

# SOFTPRO SELECT

## RELEASE NOTES



MARCH, 2019

Testing Release Date: March 7, 2019

Production Release Date: March 22, 2019



# MARCH RELEASE NOTES

## TABLE OF CONTENTS

<b>ALL STATES/SITES .....</b>	<b>8</b>
<b>DOCUMENTS .....</b>	<b>8</b>
Escrow.....	8
Affidavit (Non-Imputation) .....	8
Close or Freeze Credit Line-Equity Line Authorization .....	9
Credit Line Authorization .....	9
Preliminary Report Approval - Buyer .....	10
Preliminary Report Approval - Buyer - DS .....	10
Settlement Statements.....	10
Wire Information .....	11
Wire Information (Buyer-Borrower) .....	11
Wire Information (International).....	11
Title.....	12
Special Endorsement 13 .....	12
<b>REPORTS .....</b>	<b>13</b>
Order Count/Revenue Summary.....	13
Order Exceptions .....	13
Order Tasks.....	13
Orders by Contact .....	13
Rates Verification Exceptions .....	14
SPAdmin Document/Report Listing .....	14
SPAdmin Document Usage .....	14
SPAdmin Custom Source of Business.....	14
Weekly Source of Business .....	15
<b>ARIZONA .....</b>	<b>16</b>
<b>DOCUMENTS .....</b>	<b>16</b>
Escrow.....	16
Memorandum(s) (7) .....	16
Title.....	17
ALTA Commitment 2016 (AZ).....	17
<b>CALIFORNIA.....</b>	<b>18</b>
<b>DOCUMENTS .....</b>	<b>18</b>
Escrow.....	18
Affidavit (Death of Trustee) .....	18
Affidavit (Death of Trustee) w/ PCOR .....	18
Affidavit (Death of Trustee) Generic .....	18
Affidavit (Death of Trustee) Generic w/PCOR .....	18
Affidavit (Non-Imputation) FKA Affidavit (Non-Imputation - Individual).....	18
Disbursement Instructions.....	18
Preliminary Report Top Sheet.....	19
Title.....	20



# MARCH RELEASE NOTES

ALTA Commitment 2016 (CA) .....	20
<b>COMMERCIAL .....</b>	<b>21</b>
<b>DOCUMENTS .....</b>	<b>21</b>
Escrow.....	21
Affidavit (Non-Imputation) FKA Affidavit (Non-Imputation - Individual).....	21
Title.....	22
ALTA Commitment 2016 (MA) .....	22
ALTA Loan Policy 2006 (MA) .....	22
ALTA Owner's Policy 2006 (MA).....	22
<b>REPORTS .....</b>	<b>23</b>
Closed Orders by Revenue Operation .....	23
Escrow Closing Log .....	23
In Process Pipeline .....	23
Open Pipeline.....	24
Open/Closed Orders by Selection.....	24
Open/Closed Pipeline Commercial .....	25
Order Activity Report.....	25
Order Count/Revenue Summary.....	27
<b>FIRST TITLE OF GEORGIA .....</b>	<b>28</b>
<b>DOCUMENTS .....</b>	<b>28</b>
Escrow.....	28
Affidavit (Non-Imputation) .....	28
<b>FLORIDA.....</b>	<b>29</b>
<b>DOCUMENTS .....</b>	<b>29</b>
Escrow.....	29
Affidavit (Borrower LLC).....	29
Affidavit (No Estate Taxes Due).....	29
Affidavit (Seller LLC) .....	29
Corporate Resolution .....	30
<b>HAWAII .....</b>	<b>31</b>
<b>DOCUMENTS .....</b>	<b>31</b>
Escrow.....	31
Wire Information (HI).....	31
Title.....	32
ALTA Commitment 2016 (HI).....	32
<b>ILLINOIS .....</b>	<b>33</b>
<b>DOCUMENTS .....</b>	<b>33</b>
Escrow.....	33
Affidavit (Broker) .....	33
Affidavit (Non-Imputation) FKA Affidavit (Non-Imputation - Individual).....	33
Title.....	34



# MARCH RELEASE NOTES

ALTA Commitment 2016 (IL) .....	34
<b>REPORTS .....</b>	<b>35</b>
Buyer/Seller Multi-Order Cash to Close/Proceeds.....	35
<b>MY SCREENS .....</b>	<b>37</b>
Invoice screens .....	37
Title screens .....	38
<b>INDIANA.....</b>	<b>39</b>
<b>DOCUMENTS .....</b>	<b>39</b>
Escrow.....	39
Affidavit (Mortgagor's Commercial) .....	39
Affidavit (Mortgagor's Commercial - Letter) .....	39
Affidavit (Non-Imputation) .....	39
Closing Confirmation (LT) .....	39
Sales Disclosure - Multi-Parcel Attachment.....	39
Sales Disclosure (2011) - Commercial .....	40
Title.....	41
ALTA Commitment 2016 (IN).....	41
<b>REPORTS .....</b>	<b>42</b>
Weekly Source of Business .....	42
<b>KANSAS .....</b>	<b>43</b>
<b>DOCUMENTS .....</b>	<b>43</b>
Escrow.....	43
Kansas Real Estate Sales Validation Questionnaire .....	43
<b>MICHIGAN.....</b>	<b>44</b>
<b>DOCUMENTS .....</b>	<b>44</b>
Escrow.....	44
Master ABA Disclosure .....	44
Title.....	45
ALTA Commitment 2016 (MI) .....	45
<b>MINNESOTA .....</b>	<b>46</b>
<b>DOCUMENTS .....</b>	<b>46</b>
Title.....	46
ALTA Commitment 2016 (MN).....	46
<b>MISSOURI.....</b>	<b>47</b>
<b>DOCUMENTS .....</b>	<b>47</b>
Escrow.....	47
Affidavit (Non-Imputation) .....	47
Title.....	48
Recharacterization - Sale/Leaseback Endorsement.....	48
<b>REPORTS .....</b>	<b>49</b>
Weekly Source of Business .....	49



# MARCH RELEASE NOTES

<b>NEW JERSEY .....</b>	<b>50</b>
<b>DOCUMENTS .....</b>	<b>50</b>
Escrow.....	50
Affidavit (Non-Imputation) .....	50
<b>NEW MEXICO .....</b>	<b>51</b>
<b>DOCUMENTS .....</b>	<b>51</b>
Escrow.....	51
Agreement (Sole and Separate) .....	51
Agreement (Sole and Separate) Letter .....	51
Escrow Information Sheet .....	51
Title.....	52
Commitment for Title Insurance 2016 (NM 6).....	52
<b>NEW YORK.....</b>	<b>53</b>
<b>DOCUMENTS .....</b>	<b>53</b>
Title.....	53
ALTA Loan Policy 2006 (NY) .....	53
ALTA Loan Policy 2006 (NY) (Schedule A) .....	53
ALTA Owner's Policy 2006 (NY) .....	53
ALTA Owner's Policy 2006 (NY) (Schedule A) .....	53
Master Commitment (NNY).....	53
Title Contact Sheet.....	53
<b>OHIO .....</b>	<b>54</b>
<b>DOCUMENTS .....</b>	<b>54</b>
Escrow.....	54
Affidavit (Title Leasehold).....	54
File Cover CTT .....	54
Required Information Sheet - AmeriTitle ONLY.....	55
Title.....	56
Exhibit Page - Commitment Legal.....	56
Exhibit Page - Commitment Legal (Legal) .....	56
Exhibit Page - Commitment Legal (with Address) .....	56
<b>MY SCREENS .....</b>	<b>57</b>
Property screen .....	57
<b>OHIO .....</b>	<b>58</b>
<b>MY SCREENS .....</b>	<b>58</b>
Escrow Closing screens.....	58
<b>MY SCREENS .....</b>	<b>59</b>
Escrow Closing screens.....	59
<b>OREGON.....</b>	<b>60</b>
<b>DOCUMENTS .....</b>	<b>60</b>



# MARCH RELEASE NOTES

Escrow.....	60
Certification (Trust - Blank) .....	60
EI - Disbursement .....	60
EI - Disbursement (Legal) .....	60
Escrow Reference Sheet .....	60
FIRPTA - Certification of Non-Foreign Status by Entity .....	61
FIRPTA - Certification of Non-Foreign Status by Individual.....	61
FIRPTA - EI for Withholding (Remittance Required) .....	61
FIRPTA - EI Qualified Substitute.....	62
FIRPTA - Notice of Settlement Agent Responsibility .....	62
FIRPTA - Statement of Qualified Substitute .....	62
Form WC (Affirmation for Withholding on OR Real Property) (2019) .....	63
Verification of Commission.....	63
Title.....	64
ALTA Commitment 2016 (OR).....	64
<b>REPORTS .....</b>	<b>65</b>
Policy Production .....	65
<b>MY SCREENS .....</b>	<b>66</b>
Open Order/General screens.....	66
<b>OREGON.....</b>	<b>67</b>
<b>MY SCREENS .....</b>	<b>67</b>
Open Order/General screens.....	67
<b>MY SCREENS .....</b>	<b>68</b>
Open Order/General screens.....	68
<b>PENNSYLVANIA.....</b>	<b>69</b>
<b>DOCUMENTS .....</b>	<b>69</b>
Escrow.....	69
Affidavit (Non-Imputation) .....	69
Escrow Deposit Agreement.....	69
<b>TEXAS.....</b>	<b>70</b>
<b>DOCUMENTS .....</b>	<b>70</b>
Escrow.....	70
1099-S Substitute Form .....	70
Affidavit (T-47) (Commercial) .....	70
Title.....	71
Commitment for Title Insurance (T-7) - 2014.....	71
Commitment and Policy Jackets .....	71
<b>REPORTS .....</b>	<b>72</b>
1099-S Exceptions .....	72
<b>MY SCREENS .....</b>	<b>73</b>
Property screen .....	73
<b>VA AGENCY .....</b>	<b>74</b>



# MARCH RELEASE NOTES

<b>DOCUMENTS .....</b>	<b>74</b>
Title.....	74
Policies .....	74
<b>NCS - VIRGINIA .....</b>	<b>75</b>
<b>MY SCREENS .....</b>	<b>75</b>
Commitment – Schedule A screen.....	75
<b>MY SCREENS .....</b>	<b>76</b>
Title Production screens.....	76
<b>MY SCREENS .....</b>	<b>77</b>
Closing screens.....	77
<b>WASHINGTON .....</b>	<b>78</b>
<b>DOCUMENTS .....</b>	<b>78</b>
Escrow.....	78
Affidavit (Owner's Extended Cvg) .....	78
Title.....	79
All Endorsements .....	79
All Endorsements (Commercial) .....	79
All Mgmt Endorsements .....	79
All Mgmt Endorsements (Commercial) .....	79
ALTA Commitment 2016 (OR) .....	79
ALTA Policies - Proforma.....	80
CLTA Endorsements.....	81
Commitment for Endorsement .....	81
Rerecord (WA 18) .....	81
Rerecord (WA-18-06).....	81
<b>REPORTS .....</b>	<b>82</b>
Open/Closed Orders .....	82
<b>WISCONSIN .....</b>	<b>83</b>
<b>DOCUMENTS .....</b>	<b>83</b>
Escrow.....	83
Affidavit (Non-Imputation) .....	83
Condominium Owners Certificate .....	83
Dunn Town Assessment Form.....	83
Title.....	84
ALTA Commitment 2016 (WI) .....	84
<b>MY SCREENS .....</b>	<b>85</b>
Invoice screens .....	85
Title screens.....	86
<b>TECHNICAL NOTES (FOR LOCAL IT/SUPPORT).....</b>	<b>87</b>
<b>DOCUMENTS .....</b>	<b>87</b>



# MARCH RELEASE NOTES

## ALL STATES/SITES

### DOCUMENTS

#### Escrow

#### Affidavit (Non-Imputation)

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	Corporate		526845	SSCORPD5671.doc

New document. Added per FNF Corporate and Underwriting Memo - No. 2019 - RC - 01. Render to view complete document.

