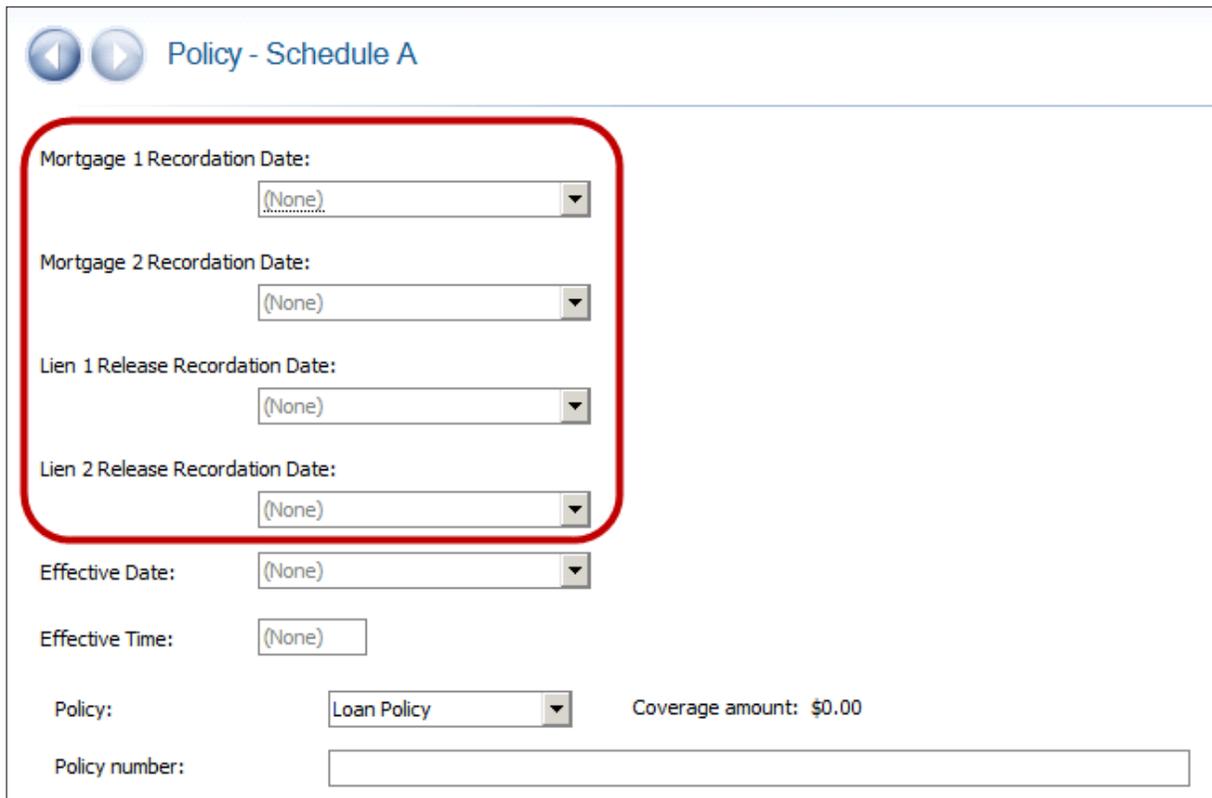
Policy – Schedule A

NEW/MOD Mod	REQUESTED BY Nancy Hesse	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	-----------------------------	-------------------	------------	----------------------------

Three new fields have been added to the Policy – Schedule A screen,

- > Mortgage 1 Recordation Date
- > Mortgage 2 Recordation Date
- > Lien 1 Release Recordation Date
- > Lien 2 Release Recordation Date

These fields are available when My Screens > OH Title is selected.



The screenshot shows the 'Policy - Schedule A' screen with the following fields:

- Mortgage 1 Recordation Date: (None) [dropdown]
- Mortgage 2 Recordation Date: (None) [dropdown]
- Lien 1 Release Recordation Date: (None) [dropdown]
- Lien 2 Release Recordation Date: (None) [dropdown]
- Effective Date: (None) [dropdown]
- Effective Time: (None) [text input]
- Policy: Loan Policy [dropdown] Coverage amount: \$0.00
- Policy number: [text input]

The four recordation date fields are highlighted with a red box in the original image.

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NOVEMBER RELEASE NOTES

OKLAHOMA

DOCUMENTS

Escrow

Acknowledgement of Receipt (CCR)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT OK		500783	OKD1189.doc

New document. Render to view complete document.

ACKNOWLEDGEMENT OF RECEIPT Covenants, Conditions and Restrictions

The undersigned purchaser(s) affirm(s) that they have received a copy of the Covenants, Conditions, and Restrictions affecting the following legal description:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

Dated this 14th day of November, 2018

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Brian T. Buyer

Date

Brenda T. Buyer

Date

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NOVEMBER RELEASE NOTES

Affidavit (Identity and Authorization)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT OK		497179	OKD1188.doc

New document. Render to view complete document.

**AFFIDAVIT OF IDENTITY
AND AUTHORIZATION**

STATE OF _____ Order No.: **JM CD Test-JDK**
COUNTY OF _____

Minnie Mouse, (Affiant), of lawful age, first being duly sworn, upon my oath, deposed and says:

1. That _____ is the President of **ABC Organization** corporation and is authorized to sign and consent for the **sale** of all documents including deeds, mortgages, closing documents as necessary to satisfy any and all requirements to complete the transaction between _____ corporation and _____ in the amount of _____ Dollars (\$ _____) for the property located at **1 Property Address, City, OK 49503**, and further described as **Brief Legal Description, Adams County, Oklahoma**.

Further Affiant saith not.

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Deed (Special Warranty - HUD)

Deed (Special Warranty - HUD HomeTelos)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT OK		497238	

Revised the Return Deed/Tax Statement section.

<p>Mail Deed and Tax Statements To: Bob L. Buyer and Betty A. Buyer 1 Buyer Fwd Address Fwd City, OK 86401</p>	<p>Presented for filing by and return to: Title Office Name 1 Title Office Street City, OK 70808 File No.: JM CD Test Title Insurance Commitment, if any, issued by: Title Office Name</p>
---	--

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NOVEMBER RELEASE NOTES

Deeds (All)				
NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CCA OK		501984	
Hardcoded "Chicago Title Insurance Corp." for the "Title Insurance Commitment, if any, issued by:" section for all OK deeds.				

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Special Warranty Deed (Corporation)						
NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)		
Mod	CT OK		497238			
Revised the Return Deed/Tax Statement section.						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Mail Deed and Tax Statements To: Bob L. Buyer and Betty A. Buyer 1 Buyer Fwd Address Fwd City, OK 86401 </td> <td style="width: 50%; vertical-align: top;"> Presented for filing by and return to: Title Office Name 1 Title Office Street City, OK 70808 File No.: JM CD Test Title Insurance Commitment, if any, issued by: Title Office Name </td> </tr> </table>					Mail Deed and Tax Statements To: Bob L. Buyer and Betty A. Buyer 1 Buyer Fwd Address Fwd City, OK 86401	Presented for filing by and return to: Title Office Name 1 Title Office Street City, OK 70808 File No.: JM CD Test Title Insurance Commitment, if any, issued by: Title Office Name
Mail Deed and Tax Statements To: Bob L. Buyer and Betty A. Buyer 1 Buyer Fwd Address Fwd City, OK 86401	Presented for filing by and return to: Title Office Name 1 Title Office Street City, OK 70808 File No.: JM CD Test Title Insurance Commitment, if any, issued by: Title Office Name					

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NOVEMBER RELEASE NOTES

Title

OK Endorsements

NEW/MOD Mod	REQUESTED BY Underwriting	FOOTPRINTS No(s). n/a	TFS No(s). 497385	FILE NAME (NEW ITEMS ONLY)
----------------	------------------------------	--------------------------	----------------------	----------------------------

The following OK endorsements have been updated to reflect the ALTA name in the description, header and footer:

- ALTA 14.1-06 - Future Advance - Knowledge (with Oklahoma Modifications)
- ALTA 14.2-06 - Future Advance - Letter of Credit (with Oklahoma Modifications)
- ALTA 14.3-06 - Future Advance - Reverse Mortgage (with Oklahoma Modifications)
- ALTA 9-06 - Restrictions, Encroachments, Minerals (with Oklahoma Modifications)
- ALTA 9.7-06 - Restrictions, Encroachments, Minerals - Land Under Development (with Oklahoma Modifications)
- ALTA 9.10-06 - Restrictions, Encroachments, Minerals - Current Violations (with Oklahoma Modifications)

Formerly known as:

- OK Future Advance (Knowledge)
- OK Future Advance (Letter of Credit)
- OK Reverse Mortgage
- OK Restrictions and Encroachments
- OK Restrictions and Encroachments (Land Under Development)
- OK Restrictions and Encroachments (Current Violations)

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NOVEMBER RELEASE NOTES

OREGON

DOCUMENTS

Escrow

Assignment of Buyer Interest

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	TT Portland		497261	

New custom field prompt available for "assigned to".



Company Name

ASSIGNMENT OF BUYER INTEREST

Dated: October 18, 2018
To: SA2
Escrow No.: JJ CD Test-MGS

Buyer/Borrower Bob L. Buyer and Betty A. Buyer (B)

Assigned to

Assigned To Name



I/We the undersigned buyer(s) hereby assign to **Assigned To Name**:

- All right, title and interest in and to and all right to acquire title to the property which is the subject of this escrow.

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NOVEMBER RELEASE NOTES

Holdback Release

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	LT Portland		499731	ORD1476.doc

New document. Render to view complete document.



Company Name

**INSTRUCTIONS FOR RELEASE
OF FUNDS HELD**

Regarding: Supplemental Escrow Instructions Funds Held dated [October 2, 2018](#)
Escrow No.: JM CD Test-MGS
Buyer(s): [Bob L. Buyer](#) and [Betty A. Buyer](#)
Seller(s): [Sam E. Seller](#) and [Sally A. Seller](#)
Lender: [Leonard's Lending Services](#)
Property: [1 Property Address, City, OR 49503](#)

The Buyer have deposited One Hundred Fifty And No/100 Dollars (\$150.00) as Funds Held under the above referenced Supplemental Escrow Instructions Funds Held dated [October 2, 2018](#). Both parties agree to the disbursement of held funds as follows:

[Instructions go here](#)

We also release [Escrow Office Name](#) from all liability or responsibility in connection with this agreement.

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NOVEMBER RELEASE NOTES

Instructions (Preparation of Deed)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Portland		497676	

Added "(Buyers)" to follow "Grantee(s)". Removed "each as to an undivided..." from item 3c. Removed former item 4 and renumbered document.

BEFORE

- Form of Deed:**
 - Use form specified in sale and purchase agreement that is the subject of this Escrow.
 - Use other form. Specify: _____
- Names of Grantee(s) on Deed:**
 - Shown name(s) exactly as specified in sale and purchase agreement that is the subject of this Escrow.
 - Show name(s) as follows: _____
 - For any grantee entity, specify type of entity and state of domicile (formation): _____
- Concurrent Estate (Type of Joint Ownership) of Grantees on Deed:**
 - Not applicable – deed has a single grantee.
 - as tenants in common, each as to an undivided _____ interest. *(Use for equal interests; use (f) for unequal interests.)*
 - with right of survivorship, each as to an undivided _____ interest. *(Use for equal interests; use (f) for unequal interests.)*
 - as tenants by the entirety. *(Use (d) only when the two individuals are legally married to each other.)*
 - as tenants by the entirety, if recognized, otherwise as tenants in an estate with right of survivorship and the other attributes of a tenancy by the entirety. *(Use (e) only when the two individuals are Oregon registered domestic partners and are not legally married in any other jurisdiction.)*
 - Other joint ownership. Specify: _____
- Address for Grantee:**
 - Use address as follows: _____
 - Return to Escrow Agent.
- Address for Return of Deed after Recording:**
 - Use address as follows: _____
 - Return to Escrow Agent.