**NON-IMPUTATION  
AFFIDAVIT AND INDEMNITY**

STATE OF \_\_\_\_\_ **File No.:** 2017040003RN-JDK

COUNTY OF \_\_\_\_\_

The undersigned, being first duly sworn, on oath, deposes and says the following:

1. The undersigned, \_\_\_\_\_ (the "Affiant"), is  
\_\_\_\_\_ of \_\_\_\_\_.
2. **The Title Company** (the "Company") has issued a Commitment for Title Insurance No. 123456 with an Effective Date of **March 19, 2019** (the "Commitment") which describes certain real property on Schedule A thereto (the "Property").
3. To the best knowledge of the Affiant states that:
  - a. Other than as disclosed in Exception Nos. **1, 3, 5** on Schedule B - Section 2 of the Commitment, there are no defects in or liens, encumbrances, restrictions, easements or other adverse claims against the title to the Property, other than the following: (If none, state "None"); and  
None
  - b. Other than as disclosed on Schedule B - Section 1 of the Commitment, there are presently no inchoate rights which may ripen into any defect, lien, encumbrance, restriction, easement or other adverse claim against the title to the Property, other than the following: (If none, state "None")  
None
4. The Affiant makes these statements after having questioned all of the other officers, directors, employees, partners and agents, if any, of \_\_\_\_\_ who have had any substantial contact involving the Property.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Close or Freeze Credit Line-Equity Line Authorization

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Kansas City		528200	
Revised language regarding where to send the reconveyance document(s).				
<p>Upon receipt of funds representing payment in full, you are to forward the full reconveyance documents to the Recorder of Deeds in the County to which the Mortgage/Deed of Trust was recorded in.</p>				

[Back to Table of Contents](#)

## Credit Line Authorization

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Kansas City		527886	
Revised the last sentence to remove the escrow office agent and instead read "... you are to forward the full reconveyances to the Recorder of Deeds in teh County to which the Mortgage/Deed of Trust was recorded in..."				

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

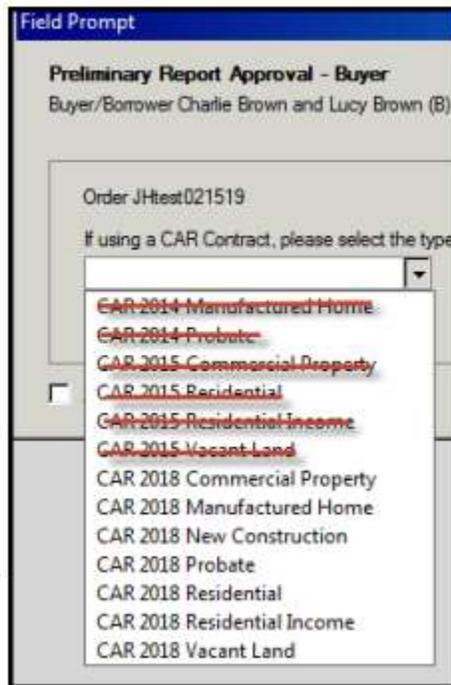
## Preliminary Report Approval - Buyer Preliminary Report Approval - Buyer - DS

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Settlement		526778	

Removed "to me" in the first paragraph.

The old versions of the CAR dropdowns (2014-2015) have been removed.

I have read the Preliminary Report issued by [The Title Company](#), dated [March 4, 2019](#), covering the property described in your above numbered escrow, and approve the Policy of Title Insurance to be issued ~~to me~~ as required by my instructions to include encumbrances therein Item No(s). [6](#), [8](#), [9](#) and [12](#) of said report, in addition to those specific items described in my escrow instructions or created by me.



[Back to Table of Contents](#)

## Settlement Statements

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FT VA		527362	

- Added new checkbox custom field called "Show Project Name on Settlement Statement"
  - `{{Order.ShowProjectSS_FNF#}}`
    - If checked added "Project:" above the property address on all statements and pull in the project name field `{{Order.Project}}`
- Updated programming notes to reflect this as an option in the header

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Wire Information

### Wire Information (Buyer-Borrower)

### Wire Information (International)

NEW/MOD Mod	REQUESTED BY Multiple	TICKET NO(S).	TFS No(s). 524442	FILE NAME (NEW ITEMS ONLY)
----------------	--------------------------	---------------	----------------------	----------------------------

OK operations: 'Show bank address' prompt will no longer prompt and address will always show.

TX operations: Escrow Office information will pull to document for all file types.

CA operations: (410 Hanford / 421 Visalia Main / 422 Porterville / 427 Tulare profiles): 'Show bank address' prompt will no longer prompt and address will always show.

LCT Bay Area and San Jose Title Group: "Wire Information (Buyer/Borrower)" will need to replace in the tree with the "Wire Information" version.

HI operations: When the bank address is shown it will reflect "Main Branch" under the bank name.

CT South Carolina operations: If no contact is selected for the "For Reference Purposes" then line will suppress.

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

## Title

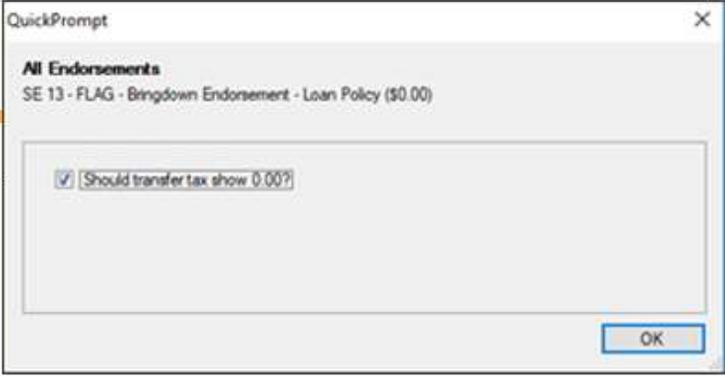
### Special Endorsement 13

NEW/Mod	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CA		528390	

Updated so Transfer Tax in Item 1 will prompt to ask if \$0.00 amount should show when \$0.00 is entered in custom field or if custom field is left blank.

(1) No document in the chain of title to said land has been recorded subsequent to the Date of Guarantee purporting to convey the fee title to said land, except:

Document Type: Quitclaim Deed  
 Grantor: grantors  
 Conveyed To: parties  
 Transfer Tax: \$0.00  
 Recorded: March 19, 2019, Instrument No.



[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

<b>Order Count/Revenue Summary</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT No.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
MOD	CORP		524613	
<ul style="list-style-type: none"> <li>On Parameter screen added a new text search box called "Additional Description Contains:", defaulted to blank and placed under the "main mkt so person mkt info contains" box               <ul style="list-style-type: none"> <li>When text is entered it will search against the "Additional Description" custom field {{Order.AdditionalDescription_FNF#}}</li> </ul> </li> </ul>				

[Back to Table of Contents](#)

<b>Order Exceptions</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT No.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
MOD	CA		519432	
<ul style="list-style-type: none"> <li>Added new exception to orders opened, closed, or had ledger activity               <ul style="list-style-type: none"> <li>"Missing Contact License Number"</li> <li>Logic: report will look for the contact selected as the SB and LB on CDF page 5 and if the contact person is missing their license number, report will then flag as exception.</li> </ul> </li> </ul>				

[Back to Table of Contents](#)

<b>Order Tasks</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT No.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
MOD	WA		519452	
<ul style="list-style-type: none"> <li>Added "Property County" as an option in Group 1 drop down</li> <li>Added new drop down list for state and defaulted to all. New drop down placed under "Product Type" picklist</li> <li>Added property county picklist under new state picklist. When a state is chosen, report will limit results of counties to that state.</li> </ul>				

[Back to Table of Contents](#)

<b>Orders by Contact</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT No.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
MOD	CA		519447	
<ul style="list-style-type: none"> <li>On the excel export added a column for "License Number" to show the license number of the person contact. Placed new column between "Person Full Name" and "Person Mkt. Info (Pager)" columns</li> </ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

Rates Verification Exceptions				
NEW/MOD MOD	REQUESTED BY CORP	INCIDENT No.	TFS No(s). 523602	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• Update exceptions code to include number:               <ul style="list-style-type: none"> <li>○ 01 Rates Verified, search for '01 Rates Verified%'                   <ul style="list-style-type: none"> <li>▪ <b>(note</b> this one also include a change to the verbiage from rates <u>validated</u> to rates <u>verified</u>)</li> </ul> </li> <li>○ 02 Rates Verified With Exception, search for '02 Rates Verified With Exception%'</li> <li>○ 03 Rates Verification Skipped, search for '03 Rates Verification Skipped%'</li> <li>○ 04 Rates Verified Using Negotiated Amounts, search for '04 Rates Verified Using Negotiated Amounts%'</li> <li>○ 05 Rates Re-Validation Required, search for '05 Rates Re-Validation Required%'</li> <li>○ 06 Rates Verified using NRC                   <ul style="list-style-type: none"> <li>▪ (note: this is a new exception to be added. Should also show up in the picklist on the parameter screen)</li> </ul> </li> </ul> </li> <li>• Updated logic:               <ul style="list-style-type: none"> <li>○ Report will show the top of stack exception from the above list (02 to 05)</li> <li>○ Items will drop off the report when "01 Rates Verified" is the top of stack note.</li> </ul> </li> </ul>				

[Back to Table of Contents](#)

SPAdmin Document/Report Listing				
NEW/MOD MOD	REQUESTED BY CORP	INCIDENT No.	TFS No(s). 523847	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• Added a new column between Primary Context and Category called "Visibility Condition" and will pull in the visibility condition of the document and or report if it exists.</li> </ul>				

[Back to Table of Contents](#)

SPAdmin Document Usage				
NEW/MOD MOD	REQUESTED BY CORP	INCIDENT No.	TFS No(s). 523915	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• On excel export added a new column called "Document Visibility" after document name column. This will populate the visibility condition of document if it exists.               <ul style="list-style-type: none"> <li>○ This will only show on the excel version and will be tied to the "Include additional document info (export only):" checkbox is checked.</li> </ul> </li> </ul>				

[Back to Table of Contents](#)

SPAdmin Custom Source of Business				
NEW/MOD MOD	REQUESTED BY CORP	INCIDENT No.	TFS No(s). 522397	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• Report will now exclude orders where Product Type {{Order.ProductType}} is:               <ul style="list-style-type: none"> <li>○ Mortgage Mod Endorsement</li> <li>○ Preliminary Commitment</li> </ul> </li> </ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

<b>Weekly Source of Business</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT NO.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
MOD	CORP		524667	
<ul style="list-style-type: none"><li>Added a new checkbox parameter called "Corporate Indirect:", defaulted to unchecked and placed under "include additional comm/const counts"<ul style="list-style-type: none"><li>When the box is checked it will override current branch logic for indirects and look to the numerical code on the product type.</li></ul></li></ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## ARIZONA

### DOCUMENTS

#### Escrow

#### Memorandum(s) (7)

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	SoCal Escrow Admin		524259	

The following documents have had "LoanCare" added to the title:

- LoanCare Memorandum (Agreement for Sale - Contract)
- LoanCare Memorandum (Contract and Deed)
- LoanCare Memorandum (Impound Requirements)
- LoanCare Memorandum (Mobile Home Note)
- LoanCare Memorandum (New Account with Note and Deed of Trust)
- LoanCare Memorandum (Note and PMM)
- LoanCare Memorandum (Promissory Note)

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

ALTA Commitment 2016 (AZ)				
NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			516956	AZD1239.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## CALIFORNIA

### DOCUMENTS

#### Escrow

**Affidavit (Death of Trustee)**  
**Affidavit (Death of Trustee) w/ PCOR**  
**Affidavit (Death of Trustee) Generic**  
**Affidavit (Death of Trustee) Generic w/PCOR**

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Los Gatos		523812	

Corrected the order of prompts to pull correct decedent names for item 1.