AFTER

- Form of Deed:**
 - Use form specified in sale and purchase agreement that is the subject of this Escrow.
 - Use other form. Specify: _____
- Names of Grantee(s) (Buyers) on Deed:**
 - Shown name(s) exactly as specified in sale and purchase agreement that is the subject of this Escrow.
 - Show name(s) as follows: _____
 - For any grantee entity, specify type of entity and state of domicile (formation): _____
- Concurrent Estate (Type of Joint Ownership) of Grantees on Deed:**
 - Not applicable – deed has a single grantee.
 - as tenants in common, each as to an undivided _____ interest. *(Use for equal interests; use (f) for unequal interests.)*
 - with right of survivorship. *(Use for equal interests; use (f) for unequal interests.)*
 - as tenants by the entirety. *(Use (d) only when the two individuals are legally married to each other.)*
 - as tenants by the entirety, if recognized, otherwise as tenants in an estate with right of survivorship and the other attributes of a tenancy by the entirety. *(Use (e) only when the two individuals are Oregon registered domestic partners and are not legally married in any other jurisdiction.)*
 - Other joint ownership. Specify: _____
- Address for Return of Deed after Recording:**
 - Use address as follows: _____
 - Return to Escrow Agent.
- Address for Tax Statements:**
 - Use address as follows: _____
 - Show no change.

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NOVEMBER RELEASE NOTES

Partial Satisfaction (Support Judgment)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FT Salem		497297	

Updated to allow user to choose checkbox option and to pull the amount and/or date.

Please choose one or none

All support accrued through

All support accrued through

Arrears or past due support

All support accrued through date

10/26/2018

Arrears or past due support in the amount of \$ _____.

All support accrued through October 26, 2018 _____
(date may not include due date of any future payment not yet due)

Please choose one or none

Arrears or past due support

All support accrued through

Arrears or past due support

Arrears or past due support in the amount of

\$2,500.00

Arrears or past due support in the amount of \$2,500.00 _____.

All support accrued through _____
(date may not include due date of any future payment not yet due)

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NOVEMBER RELEASE NOTES

Title

Affidavit (Extended Coverage and Endorsements)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	WT Bend		497686	

Document can now render for all Buyer/Borrower/Seller contact types. Revised item1 to read as "N/A" if the contact chosen is an individual. Hardcoded Exhibit B and Exhibit C will now prompt user for items to render to document.

Affidavit (Extended Coverage and Endorsements)

- Bob Buyer (B)
- Betty Buyer (B)
- Sam Seller (S)
- Sally Seller (S)
- Org Person (S2)

AFFIDAVIT FOR EXTENDED COVERAGE ALTA TITLE INSURANCE POLICY AND ENDORSEMENTS

STATE OF _____

Title Co.: Title Office Name

COUNTY OF _____

Title No.: JM CD Test-JDK

I, **Sam E. Seller**, being duly sworn, hereby depose and say that:

- I am the (title:) **N/A** of (company or partnership:) **N/A**, which is (check applicable box):

EXHIBIT "B" Regional Exceptions

- Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; proceedings by a public agency which may results in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
- Any facts, rights, interests or claims, which are not shown by the Public Records but which could be ascertained by an inspection of the Land or by making inquiry of persons in possession thereof.
- Easements, or claims of easement, which are not shown by the Public Records; reservations or exceptions in patents or in Acts authorizing the issuance thereof; water rights, claims or title to water.
- Any encroachment (of existing improvements located on the Land onto adjoining land or of existing improvements located on adjoining loan onto the subject Land), encumbrance, violation, variation or adverse circumstances affecting the Title that would be disclosed by an accurate and complete land survey of the subject Land.
- Any lien or right to a lien for services, labor, material, equipment rental or workers compensation heretofore or hereafter furnished, imposed by law and not shown by the Public Records.

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NOVEMBER RELEASE NOTES

TEXAS

DOCUMENTS

Escrow

Affiliated Business Arrangement Disclosure Statement

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	NCS CLT Dallas		498234	

Replaced signature blocks with hardcoded blank signature lines per promulgated form and state counsel request.

There are frequently other settlement service providers available who offer similar services. You are free to shop around to determine that you are receiving the best services and the best rate for these services.

Acknowledgment
I/We have read this disclosure form and understand that XYZ Title Company is referring me/us to purchase the above described settlement services and may receive a financial or other benefit as the result of this referral.