[Back to Table of Contents](#)

#### **Affidavit (Non-Imputation) FKA Affidavit (Non-Imputation - Individual)**

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Corporate		527951	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

Note: Affidavit (Non-Imputation - Multiple Parties) has been deactivated.

[Back to Table of Contents](#)

#### **Disbursement Instructions**

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT SoCal		524280	

Updated title and language of first sentence, removing the word "payoff".

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Preliminary Report Top Sheet

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Santa Clara		528393	

New checkbox added for "Is there any recent construction or improvements?"

WILL ANY OF THE SITUATIONS AFFECT YOUR TRANSACTION?			
Are your principals exchanging this property?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Will your principals be using a power of attorney?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Are any of the parties in title deceased?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Has there been a change in marital status?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Will there be a new entity formed? ie., partnership or corporation.	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Are the sellers of this property non-residents of California?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Is there any recent construction or improvements?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

ALTA Commitment 2016 (CA)				
NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			516900	SCA0002848.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## COMMERCIAL

### *DOCUMENTS*

#### Escrow

#### Affidavit (Non-Imputation) FKA Affidavit (Non-Imputation - Individual)

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
526847	Corporate		526847	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

Note: Affidavit (Non-Imputation - Multiple Parties) has been deactivated.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

**ALTA Commitment 2016 (MA)**  
**ALTA Loan Policy 2006 (MA)**  
**ALTA Owner's Policy 2006 (MA)**

NEW/MOD	REQUESTED BY	TICKET No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			512890	COMD1143.doc COMD1144.doc COMD1145.doc

New documents to offer a faster version of the ALTA 2016 Commitment, ALTA 2006 LP and ALTA 2006 OP.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

Closed Orders by Revenue Operation				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
MOD	NCS WA		521261	
<ul style="list-style-type: none"> <li>New revenue share bill codes for NCS WA will show in the Referral Revenue column "NBING" and "NBINI"</li> </ul>				

[Back to Table of Contents](#)

Escrow Closing Log				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
MOD	NCS WA		521527	
<ul style="list-style-type: none"> <li>New revenue share bill codes for NCS WA will show in the Referral Revenue column "NBING" and "NBINI"</li> </ul>				

[Back to Table of Contents](#)

In Process Pipeline				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
MOD	NCS MO		523971,517400	
<ul style="list-style-type: none"> <li>In the Group by drop down - added "Additional Description" and when selected report will group by custom field {{AdditionalDescription_FNF#}}</li> <li>Added a new checkbox called "Brief Format" and default to unchecked. If checked show the columns below               <ul style="list-style-type: none"> <li>Order Number</li> <li>Open Date - received date</li> <li>Settlement Date - settlement date, add '*' next to this if it is estimated</li> <li>Escrow Officer - escrow officer name</li> <li>Liability - work the same as commercial format, driven off of the drop down on parameter screen</li> <li>Revenue - same pending revenue as commercial format</li> <li>Customer - marketing source name, same as commercial format</li> </ul> </li> <li>Removed non-commercial format, so report will only have one layout</li> <li>Stacked Received Date and Settlement Date columns</li> <li>Stacked Marketing Source/Sales Rep columns</li> <li>Inserted a new column between Marketing Source/Sales Rep and Revenue column called "Escrow Balance", this will pull in the current ledger balance + any amount in IBA accounts. Note in the footer that this is the sum of ledger + IBA balances</li> <li>Updated revenue column to pull CRRAR Rev field along with all the bill codes with GL code starting with 4 and update note in footer that revenue will include this piece.</li> <li>On Excel export - split address into 4 separate columns               <ul style="list-style-type: none"> <li>Address 1 and 2</li> <li>City</li> <li>State</li> <li>Zip</li> </ul> </li> <li>On parameter screen added picklist for state, placed at the bottom after current last picklist. Report will pick up any order that has one or more properties in the state selected</li> </ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

<b>Open Pipeline</b>				
NEW/MOD MOD	REQUESTED BY NCS	INCIDENT NO.	TFS No(s). 517398	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• Added a new column at the end of the report called " Total Revenue" and this will sum the values in the Title Premium, Endorsement Premium, and Other Revenue Columns               <ul style="list-style-type: none"> <li>○ (Note: this applies to the commercial format)</li> </ul> </li> <li>• Added new drop down parameter called "Include with Title Premium:" and placed under the Premium Revenue only checkbox.               <ul style="list-style-type: none"> <li>○ Options:                   <ul style="list-style-type: none"> <li>▪ CRRAR Revenue (default) - pull in amount from CRRAR custom field to Title Premium column (current functionality). This should only show for orders where the order is shown due to being Closed (WSOB closed date) being in the date range. if an order shows due to subsequent revenue posting this would not show a second time.</li> <li>▪ NCS Premium - pull in the amount(s) from the NCS Premium 1 and/or NCS Premium 2 field if the corresponding date is within the date range and add into Title Premium Column</li> <li>▪ NCS Premium 1 {{Order.NCSPremium1_FNF#}} = Closing Date {{Order.ClosingDate_FNF#}}</li> <li>▪ NCS Premium 2 {{Order.NCSPremium2_FNF#}} = Closing Date {{Order.ClosingDate2_FNF#}}</li> <li>▪ Both - pulls in both the CRRAR Rev field plus the NCS Premium field based on the logic for each described above to the Title Premium Column</li> <li>▪ None - Title premium column would only show default values for TP</li> </ul> </li> </ul> </li> <li>• Logic: currently the Title Premium column pulls in all TP Bill Code, plus CRRAR Revenue custom field. This new drop down will drive what is included outside of the TP bill code</li> </ul>				

[Back to Table of Contents](#)

<b>Open/Closed Orders by Selection</b>				
NEW/MOD MOD	REQUESTED BY NCS WA	INCIDENT NO.	TFS No(s). 521255	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• New revenue share bill codes for NCS WA will show in the Referral Revenue column "NBING" and "NBINI"</li> </ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

<b>Open/Closed Pipeline Commercial</b>				
NEW/MOD MOD	REQUESTED BY NCS WA	INCIDENT No.	TFS No(s). 521277,523181	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• New revenue share bill codes for NCS WA will show in the Referral Revenue column "NBING" and "NBINI"</li> <li>• Added a new drop down parameter called "Include with Gross Premium:" and place under the sort by drop down.               <ul style="list-style-type: none"> <li>○ Options:                   <ul style="list-style-type: none"> <li>▪ CRRAR Revenue (default) - pull in amount from CRRAR custom field to Gross Premium column (current functionality). This should only show for orders where the order is shown due to being Closed (WSOB closed date) being in the date range. if an order shows due to subsequent revenue posting this would not show a second time.</li> <li>▪ NCS Premium - pull in the amount(s) from the NCS Premium 1 and/or NCS Premium 2 field if the corresponding date is within the date range and add into Gross Premium Column</li> <li>▪ NCS Premium 1 {{Order.NCSPremium1_FNF#}} = Closing Date {{Order.ClosingDate_FNF#}}</li> <li>▪ NCS Premium 2 {{Order.NCSPremium2_FNF#}} = Closing Date {{Order.ClosingDate2_FNF#}}</li> <li>▪ Both - pulls in both the CRRAR Rev field plus the NCS Premium field based on the logic for each described above to the Gross Premium column</li> <li>▪ None - Gross premium column would only show default values for TP &amp; END.</li> </ul> </li> <li>○ Logic: currently the the Gross Premium column pulls in all TP &amp; END Bill Codes, plus CRRAR Revenue custom field. This new drop down will drive what is included outside of the TP &amp; END bill codes.</li> </ul> </li> </ul>				

[Back to Table of Contents](#)

<b>Order Activity Report</b>				
NEW/MOD NEW	REQUESTED BY GA NCS	INCIDENT No.	TFS No(s). 518033	FILE NAME (NEW ITEMS ONLY) SSCORP5389.rpt
<p><b>General:</b></p> <p>Title – Order Activity Report</p> <p>Tree location – Atlanta NCS Reports</p> <p><b>Parameters:</b></p> <ul style="list-style-type: none"> <li>• Report Type dropdown               <ul style="list-style-type: none"> <li>○ Order &amp; Document (default)</li> <li>○ Order Only</li> <li>○ Document Only</li> </ul> </li> <li>• date from               <ul style="list-style-type: none"> <li>○ default to 1<sup>st</sup> day of current month</li> </ul> </li> <li>• date through               <ul style="list-style-type: none"> <li>○ default to prior business day</li> </ul> </li> <li>• Include Cancelled orders Checkbox, default to unchecked</li> <li>• Order Number (comma separate) – text box, allow multiple entries comma separated</li> <li>• Group by dropdown               <ul style="list-style-type: none"> <li>○ Escrow Officer (default)</li> </ul> </li> </ul>				



# MARCH RELEASE NOTES

- Title Officer
- Sales Rep
- Branch
- Excel Export checked box, default to unchecked
- Branch picklist
- Escrow Officer picklist
- Title Officer picklist
- Sales Rep picklist
- Show report programming notes
- Report comments

## Groups:

- based on drop down, then
- order (single row per order for all columns)

## Columns:

- Order Number
- Received Date
- Closed Date
  - use WSOB closed date to populate if order is closed
- Order Last Saved by
  - User name of the last user to edit the order
- Order Last Save Date
  - date of the last save event
- Order Events
  - Total number of saved events from order History within the date range
  - count should include automation saves
- Document Last Saved by
  - User name of the last user shown in document history
- Document Last Save Date
  - date of the last document history item
- Last Document Name
  - Title of document from document history
- Document Events
  - Total number of document events within the date range

## Totals:

- number of orders per group and report



# MARCH RELEASE NOTES

**Sorting:**

- alphabetically by group
- order number

**Logic:**

- Find all orders (based on report type) that have history events that are:
  - within the date range, OR
  - if user inputs an order number(s), dates will be ignored and will pull the total count for Order and/or document events
- Report Type:
  - Order and Document – will search order history and document history
  - Order Only – only search order history
  - Document Only – only search document history
- Order Events and Document Events will return a count the items found.

[Back to Table of Contents](#)

## Order Count/Revenue Summary

NEW/MOD MOD	REQUESTED BY NCS WA	INCIDENT No.	TFS No(s). 521269,522152	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"> <li>• New revenue share bill codes for NCS WA will show in the Referral Revenue column "NBING" and "NBINI"</li> <li>• On the excel export when show YTD totals option is selected updated excel to show YTD columns</li> </ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## FIRST TITLE OF GEORGIA

### *DOCUMENTS*

#### Escrow

#### **Affidavit (Non-Imputation)**

<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT NO.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
Mod	Corporate		528054	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

Note: Affidavit (Mezzanine Non-Imputation) has been deactivated.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## FLORIDA

### DOCUMENTS

#### Escrow

##### Affidavit (Borrower LLC)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Majesty Title		528310	

Replaced Current address state fieldcode with custom field prompt for LLC state of formation/organization.

Enter State of Organization

**AFFIDAVIT REGARDING**  
**Seller LLC**  
a limited liability company formed under the laws of **Florida**

[Back to Table of Contents](#)

##### Affidavit (No Estate Taxes Due)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	LCT Professional Title		525770	

Corrected typo of "Telephone" to "Telephone".

[Back to Table of Contents](#)

##### Affidavit (Seller LLC)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Majesty Title		528310	

Replaced Current address state fieldcode with custom field prompt for LLC state of formation/organization.

Enter State of Organization

**AFFIDAVIT REGARDING**  
**Seller LLC**  
a limited liability company formed under the laws of **Florida**

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

<b>Corporate Resolution</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT No.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
Mod	LCT Professional Title		523651	
Document has been removed per FL State Counsel.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## HAWAII

### DOCUMENTS

#### Escrow

#### Wire Information (HI)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FT Hawaii		524442	

When the bank address is shown it will reflect "Main Branch" under the bank name.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

### ALTA Commitment 2016 (HI)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			519654	HID1138.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## ILLINOIS

### DOCUMENTS

#### Escrow

##### Affidavit (Broker)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Regional Counsel (IL)		527062	

Updated the Real Estate Licesne Act of 1983 to reflect the Real Estate License Act of 2000.

[Back to Table of Contents](#)

##### Affidavit (Non-Imputation) FKA Affidavit (Non-Imputation - Individual)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Corporate		530761	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

Note: Affidavit (Non-Imputation - Multiple Parties) has been deactivated.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

ALTA Commitment 2016 (IL)				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod			523789	ILD0530.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

### Buyer/Seller Multi-Order Cash to Close/Proceeds

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
NEW	CT CHI Metro		517395	SSCORP5388.rpt

#### General:

Title – Buyer/Seller Multi-Order Cash to Close/Proceeds  
Tree location – Order Contact Reports

#### Parameters:

- Settlement date from – default to current date
- Settlement date through – default to current date
- Include estimated settlement dates checkbox – default to unchecked
  - if checked would include orders where {{Order.IsSettlementDateEstimated}} = True
- Include canceled orders Checkbox, default to unchecked
- Format for Excel export checked box, default to unchecked
  - Excel will only export main report, summary page is not part of the export
- Page break after each group – checkbox, default to unchecked (buyer/seller name)
- Buyer/Seller to display - drop down
  - Buyer and Seller (default)
    - show all columns listed below
  - Buyer Only
    - only show order and buyer column listed below
  - Seller Only
    - only show order and seller column
- Buyer name contains – text box to search a full or partial buyer name
- Seller name contains – text box to search a full or partial seller name
- Project name contains – text box to search full or partial project field
  - {{Order.Project}}
- Order number (separate multiple with comma) – text box where users can input one or more order number that are no in a row
  - If Order Number parameter is populated, all other parameters will be ignored if selected. Report will return the specific order number(s) entered.
- Branch Picklist
- Escrow officer/closer Picklist
- Sales rep Picklist
- Show report programming notes
- Report comments

#### Groups:

- Buyers or Sellers (show order in a buyer and seller section - see example below)
- Buyer/Seller Name
  - HUD/CDF – group by the SA and BA
  - CSS – group by the individual buyer and sellers

#### Columns:

- Main Report columns
  - Order Number
  - Property Address(es)
  - list them all separately in one column
  - Cash to Close (from)
    - amount needed to be brought in from the buyer or seller
    - HUD Line 303 for buyer and 603 for seller



# MARCH RELEASE NOTES

- CDF Cash to Close for Buyer and Seller
- CSS Balance for Buyer and Seller (use payor grid for buyers, use payee grid for seller )
- Closing Proceeds (to)
  - Amount of proceeds going to the buyer or seller
  - HUD Line 303 for buyer and 603 for seller
  - CDF Cash to Close for Buyer and Seller
  - CSS Balance for Buyer and Seller (use payor grid for buyers, use payee grid for seller )
- Summary Page – last page and will be separate
  - Order Number
  - Cash to close Buyer
    - total due from all buyers
  - Cash to Close Seller
    - total due from all sellers
  - Closings Proceeds Buyer
    - total amount to all buyers
  - Closing Proceeds Seller
    - total amount to all sellers

## Totals:

- Main Report – totals for each buyer and seller
  - number of orders
  - property count
    - count of all properties
  - Cash to Close
  - Closing Proceeds
- Summary page
  - Cash to Close Buyer
  - Cash to Close Seller
  - Closing Proceeds Buyer
  - Closing Proceeds Seller

## Sorting:

- Main report
  - Buyers / Seller name
  - Order Number
- Summary Page
  - Order Number

## Logic:

- Pull all orders in the order number field (comma separated text) OR all orders in the settlement from and through to show the cash to close/proceeds
- Report will have a separate page for each buyer and seller and a separate summary page for all the orders found

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

## MY SCREENS

### Invoice screens

<b>NEW/MOD</b> Mod	<b>REQUESTED BY</b> Kim Stone	<b>FOOTPRINTS No(s).</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
-----------------------	----------------------------------	--------------------------	-------------------	-----------------------------------

The following screens are available when the **CT Wisconsin - Title My Screens** is selected.

**Commitment**

**Invoice**

- Rates
- Additional Title Charges
- CDF Pg1-Closing Info/Proj Py...
- CDF Pg2-Sections A-J
- CDF Pg3-Sections K-N & Calc...
- CDF Pg4-Loan Disclosure, AP...
- CDF Pg5-Loan Calc, Other Di...
- Delivery & Tracking
- Endorsements
- Invoice
- Security Instruments**
- Existing Liens**

**Security Instruments**

Loan: 1

**Security Instrument**

Instrument type: Deed of Trust

MERS registration #:

**Borrower**

Borrower

**Existing Liens**

Existing Liens (1)

Priority	Borrower/Mortgagor	Lender/Mortgas
1		

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

## Title screens

NEW/MOD Mod	REQUESTED BY Kim Stone	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	---------------------------	-------------------	------------	----------------------------

The following screens are available when one of the following **My Screens** is selected.

- > **CT Wisconsin – CSS**
- > **CT Wisconsin – Escrow**

**Title**

- Commitment - Schedule A
- Property
- Title Legal Description
- Commitment - Schedule B
- Search and Exam
- Rates
- Endorsements
- Additional Title Charges
- CDF Pg1-Closing Info/Proj Py...
- CDF Pg2-Sections A-J
- CDF Pg3-Sections K-N & Calc...
- CDF Pg4-Loan Disclosure, AP...
- CDF Pg5-Loan Calc, Other Di...
- Delivery & Tracking
- Policy Instructions
- Policy - Schedule A
- Policy - Schedules B1, B2
- Invoice
- Security Instruments**
- Existing Liens**



**Security Instruments**

Loan:

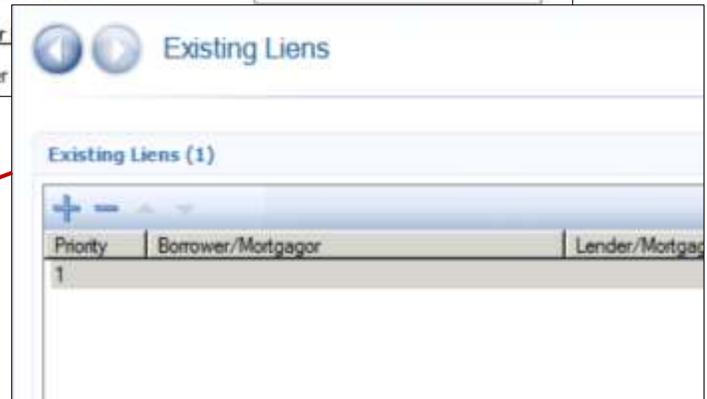
**Security Instrument**

Instrument type:

MERS registration #:

**Borrower**

Borrower



**Existing Liens**

Existing Liens (1)

Priority	Borrower/Mortgagor	Lender/Mortgagor
1		

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## INDIANA

### DOCUMENTS

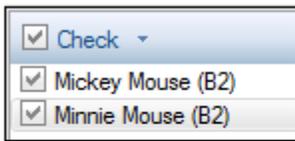
#### Escrow

#### Affidavit (Mortgagor's Commercial)

#### Affidavit (Mortgagor's Commercial - Letter)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CTNW IN		528109	

Document will now pull multiple parties to item 13.



13. Mickey Mouse and Minnie Mouse is a duly elected officer of said Corporation and has been fully empowered by proper resolution of the Board of Directors of said Corporation to execute and deliver this affidavit and the mortgage and related debt instrument, on behalf of said Corporation, that all corporate action for the making of such conveyance including shareholder approval, has been taken and done.

[Back to Table of Contents](#)

#### Affidavit (Non-Imputation)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Corporate		528068	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

[Back to Table of Contents](#)

#### Closing Confirmation (LT)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CTNW IN		528114	

Added dropdown for FCTM profiles to select SA location and changed phone number at bottom of document to pull from the current user.

[Back to Table of Contents](#)

#### Sales Disclosure - Multi-Parcel Attachment

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CTNW IN		527002	

Document now pulls information from file.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Sales Disclosure (2011) - Commercial

<b>NEW/MOD</b> Mod	<b>REQUESTED BY</b> CTNW IN	<b>INCIDENT NO.</b>	<b>TFS No(s).</b> 526981	<b>FILE NAME (NEW ITEMS ONLY)</b>
-----------------------	--------------------------------	---------------------	-----------------------------	-----------------------------------

- For FCTM profiles only, items are checked automatically in section B
- Part 4 does not pull information any longer

B. CONDITIONS - IDENTIFY ALL THAT APPLY			C. SALES DATA - DISCLOSE VALUE OF ITEMS LISTED IN TABLE B, ITEMS 1-15																																						
If condition 1 applies, filer is subject to disclosure and a disclosure filing fee.			1. Conveyance date (MM/DD/YYYY): _____ 2. Total number of Parcels: <u>1</u> 3. Describe any unusual or special circumstances related to this sale, including the specification of any less-than-complete ownership interest and terms of seller financing.																																						
<table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> <th>CONDITION</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>1. A transfer of real property interest for valuable consideration</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>2. Buyer is an adjacent property owner.</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>3. Vacant land.</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>4. Exchange for other _____</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>5. Seller Paid Points.</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>6. Change planned in the primary use of the property? (Describe in special circumstances in Table C Item 3.)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>7. Existence of family or business relationship between buyer and seller. (Complete Table C Item 4.)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>8. Land contract. Contract term (yr): _____ and contract date (MM/DD/YYYY): _____</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>9. Personal property included in transfer. (Provide the value Table C Item 5.)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>10. Physical changes to property between March 1 and date of sale. (Describe in special circumstances in Table C Item 3.)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>11. Partial interest. (Describe in special circumstances in Table C Item 3.)</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>12. Easement or right-of-way grants.</td> </tr> </tbody> </table>	YES	NO	CONDITION	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. A transfer of real property interest for valuable consideration	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. Buyer is an adjacent property owner.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. Vacant land.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4. Exchange for other _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5. Seller Paid Points.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6. Change planned in the primary use of the property? (Describe in special circumstances in Table C Item 3.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	7. Existence of family or business relationship between buyer and seller. (Complete Table C Item 4.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	8. Land contract. Contract term (yr): _____ and contract date (MM/DD/YYYY): _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	9. Personal property included in transfer. (Provide the value Table C Item 5.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10. Physical changes to property between March 1 and date of sale. (Describe in special circumstances in Table C Item 3.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11. Partial interest. (Describe in special circumstances in Table C Item 3.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12. Easement or right-of-way grants.	Ownership profile: <span style="border: 1px solid black; padding: 2px;">Default\Indiana\FCTM</span>	
YES	NO	CONDITION																																							
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. A transfer of real property interest for valuable consideration																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. Buyer is an adjacent property owner.																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. Vacant land.																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	4. Exchange for other _____																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	5. Seller Paid Points.																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	6. Change planned in the primary use of the property? (Describe in special circumstances in Table C Item 3.)																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	7. Existence of family or business relationship between buyer and seller. (Complete Table C Item 4.)																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	8. Land contract. Contract term (yr): _____ and contract date (MM/DD/YYYY): _____																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	9. Personal property included in transfer. (Provide the value Table C Item 5.)																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	10. Physical changes to property between March 1 and date of sale. (Describe in special circumstances in Table C Item 3.)																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	11. Partial interest. (Describe in special circumstances in Table C Item 3.)																																							
<input type="checkbox"/>	<input checked="" type="checkbox"/>	12. Easement or right-of-way grants.																																							
			<table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> <th>CONDITION</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>4. Family or business relationship existing between buyer or seller?</td> </tr> <tr> <td colspan="3">Amount of discount: \$ _____</td> </tr> <tr> <td colspan="3">Disclose actual value in money, property, a service, an agreement, or other consideration.</td> </tr> </tbody> </table>		YES	NO	CONDITION	<input type="checkbox"/>	<input type="checkbox"/>	4. Family or business relationship existing between buyer or seller?	Amount of discount: \$ _____			Disclose actual value in money, property, a service, an agreement, or other consideration.																											
YES	NO	CONDITION																																							
<input type="checkbox"/>	<input type="checkbox"/>	4. Family or business relationship existing between buyer or seller?																																							
Amount of discount: \$ _____																																									
Disclose actual value in money, property, a service, an agreement, or other consideration.																																									