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Agreement (Indemnity - Gap)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	NCS CLT Dallas		498650	SSTXD00278.doc

New document. Render to view complete document. This document replaces "Personal Undertaking-GAP" per State Counsel.

There are frequently other settlement service providers available who offer similar services. You are free to shop around to determine that you are receiving the best services and the best rate for these services.

Acknowledgment
I/We have read this disclosure form and understand that XYZ Title Company is referring me/us to purchase the above described settlement services and may receive a financial or other benefit as the result of this referral.

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NOVEMBER RELEASE NOTES

Certification of Durable Power of Attorney

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Elise Kitchens		497795	

Added custom field to account for the Agent's name throughout the document.

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Escrow Instructions (Interest Bearing Accounts)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	NCS CLT Dallas		498228	

Added prompt in first paragraph to select trust account bank name/address or to enter in prompts.

The screenshot shows a document titled "ESCROW INSTRUCTIONS (Interest Bearing Accounts)". The text reads: "From the funds deposited in the above-numbered escrow for my account, you are hereby instructed to deposit \$100.00 with [bank name prompt] whose address is: [bank name address prompt], in an interest bearing type account, at the prevailing rate of interest." Below this is a line for "My Taxpayer Identification Number is _____". A dialog box titled "Field Prompt" is overlaid on the document. The dialog box contains the text "Escrow Instructions (Interest Bearing Accounts)" and "Order 2018050022 - CP Test TX-Org". It asks the user to "Select to pull IBA bank name/address from file trust account or enter in prompts." There is a dropdown menu with "prompts" selected. At the bottom of the dialog box, there is a checkbox for "Skip remaining prompts" and an "OK" button.

Removed escrow office signature section from end of doc.

The screenshot shows the end of the document with a section titled "7. ABC Settlement Agent is not responsible for levies by taxing authorities based upon the taxpayer identification number used to establish this interest bearing account." Below this are lines for "Depositor", "Received by: Escrow Officer", and "Date Received:". A large red "X" is drawn over the signature section. To the right, a red box contains the text "Escrow office signature section removed."

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NOVEMBER RELEASE NOTES

Personal Undertaking-GAP

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	NCS CLT Dallas		498650	

Inactivated document. Please use Agreement (Indemnity - Gap) in its place. This is per State Counsel.

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NOVEMBER RELEASE NOTES

REPORTS

Comparison

NEW/MOD MOD	REQUESTED BY TX	FOOTPRINTS No(s).	TFS No(s). 498928	FILE NAME (NEW ITEMS ONLY)
----------------	--------------------	-------------------	----------------------	----------------------------

Updated logic in report to not look at product type to determine if commercial.

- New logic: if Commercial checkbox {{Order.IsCommercial}} show order as Commercial + Product Type, unless commercial is already in the product type name.
 - Goal is to no limit what is reported as commercial based solely on product type name.
Example: commercial box is checked and ReSale is the product type shows as Commercial ReSale

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NOVEMBER RELEASE NOTES

WASHINGTON

DOCUMENTS

Escrow

Closing Order and Recording Instructions

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	NW System Admin		497318	

New on screen custom field added for the Disposition of Requirements. If this is empty, the user will be prompted as before.

We guarantee to obtain and deliver for recording documents sufficient to release exception no(s): 2, 3, 4 and 7

Disposition of Requirements: [Disposition of Requirements goes here](#)

Additional Instructions: [remarks field on screen](#)



Closing Order / Recording Instructions

Exception.No(s), to be released upon obtaining and delivering documents for recording:
2, 3, 4 and 7

Disposition of Requirements:
Disposition of Requirements goes here

Policy / Policies to be issued

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NOVEMBER RELEASE NOTES

Condo Dues Request

NEW/MOD Mod	REQUESTED BY CT/FT Vancouver	FOOTPRINTS No(s).	TFS No(s). 497323	FILE NAME (NEW ITEMS ONLY)
-----------------------	---	--------------------------	-----------------------------	-----------------------------------

See screenshots:

Company Name

100 Main Street
 Place, WA 92025
 Phone: (800)111-2222
 Fax: (800)222-3333

Paragraph lettering has been removed

To: HOA Company (111)222-4444 Date: October 26, 2018
 Escrow No.: JM CD Test MGS

From: removed **CONDO DUES REQUEST** Page(s) and Subject removed

Please provide the requested information, sign the form and return it as soon as possible. Our contact information is provided below. Thank you for your prompt attention to this request.