### PART 4 - RECEIPT FOR STATEMENT OF DEDUCTION OF ASSESSED VALUATION

SDF ID	SDF Date (MM/DD/YYYY)	Buyer 1 - Name as appears on conveyance document
Parcel Number		Address of Property (Number and Street)
Check all that apply: <input type="checkbox"/> Homestead <input type="checkbox"/> Solar Energy <input type="checkbox"/> Wind Power <input type="checkbox"/> Hydroelectric <input type="checkbox"/> Geothermal <input type="checkbox"/> Rental Property <input type="checkbox"/> Electronic Statement (e-mail) _____		City, State, and ZIP Code of Property
		Auditor Signature _____ Date (MM/DD/YYYY)

A person who knowingly and intentionally falsifies value of transferred real property, or omits or falsifies any information required to be provided in the sales disclosure form commits a Class C felony.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

ALTA Commitment 2016 (IN)				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			516750	IND1294.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

Weekly Source of Business				
NEW/MOD MOD	REQUESTED BY CT IN	INCIDENT No.	TFS No(s). 524677	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"><li>• Updated indirects for CT IN where profile = Default\PCPU\Indiana\CT\FGPM + decendantnts<ul style="list-style-type: none"><li>○ Removed Construction Disbursement (CD) from indirect</li><li>○ Added Leasehold/contrc/timeshare (LSEHLD), Other (OTHER), Preliminary Title Report (PTTLR), Title Search (TTLSEA), Search Close (SEACLO)</li></ul></li></ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## KANSAS

### *DOCUMENTS*

#### Escrow

#### Kansas Real Estate Sales Validation Questionnaire

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT Kansas City		525766	

Added sales price to item 12.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## MICHIGAN

### DOCUMENTS

#### Escrow

#### Master ABA Disclosure

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT MI		524289	

Added or revised ABAs for the following lookup codes:

BELC1685  
BELW4050  
BERK96312  
ENCH525  
HOMG616  
KELP653

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

### ALTA Commitment 2016 (MI)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			516755	MID1290.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## MINNESOTA

### *DOCUMENTS*

#### Title

#### ALTA Commitment 2016 (MN)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			516898	MND1118.doc

New document to offer a faster version of the ALTA 2016 Commitment.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## MISSOURI

### *DOCUMENTS*

#### Escrow

#### Affidavit (Non-Imputation)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Corporate		524408	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

**Title**

**Recharacterization - Sale/Leaseback Endorsement**

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	CT Kansas City	n/a	524559	EyrS_Rechar_MO_FNF

The previous Recharacterization - Sale/Leaseback endorsement has been replaced by a new version, at the direction of underwriting counsel.

**ENDORSEMENT**

Issued By:



Charge: \$0.00

**RECHARACTERIZATION  
SALE/LEASEBACK**

Attached to Policy Number:

**OwnPoINum-123**

1. The insurance provided by this endorsement is subject to the exclusions in Section 4 of this endorsement, the Exclusions from Coverage in the policy, the Exceptions from Coverage contained in Schedule B, and the Conditions.
2. For purposes of this endorsement only:
  - (a) "Instrument of Title" means:
    - (i) The Deed between FILL IN and FILL IN, dated 01/26/2019; and
    - (ii) The Lease described in Item FILL IN of Schedule B.
  - (b) "Loss" means the difference between the value of the Title, as insured, and the value of the recharacterized Title [as of the date the Insured Claimant makes its claim], as limited by Section 8 of the Conditions.
  - (c) "Recharacterization" means a final determination by a court of competent jurisdiction that
    - (i) the Title is a different estate or interest in the Land than is described in Schedule A, Item 2, of the policy; or
    - (ii) the Lease does not create a leasehold; and
    - (iii) the determination is solely based upon the terms and provisions in the Instruments of Title as of Date of Policy.
  - (d) "Seller-Lessee" means FILL IN.
3. The Company insures against Loss sustained by the Insured as a result of the Recharacterization of:
  - (a) the Deed as not vesting title in the insured as described in Schedule A; or
  - (b) the Lease between the insured and the Seller-Lessee as not being a lease as described in Schedule A;
4. The Company does not insure against Loss or damage (and the Company will not pay costs, attorneys' fees, or expenses) resulting from:
  - (a) representations, warranties, covenants or agreements by the Insured or the Seller/Lessee that conflict with the Instruments of Title.
  - (b) acts of the Insured
    - (i) that exceed the authority granted by the Instruments of Title; or

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

Weekly Source of Business				
NEW/MOD MOD	REQUESTED BY CT KS/MO	INCIDENT No.	TFS No(s). 527172	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"><li>• If profile state = 'KS' or 'MO', then show the following as Product Types as Indirect:<ul style="list-style-type: none"><li>○ Abstract ('ABS')</li><li>○ Real Property Report ('RPR')</li><li>○ Other ('OTH')</li><li>○ Informational ('INF')</li><li>○ Leasehold/Contract/Timeshare ('LCT')</li></ul></li></ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## NEW JERSEY

### DOCUMENTS

#### Escrow

#### Affidavit (Non-Imputation)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Corporate		528047	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## NEW MEXICO

### DOCUMENTS

#### Escrow

#### Agreement (Sole and Separate) Agreement (Sole and Separate) Letter

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FT NM		524242	

Created legal size version of the document to keep to one page. Renamed existing to reflect letter size.

[Back to Table of Contents](#)

#### Escrow Information Sheet

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FT NM		523824	

Added Marital Status and Spouses Information to the Seller section.

#### 5. Seller(s) Mailing Address after Close of Escrow:

Please mark appropriate box:

- |   |  |
|---|--|
| <input type="checkbox"/> Husband and Wife               | <input type="checkbox"/> Unmarried Man   |
| <input type="checkbox"/> A Single Man (never married)   | <input type="checkbox"/> Unmarried Woman |
| <input type="checkbox"/> A Single Woman (never married) | <input type="checkbox"/> A Widower       |
| <input type="checkbox"/> A Widow                        |  |
| <input type="checkbox"/> Other _____                    |  |

As:

- Community Property
- Joint Tenants
- Tenants In Common (please give interest amounts \_\_\_\_\_)
- Sole and Separate Property (if married, a Quitclaim Deed, Statement of Information and appropriate instructions will need to be submitted.)
- Partnership (Limited or General)
- Corporation (New Mexico or other State \_\_\_\_\_)

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

### Commitment for Title Insurance 2016 (NM 6)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			516972	NMD1164.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## NEW YORK

### DOCUMENTS

#### Title

ALTA Loan Policy 2006 (NY)  
 ALTA Loan Policy 2006 (NY) (Schedule A)  
 ALTA Owner's Policy 2006 (NY)  
 ALTA Owner's Policy 2006 (NY) (Schedule A)  
 Master Commitment (NNY)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CTI Northern NY		528545	

Added coding to pull in "Zip:" label and field code (if the zip code has been entered) to Land reference item on Schedule A of the Master Commitment (NNY) and ALTA Loan and Owner's Policies.

example:

5. The Land referred to in this Policy is described as follows:

Address: 100 Property Address  
 City: New York  
 County: Bronx  
 State: New York  
 Zip: 58464  
 Lot: 2

*(Legal Description Continued on Attached Page)*

[Back to Table of Contents](#)

#### Title Contact Sheet

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FNT Garden City		527505	

Replaced Peter Malloy's name and phone number with Steven Zeikowitz name and phone number in heading.

**DIRECTORY OF FIDELITY NATIONAL TITLE, GARDEN CITY STAFF  
 DIRECT DIVISION**

General Telephone Number (516)741-5050  
 Fax Number (516)741-5363

Steven Zeikowitz, Branch Manager and VP  
 Direct Dial (631)574-2325

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## OHIO

### DOCUMENTS

#### Escrow

#### Affidavit (Title Leasehold)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Great Lakes NCS		524674	

Revised to remove a Person from the Data Prerequisite for this form. Blank lines will now appear if a person has not yet been added for the Contact.

**LEASEHOLD OWNER'S AFFIDAVIT**

Order No.: CJ CA SoCal-JDK

Before me, the undersigned Notary Public in and for said county and state, personally appeared \_\_\_\_\_ the \_\_\_\_\_ of Seller's Corporation, hereinafter sometimes referred to as "Owner" who, being first duly sworn upon oath, deposes and says:

1. Owner is the leasehold owner and is in possession of the property described in Exhibit "A" attached hereto and made a part hereof (the "Property"). Cisco IP Communicator

[Back to Table of Contents](#)

#### File Cover CTT

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT N. Ohio		504060	

Corrected so that the POA information pulls to the form.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Required Information Sheet - AmeriTitle ONLY

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	AmeriTitle		524389	

A new custom field will prompt users asking if document is for an individual or entity and new section will now pull for entities.

**Do you have a prior title insurance policy?**  YES  No If yes, please provide.  
 (Please note that providing your prior title insurance policy may reduce your closing costs).

Entity type:  LLC  Corporation  Partnership

Tax ID No.: \_\_\_\_\_

**NOTE: We will require a copy of the operating agreement for v**

I (We) can be reached at the following phone number(s):

Home: \_\_\_\_\_

Field Prompt

Required Information Sheet  
Order JJ CD Test

Order JJ CD Test

Are you preparing the document for an entity?

Skip remaining prompts

OK

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

[Exhibit Page - Commitment Legal](#)  
[Exhibit Page - Commitment Legal \(Legal\)](#)  
[Exhibit Page - Commitment Legal \(with Address\)](#)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	OH		527514	

Matched spacing from first page to follow on continued pages.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## MY SCREENS

### Property screen

<b>NEW/MOD</b> MOD	<b>REQUESTED BY</b> Julia Shingleton	<b>FOOTPRINTS No(s).</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
-----------------------	---	--------------------------	-------------------	-----------------------------------

New **Buyers / Sellers** interest percentage fields have been added to the **Property** screen. These fields are available when using **My Screens > FRS Relo.**

The screenshot shows the 'Property' screen with the following details:

- Order Status: InProcess
- Buyer: [blank]
- Transaction Type: Refinance
- Properties (1) table with columns: Property Address, City/State/Zip, Lot(s), Subdivision, Brief Legal
- Sales Price: [input field] Line: [dropdown] Purchase Price: [input field]
- Buyers:** [table with columns: Code, Name, %]
- Sellers:** [table with columns: Code, Name, %]
- Preliminary Opinion/Commitment legal
- Lookup code: [input field] Copy from Escrow Legal [input field]

The Buyers and Sellers tables are highlighted with a red box, indicating the new interest percentage fields.