Owner: Sam E. Seller and Sally A. Seller
 Property: 1 Property Address, City, WA 49503
 Unit No.: 1 → Will now only put in if there is a unit no.
 Buyer: Bob L. Buyer and Betty A. Buyer

Buyer Address and Purchase Price removed

Association Assessments:

Monthly/Quarterly/Yearly Maintenance Fees:	\$ _____
Balance Due:	\$ _____
Late Charges:	\$ _____
Special Assessments:	\$ _____
Total to pay thru _____	\$ _____

Are the following included in the above dues?

Water: Yes No
 Sewer: Yes No
 Garbage: Yes No
 Property Taxes: Yes No

Is there a transfer fee? Yes No
 If yes, how much? \$ _____

Resale Certificate fee: Yes No
 If yes, how much? \$ _____

Paid: \$ _____ Owng: \$ _____

Confidential notice removed from footer

Condo Dues Request
 10/26/2018 10:11:17 AM
 Page 1

Signature _____	Date _____
By: _____	Address: _____
Print Name _____	

Return To

Escrow Office

Alternate

Escrow Office

Select the contact person

Escrow Office

Escrow Assistant

Escrow Officer

PLEASE RETURN COMPLETED FORM TO:

Escrow Office Name
 100 Main Street
 Place, WA 92025
 Fax: (800)222-3333

added this section

QUESTIONS:

Melissa G. Smith
 Phone: (111)222-3333
 melissa.smith@email.com

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NOVEMBER RELEASE NOTES

Dedication for Short Platting

Dedication for Subdivision Platting

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT/FT Vancouver		498881	

Updated document so that when the legal is printed as attachment it will reflect "Refer to surveyor perimeter legal description recorded with this plat."

EXHIBIT "A"
Legal Description

Refer to surveyor perimeter legal description recorded with this plat.

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NOVEMBER RELEASE NOTES

Payoff Demand (City of Tacoma Utilities)

NEW/MOD Mod	REQUESTED BY FT Tacoma	FOOTPRINTS No(s).	TFS No(s). 498887	FILE NAME (NEW ITEMS ONLY)
----------------	---------------------------	-------------------	----------------------	----------------------------

Revised referenced Escrow Lien Law, updated contacts and corrected typo.



BEFORE

Tacoma Public Utilities
3628 S. 35th Street
Tacoma, WA 98409
(253) 502-8600 Fax: (253) 396-3182

REQUEST/RESPONSE FOR CLOSING UTILITY BILL
(In accordance with Escrow Lien Law RCS 60.80.020)

**For Conservation Loans contact: Mike Duree Fax# 253-573-2327
**For Sewer Tap/Connection contact: Sue Simpson Fax# 253-594-7966
**For Water Tap/Connection contact; Sholly Shaffer Te# 253-502-8740

NOTES: This does now initiate a change of name. The seller or buyer must contact the Utility to change the name at or before closing. **Due to administrative and processing costs, any refund amount less than \$5.00 will only be remitted upon customer request.**



AFTER

Tacoma Public Utilities
3628 S. 35th Street
Tacoma, WA 98409
(253) 502-8600 Fax: (253) 396-3182

REQUEST/RESPONSE FOR CLOSING UTILITY BILL
(In accordance with Escrow Lien Law **RCW** 60.80.020)

**For Conservation Loans contact: Mike Duree Fax# 253-573-2327
For Sewer Tap/Connection contact: **Ronda Cornforth @ RCornforth@cityoftacoma.org
For Water Tap/Connection contact: **Shelly Shaffer Te# 253-502-8740

NOTES: This does **not** initiate a change of name. The seller or buyer must contact the Utility to change the name at or before closing. **Due to administrative and processing costs, any refund amount less than \$5.00 will only be remitted upon customer request.**

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Snohomish County Advance Tax Request

NEW/MOD Mod	REQUESTED BY CT Everett	FOOTPRINTS No(s).	TFS No(s). 498889	FILE NAME (NEW ITEMS ONLY)
----------------	----------------------------	-------------------	----------------------	----------------------------

Updated to most recent version provided by the county.