# MARCH RELEASE NOTES

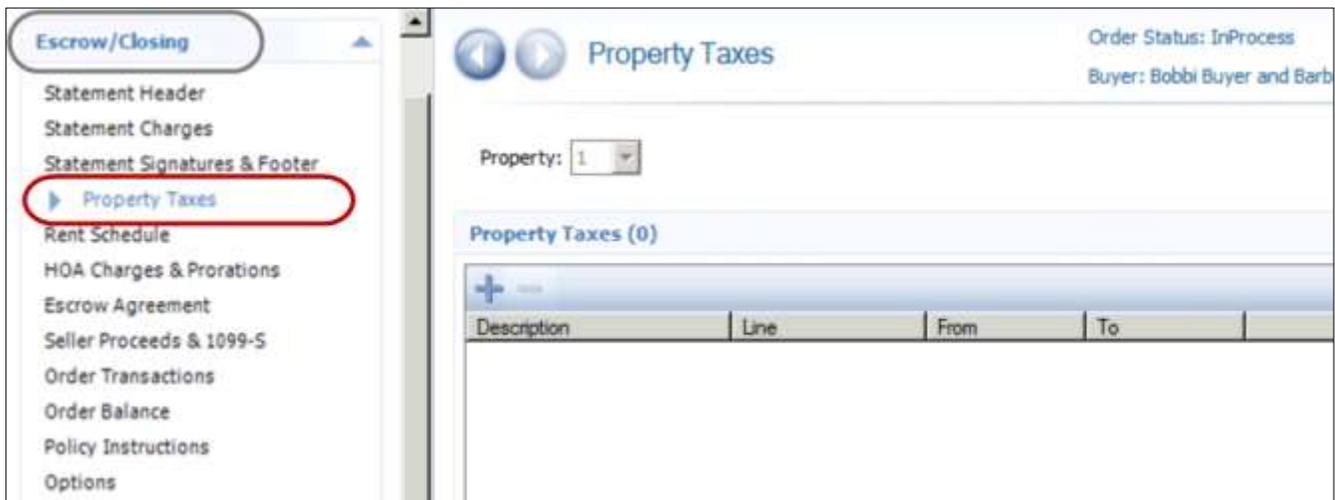
## OHIO

### MY SCREENS

#### Escrow Closing screens

NEW/MOD MOD	REQUESTED BY Julia Shingleton	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	----------------------------------	-------------------	------------	----------------------------

The **Property Taxes** screen has been added to the **Escrow Closing** screens. This change is available when using **My Screens > FRS Relo.**



# MARCH RELEASE NOTES

## MY SCREENS

### Escrow Closing screens

NEW/MOD MOD	REQUESTED BY Nancy Hesse	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	-----------------------------	-------------------	------------	----------------------------

The following screens have been added to the **FRS Relo > Escrow Closing** screens.

This change is available when using **My Screens > FRS Relo**.

**Escrow Closing**

- Order Contacts
- Sales Contract & Earnest Mo...
- Loan Information & Funding
- Loan Terms & Payments
- Title Insurance Premiums
- Endorsements
- Additional Title Charges
- City/Town Taxes
- County Taxes
- Assessments
- Additional Taxes
- HOA Charges & Prorations
- Statement Charges**
- Statement Header**
- Statement Signatures & Footer**
- Order Transactions
- Order Balance

**Statement Charges** Order Status: InProcess  
Buyer:

**Statement Header** Order Status: InProcess  
Buyer:

Statement title:  Attachm

Print order number: Order Number:  Addition

**Statement Signatures & Footer** Order Status: InProcess  
Buyer:

**Signatures**

Print signatures on estimated statement  Print signature

Print a reference to separate page:   Print a referen

**Qualified Intermediary Signatures**



# MARCH RELEASE NOTES

## OREGON

### DOCUMENTS

#### Escrow

##### Certification (Trust - Blank)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Western Title & Escrow		525783	
Revised document to prompt only for the Trust Name, number of signatures and a new prompt asking if it is "To" Settlement Agent or Title Company.				

[Back to Table of Contents](#)

##### EI - Disbursement

##### EI - Disbursement (Legal)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	WT Bend		523827	
Added QI signature section.				

[Back to Table of Contents](#)

##### Escrow Reference Sheet

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)						
Mod	WT Bend		524424							
Added home, work, cell and fax numbers to the organization contact information for the buyers and sellers. Also, new prompt added to 'Include Order Notes'.										
<div style="border: 1px solid black; padding: 10px;"> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <input checked="" type="checkbox"/> Include Order Notes?         </div> <div style="border: 1px solid black; padding: 5px;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th colspan="3">ORDER NOTES</th> </tr> </thead> <tbody> <tr> <td style="width: 20%;">02/26/2019</td> <td style="width: 30%;">Jennifer McLaughlin</td> <td style="width: 50%;">This is one of my order notes</td> </tr> </tbody> </table> </div> </div>					ORDER NOTES			02/26/2019	Jennifer McLaughlin	This is one of my order notes
ORDER NOTES										
02/26/2019	Jennifer McLaughlin	This is one of my order notes								

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## FIRPTA - Certification of Non-Foreign Status by Entity

## FIRPTA - Certification of Non-Foreign Status by Individual

NEW/MOD Mod	REQUESTED BY OR	INCIDENT No.	TFS No(s). 525010	FILE NAME (NEW ITEMS ONLY)
----------------	--------------------	--------------	----------------------	----------------------------

For 'Escrow Agent (Qualified Substitute):' revised to pull in the Escrow Office name (rather than the Escrow Closer name)

[Back to Table of Contents](#)

## FIRPTA - EI for Withholding (Remittance Required)

NEW/MOD Mod	REQUESTED BY OR	INCIDENT No.	TFS No(s). 524637	FILE NAME (NEW ITEMS ONLY)
----------------	--------------------	--------------	----------------------	----------------------------

Replaced the system date with blank lines above the Escrow Officer's signature.

**SUPPLEMENTAL ESCROW INSTRUCTIONS FOR FIRPTA WITHHOLDING  
(REMITTANCE REQUIRED)**  
(continued)

RECEIVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_ BY WESTERN ESCROW COMPANY  
AS ESCROW AGENT.

\_\_\_\_\_  
Signature

[Joseph D. Kirby](#)  
Print Name

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## FIRPTA - EI Qualified Substitute

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	OR State Counsel		525538	
<ul style="list-style-type: none"> <li>• Typo in title has been corrected.</li> <li>• Commas have been added to the title</li> <li>• Added Escrow Agent label and removed the reference to the Escrow Officer from the top left.</li> <li>• Added Buyer/Borrower and Seller information to the RE section.</li> <li>• Revised language in item #8 (see screenshot).</li> </ul>				
<p>8. As Qualified Substitute, ESCROW AGENT'S liability is limited to retaining an electronic copy of Seller's Certification of Non-Foreign Status for six (6) years from the date of closing and furnishing a copy of Seller's Certification to the Internal Revenue Service if requested by Buyer or by the Internal Revenue Service during that six (6) year period.</p>				

[Back to Table of Contents](#)

## FIRPTA - Notice of Settlement Agent Responsibility

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	OR State Counsel		525441	
Updated signature section to pull all buyer and all seller signature lines.				

[Back to Table of Contents](#)

## FIRPTA - Statement of Qualified Substitute

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	OR		524429	
<ul style="list-style-type: none"> <li>• Changed Escrow Agent to show Escrow Office Name.</li> <li>• Added prompts for item #3.</li> <li>• Changed language in item #5 (see screenshot).</li> <li>• Removed digital signature.</li> </ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Form WC (Affirmation for Withholding on OR Real Property) (2019)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	OR		524303	

Document now pulls the Settlement Agent's Tax ID to the "Agent's FEIN".

[Back to Table of Contents](#)

## Verification of Commission

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	OR		523833	

Added Seller Concessions line.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

<b>ALTA Commitment 2016 (OR)</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT No.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
New			516720	ORD1485.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

<b>Policy Production</b>				
<b>NEW/MOD</b> MOD	<b>REQUESTED BY</b> OR	<b>INCIDENT NO.</b>	<b>TFS No(s).</b> 518561	<b>FILE NAME (NEW ITEMS ONLY)</b>
<ul style="list-style-type: none"><li>• Added new start time that is based on Due Date of the task:<ul style="list-style-type: none"><li>○ Task Contains "Policy Typed/Completed"</li><li>○ Search for checklist task: %Policy Typed/Completed%</li><li>○ NOTE: OR already uses the same task as a stop time. They will be reporting from due date (start) to completed date (stop) on the report.</li></ul></li></ul>				

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

## MY SCREENS

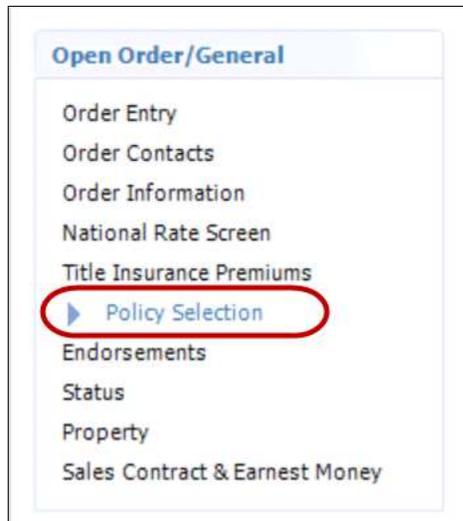
### Open Order/General screens

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Penny Hoskins			

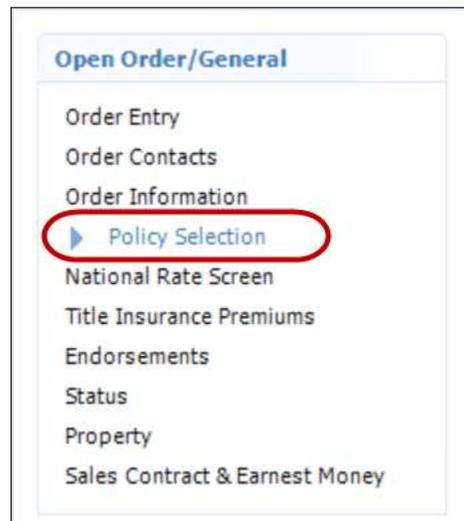
The **Policy Selection** screen has been moved above the **National Rate Screen**.

This change affects **My Screens > Oregon RLC Screens**.

#### Before



#### After



# MARCH RELEASE NOTES

## OREGON

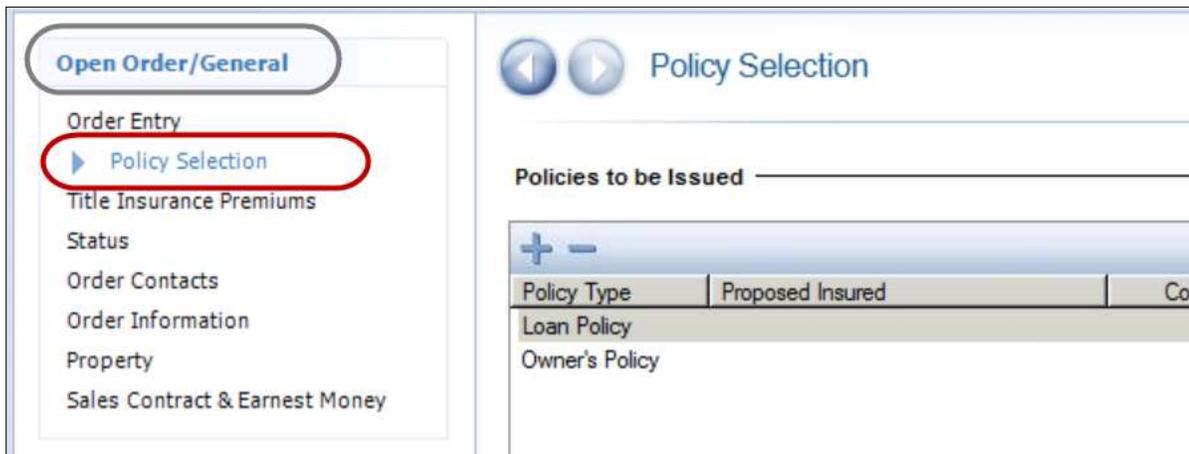
### MY SCREENS

#### Open Order/General screens

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Penny Hoskins			

The **Policy Selection** screen has been added to the **Open Order/ General** screens.