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NOVEMBER RELEASE NOTES

MY SCREENS

Closing Order/Recording Instructions Screen

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
---------	--------------	-------------------	------------	----------------------------

A new field has been added to the Closing Order\Recording Instructions screen,

- › Disposition of Requirements

This is available when the following My Screens are selected

- › Washington Escrow Screens
- › Washington Commercial Screens
- › Washington Commercial CSS Screens



Closing Order / Recording Instructions

Order Status: Closed
Buyer: Anatoly Chermoshnyuk and... Transaction Type: Purchase

Select desired name of document:

Closing Order ▼

Choose type of request:

Examine and Hold ▼

Report dated::

05/08/2014 ▼

To be recorded on::

06/04/2014 ▼

Is a check for excise tax enclosed?

Check for taxes enclosed?:

 ▼

Subject to exception no(s).:

1, 2, 5 (2014 2nd half taxes), 8

Eliminated Exceptions: all others

Exception No(s). to be released upon obtaining and delivering documents for recording:

6

Disposition of Requirements:

Policy / Policies to be issued

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NOVEMBER RELEASE NOTES

WISCONSIN

DOCUMENTS

Escrow

Escrow Agreement (Earnest Money)

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT WI		497968	

Changed Case No. to Order No. and added a new prompt for the date.



EARNEST MONEY ESCROW AGREEMENT

Order No.: JM CD Test-MGS

This Earnest Money Escrow Agreement ("Escrow Agreement") is made and entered into as of **October 26, 2018**, among **Sam E. Seller** and **Sally A. Seller** ("Seller"), **Bob L. Buyer** and **Betty A. Buyer** ("Buyer"), and **Escrow Office Name** ("Escrow Agent"). This Escrow Agreement is executed pursuant to the terms of a certain Agreement to Purchase and Sale (the "Purchase Agreement") between Seller and Buyer pertaining to the sale and purchase of certain real property and improvements located at **1 Property Address, City, WI 49503**, (the "Property").

Escrow Agreement date
10/26/2018



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NOVEMBER RELEASE NOTES

Pleasant Springs Town Assessment Form

NEW/MOD Mod	REQUESTED BY CT WI	FOOTPRINTS No(s).	TFS No(s). 495710	FILE NAME (NEW ITEMS ONLY)
-----------------------	------------------------------	--------------------------	-----------------------------	-----------------------------------

Updated to match revised form.

If there are sanitary sewer special assessments on this property, this portion of the Certificate was completed by:

Cindy Lehr, PSSD Business Manager
Pleasant Springs Sanitary District
2083 Williams Dr., Stoughton, WI 53589
(608)873-3074

Remarks: _____

Neither the Clerk nor the Town of Pleasant Springs guarantee the correctness or accuracy of the information shown. As provided in Section 19.21(2), Wisconsin Statutes, "... Any person may with proper care, during office hours... examine or copy any of the property or things mentioned in Sub. (1) e.g. Assessment Records".

You may obtain additional property and tax information from the Dane County website at www.countyofdane.com by clicking on the Access Dane icon, and then the Public Access icon.

/s/ Maria Hougan, Clerk/Treasurer

20 _____	Net R.E. Taxes \$ _____	Special Charges \$ _____	Total Taxes \$ _____
20 _____	Assessment: Land \$ _____	Improvements \$ _____	Total \$ _____
Waste/Recycling charge of \$ _____			
Current Mill Rate \$ _____		Other: _____	

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NOVEMBER RELEASE NOTES

TECHNICAL NOTES (FOR LOCAL IT/SUPPORT)

DOCUMENTS

Any new documents in this build are listed in the Title and/or Escrow User Release Notes. Due to the state-specific "All Documents" tree, these new documents are automatically available to the users upon the push to test or production.

However, those new documents may also need to be added to the operation specific tree(s) for packaging and other purposes. This is at your discretion.