This change affects **My Screens > OR Title Screens**.



# MARCH RELEASE NOTES

## MY SCREENS

### Open Order/General screens

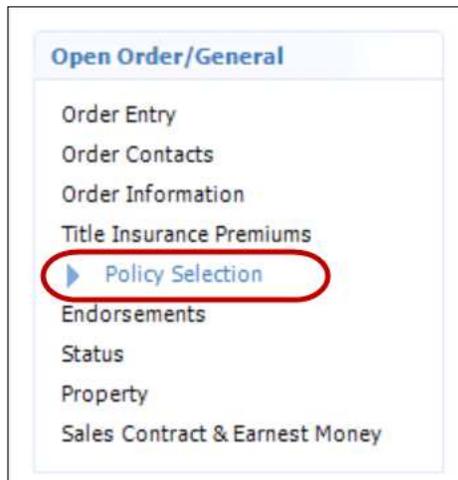
NEW/MOD Mod	REQUESTED BY Penny Hoskins	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	-------------------------------	-------------------	------------	----------------------------

The **Policy Selection** screen has been moved above the **Title Insurance Premiums** screen.

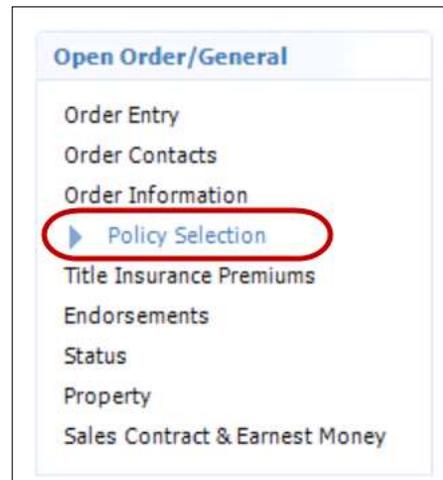
This change affects **My Screens**,

- > **OR Escrow Screens**
- > **OR Commercial CSS**
- > **OR Commercial**

**Before**



**After**





# MARCH RELEASE NOTES

## PENNSYLVANIA

### DOCUMENTS

#### Escrow

##### Affidavit (Non-Imputation)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Corporate		528071	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

[Back to Table of Contents](#)

##### Escrow Deposit Agreement

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	NCS Philly		524398	

Updated the Escrow Office signature block to print blank lines (rather than pull from order).

ESCROW AGREEMENT (continued)	
Approved and accepted as to <a href="#">Chicago Title Insurance Company</a> by:	
_____	Signature
By: _____	Print Name
Its: _____	Print Title

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## TEXAS

### DOCUMENTS

#### Escrow

#### 1099-S Substitute Form

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	TX		527947	

When the seller is an entity, the spouse line will no longer appear.

[Back to Table of Contents](#)

#### Affidavit (T-47) (Commercial)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New	TX		525187	SSTXD00284.doc

New document. Render to view complete document.

#### T-47 REAL PROPERTY SURVEY AFFIDAVIT (As Modified for Non-Residential Property)

Date: March 8, 2019

GF#: SA111-JJ TX Test

Name of Affiant(s): Corporate Officer Name  
Address of Affiant: 1242 Buying Corp Way, City, TX 00000  
Owner of Property: Stephen T. Seller and Stephanie T. Seller  
Description of Property: This is the Escrow BRIEF Legal for the property  
Tarrant County, Texas  
Name of Title Company: Chicago Title Insurance Company

Before me, the undersigned notary for the State of \_\_\_\_\_, personally appeared Affiant(s) who after by me being duly sworn, stated:

- Individual(s): I am the Owner of the Property. (Or state other basis for knowledge by Affiant(s) of the Property, such as lease, management, neighbor, etc. For example, "Affiant is the manager of the Property for the record title owners.")
- Entity: I am the OfficerTitle (title) of Owner, a Corporation (type of entity), and I am authorized to make this affidavit. I am executing this affidavit as an individual and in my representative capacity on behalf of Owner.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

### Commitment for Title Insurance (T-7) - 2014

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			519714	SSTXD00282.doc

New document to offer a faster version of the T-7 Commitment (2014).

[Back to Table of Contents](#)

### Commitment and Policy Jackets

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Admin	IN19000814607	524034	

The label that appears at the top left of the commitment and policy jackets has been removed.

~~Policy~~ LOAN POLICY OF TITLE INSURANCE (T-2)

~~Policy~~ TEXAS RESIDENTIAL  
OWNER'S POLICY OF TITLE INSURANCE  
ONE-TO-FOUR FAMILY RESIDENCES (T-1R)

~~Commitment~~ COMMITMENT FOR TITLE INSURANCE (T-7)

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

### 1099-S Exceptions

NEW/MOD MOD	REQUESTED BY TX	INCIDENT No.	TFS No(s). 524739	FILE NAME (NEW ITEMS ONLY)
<ul style="list-style-type: none"><li>If profile path contains '%\FEE\%' and order type = 'Title Only', then report will suppress the exception "Exclude order from IRS submission is not checked (title only order) from the report.</li></ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## MY SCREENS

### Property screen

NEW/MOD MOD	REQUESTED BY Julia Shingleton	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	----------------------------------	-------------------	------------	----------------------------

The following more/less bars have been added to the Property screen.

- > Water District(s)
- > Additional Manufactured Housing Fields

These field are available when using the My Screens > TX Commercial CSS screen.

The screenshot shows the 'Property' screen with the following details:

- Order Status:** InProcess
- Buyer:** (empty)
- Transaction Type:** Refinance
- Properties (1)** table:
 

Property Address	City/State/Zip	Lot(s)	Subdivision	Brief Legal
1				
- Expandable Sections:**
  - Water District(s) (highlighted with a red circle)
  - Survey
  - Appraisal
  - Manufactured Housing
  - Additional Manufactured Housing Fields (highlighted with a red circle)
  - Custom Fields



# MARCH RELEASE NOTES

## VA AGENCY

### *DOCUMENTS*

#### Title

<b>Policies</b>				
<b>NEW/MOD</b>	<b>REQUESTED BY</b>	<b>INCIDENT NO.</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
Mod	VA Agency		528410	
Modified so that the premium does not print on Schedule A.				

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

## NCS - VIRGINIA

### MY SCREENS

#### Commitment – Schedule A screen

<b>NEW/MOD</b> Mod	<b>REQUESTED BY</b> Roberta Stone	<b>FOOTPRINTS No(s).</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
-----------------------	--------------------------------------	--------------------------	-------------------	-----------------------------------

The **Effective Date** and **Effective Time** fields on the **Commitment – Schedule A** screen have been removed. This change affects **My Screens > SMS All Screens**.

Before



Commitment - Schedule A

Order Status: InProcess  
Buyer:

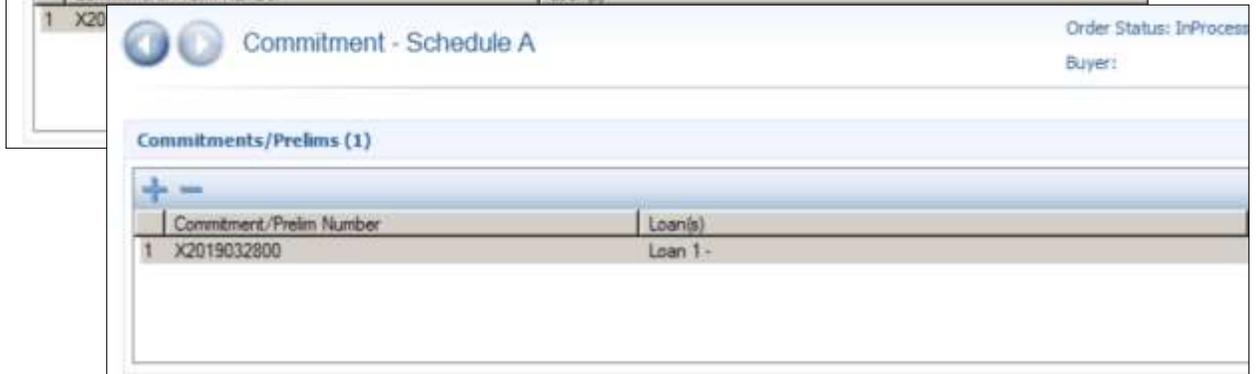
Effective Date: (None) [v]

Effective Time: (None)

Commitments/Prelims (1)

	Commitment/Prelim Number	Loan(s)
1	X20	

After



Commitment - Schedule A

Order Status: InProcess  
Buyer:

Commitments/Prelims (1)

	Commitment/Prelim Number	Loan(s)
1	X2019032800	Loan 1-

# MARCH RELEASE NOTES

## MY SCREENS

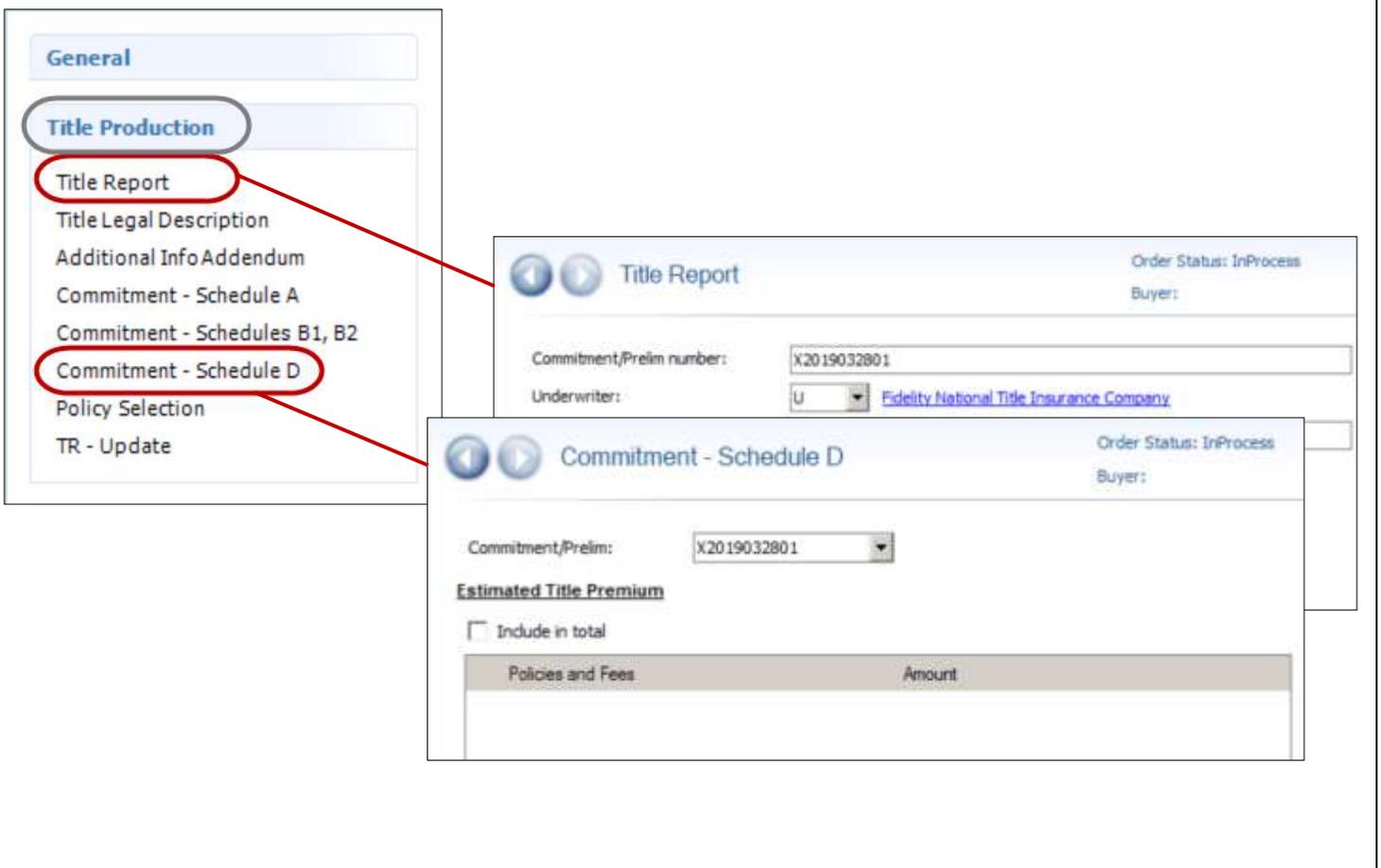
### Title Production screens

NEW/MOD Mod	REQUESTED BY Roberta Stone	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
----------------	-------------------------------	-------------------	------------	----------------------------

The **Title Production** screen set has been modified by,

- › adding the **Commitment Schedule D** screen
- › renaming the **TR – Report, Deed Add. & Env** screen to **Title Report** screen

These changes affect **My Screens > SMS All Screens**.



The screenshot displays the 'Title Production' menu on the left, with 'Title Report' and 'Commitment - Schedule D' highlighted by red circles and red arrows pointing to their respective detailed views on the right.

**Title Report Screen:**

- Order Status: InProcess
- Buyer:
- Commitment/Prelim number: X2019032801
- Underwriter: U Fidelity National Title Insurance Company

**Commitment - Schedule D Screen:**

- Order Status: InProcess
- Buyer:
- Commitment/Prelim: X2019032801
- Estimated Title Premium**
- Include in total
- Table with columns: Policies and Fees, Amount



# MARCH RELEASE NOTES

## MY SCREENS

Closing screens				
NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Roberta Stone			
<p>The <b>Closing &gt; ATC</b> screen has been removed.</p> <p>This change affects <b>My Screens &gt; SMS All Screens</b>.</p>				
<div style="border: 1px solid black; padding: 10px; margin-left: auto; margin-right: auto;"> <p><b>Closing</b></p> <ul style="list-style-type: none"> <li>Sales Contract &amp; Earnest Money</li> <li>Property Taxes</li> <li>Rent Schedule</li> <li>HOA Charges &amp; Prorations</li> <li>Loan Information &amp; Funding</li> <li>Loan Terms &amp; Payments</li> <li>Statement Header</li> <li>Statement Charges</li> <li>Statement Signatures &amp; Footer</li> <li>Notary &amp; Acknowledgment</li> <li>Order Transactions</li> <li>Order Balance</li> <li>Seller Proceeds &amp; 1099-S</li> <li>Options</li> <li>Existing Liens</li> <li>Title Insurance Premiums</li> <li>Endorsements</li> </ul> </div>				



# MARCH RELEASE NOTES

## WASHINGTON

### *DOCUMENTS*

#### Escrow

#### Affidavit (Owner's Extended Cvg)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Seattle NCS		524432	

Document now looks to the jurat field to pull the jurat to the document (previously hard-coded).

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

- [All Endorsements](#)
- [All Endorsements \(Commercial\)](#)
- [All Mgmt Endorsements](#)
- [All Mgmt Endorsements \(Commercial\)](#)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FNT Seattle NCS		530646	

Per state counsel, "Part of an aggregate fee" is no longer appropriate under the current rate filing. The current rate filing requires all endorsements to be priced separately. Therefore, the Endorsements have been updated to show "TBD" if parent policy or endorsement is PROFORMA and if the charge is \$0.00. Otherwise, charge line will reflect amount in file.

<p><b>ENDORSEMENT -ALTA 1</b></p> <hr/> <p>Issued By:</p>  <p><b>Fidelity National Title</b> Insurance Company</p> <div style="border: 1px solid red; padding: 2px; display: inline-block; margin-top: 10px;">Charge: TBD</div> <p>The Company insures the owner of the indebtedness secured by the insured mortgage against loss or damage sustained by reason of:</p> <p style="padding-left: 40px;">Any assessments for street improvements under construction or completed at Date of Policy not excepted in Schedule B which now have gained or hereafter may gain priority over the lien of the insured mortgage.</p> <p><small>This endorsement is made a part of the policy and is subject to all of the terms and provisions thereof and of any prior</small></p>	<p style="text-align: center;"><b>STREET ASSESSMENTS</b></p> <p style="text-align: center;">Attached to Policy Number:</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin: 10px auto; width: 80%;"> <p><b>PROFORMA</b> <b>2019010006-JJF</b></p> </div>
--	---

[Back to Table of Contents](#)

## ALTA Commitment 2016 (OR)

NEW/MOD	REQUESTED BY	INCIDENT NO.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
New			523796	WA00001058.doc

New document to offer a faster version of the ALTA 2016 Commitment.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## ALTA Policies - Proforma

<b>NEW/MOD</b> Mod	<b>REQUESTED BY</b> Admin	<b>INCIDENT No.</b> n/a	<b>TFS No(s).</b> 528483	<b>FILE NAME (NEW ITEMS ONLY)</b>
-----------------------	------------------------------	----------------------------	-----------------------------	-----------------------------------

The policies have been modified to provide a prompt for the effective date when Proforma. If the policy is Proforma, the user may enter text for the Date of Policy. This text will appear instead of PROFORMA under the Date of Policy.

If the prompt is left empty, the policy will reflect PROFORMA, as usual.

### SCHEDULE A

Date of Policy	Amount of Insurance	Premium
PROFORMA	PROFORMA	PROFORMA

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

CLTA Endorsements				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Underwriting	n/a	527475	
<p>The following CLTA endorsements have been updated to reflect revised 2010 language:</p> <ul style="list-style-type: none"> <li>• CLTA 104-06 - Assignment of Mortgage</li> <li>• CLTA 104.A - Assignment of Mortgage</li> <li>• CLTA 104.1-06 - Assignment of Mortgage</li> <li>• CLTA 104.6-06 - Assignment of Rents/Leases in BII</li> <li>• CLTA 104.8-06 - Assignment of Mortgage</li> <li>• CLTA 104.9 - Assignment of Mortgage</li> <li>• CLTA 104.10-06 - Assignment of Mortgage</li> <li>• CLTA 104.11-06 - Collateral Assignment of Mortgage</li> <li>• CLTA 104.12-06 - Assignment</li> <li>• CLTA 104.13-06 - Assignment and Date Down</li> <li>• CLTA 108.7 - Additional Advance, Standard Coverage</li> <li>• CLTA 108.8-06 - Additional Advance</li> <li>• CLTA 108.10-06 - Revolving Credit Loan, Increased Credit Limit</li> <li>• CLTA 110.4-06 - Modification of Mortgage</li> <li>• CLTA 110.5-06 - Modification of Mortgage</li> <li>• CLTA 119.4 - Bondholder's Policy, Validity of Sublease, Joint Powers</li> </ul>				

[Back to Table of Contents](#)

Commitment for Endorsement				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	FNT Seattle NCS		530142	
Added Vesting information to Schedule A.				

[Back to Table of Contents](#)

Rerecord (WA 18) Rerecord (WA-18-06)				
NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Underwriting		528492	MEYrW018_00, ME06W018_00
<p>As directed by underwriting counsel, the Rerecord endorsements (WA 18s) have been modified to function as Management endorsements. The 'All Mgmt Endorsements' document must now be used in order to render:</p> <div style="text-align: center;"> </div> <p>If the 'All Endorsements' document is used, the Seek Management warning will be returned. NOTE: Existing WA 18 endorsements on previous orders will also return the warning, so must be reselected in order to render <i>even with the 'All Mgmt Endorsements' document.</i></p>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## REPORTS

<b>Open/Closed Orders</b>				
<b>NEW/MOD MOD</b>	<b>REQUESTED BY TT WA</b>	<b>INCIDENT No.</b>	<b>TFS No(s). 523998</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
<ul style="list-style-type: none"><li>• Added additional description "TBD-CME" where Transaction Type &lt;&gt; Purchase to suppress from showing in the "Other" Column.</li><li>• AD = TBD-CME and TT=Purchase is a valid combination, so it should NOT show in the Other column</li></ul>				

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## WISCONSIN

### DOCUMENTS

#### Escrow

#### Affidavit (Non-Imputation)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Corporate		528461	

Updated to reflect most recent version provided by FNF Corporate and Underwriting Memo - No. 2019 - RC - 01.

[Back to Table of Contents](#)

#### Condominium Owners Certificate

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	CT WI		524269	

Removed the word "monthly" from item 1.

[Back to Table of Contents](#)

#### Dunn Town Assessment Form

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Dane County		524435	

Updated to most recent version.

[Back to Table of Contents](#)



# MARCH RELEASE NOTES

## Title

### ALTA Commitment 2016 (WI)

NEW/MOD	REQUESTED BY	INCIDENT No.	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod			516753	WID0259.doc
New document to offer a faster version of the ALTA 2016 Commitment.				

[Back to Table of Contents](#)

# MARCH RELEASE NOTES

## MY SCREENS

### Invoice screens

<b>NEW/MOD</b> Mod	<b>REQUESTED BY</b> Kim Stone	<b>FOOTPRINTS No(s).</b>	<b>TFS No(s).</b>	<b>FILE NAME (NEW ITEMS ONLY)</b>
-----------------------	----------------------------------	--------------------------	-------------------	-----------------------------------

The following screens are available when the **CT Wisconsin - Title My Screens** is selected.

**Commitment**

**Invoice**

- Rates
- Additional Title Charges
- CDF Pg1-Closing Info/Proj Py...
- CDF Pg2-Sections A-J
- CDF Pg3-Sections K-N & Calc...
- CDF Pg4-Loan Disclosure, AP...
- CDF Pg5-Loan Calc, Other Di...
- Delivery & Tracking
- Endorsements
- Invoice
- Security Instruments**
- Existing Liens

**Security Instruments**

Loan:

**Security Instrument**

Instrument type:

MERS registration #:

**Borrower**

Borrower

**Existing Liens**

**Existing Liens (1)**

Priority	Borrower/Mortgagor	Lender/Mortgas
1		

# MARCH RELEASE NOTES

## Title screens

NEW/MOD	REQUESTED BY	FOOTPRINTS No(s).	TFS No(s).	FILE NAME (NEW ITEMS ONLY)
Mod	Kim Stone			

The following screens are available when one of the following **My Screens** is selected.

- > **CT Wisconsin – CSS**
- > **CT Wisconsin – Escrow**

**Title**

- Commitment - Schedule A
- Property
- Title Legal Description
- Commitment - Schedule B
- Search and Exam
- Rates
- Endorsements
- Additional Title Charges
- CDF Pg1-Closing Info/Proj Py...
- CDF Pg2-Sections A-J
- CDF Pg3-Sections K-N & Calc...
- CDF Pg4-Loan Disclosure, AP...
- CDF Pg5-Loan Calc, Other Di...
- Delivery & Tracking
- Policy Instructions
- Policy - Schedule A
- Policy - Schedules B1, B2
- Invoice
- Security Instruments**
- Existing Liens**

**Security Instruments**

Loan:

**Security Instrument**

Instrument type:

MERS registration #:

**Borrower**

Borrower

**Existing Liens**

**Existing Liens (1)**

Priority	Borrower/Mortgagor	Lender/Mortgas
1		



# MARCH RELEASE NOTES

## TECHNICAL NOTES (FOR LOCAL IT/SUPPORT)

### *DOCUMENTS*

Any new documents in this build are listed in the Title and/or Escrow User Release Notes. Due to the state-specific "All Documents" tree, these new documents are automatically available to the users upon the push to test or production.

However, those new documents may also need to be added to the operation specific tree(s) for packaging and other purposes. This is at your discretion.