

Showing Edited Buyer/Seller Signatures on the Statement

Have you edited a Buyer/Borrower or Seller signature on the Contact screen and generated the Statement to find the edits did not pull through?

For compliance purposes, the format of the signature block has been modified to always show with a **Date** option and this overrides any edits made to the signature block.

500,000.00	500,000.00	TOTALS	501,826.00	501,826.00
<p>I have carefully reviewed the Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the Settlement Statement.</p>				
SELLER:		BUYER:		
<p>Sam Seller</p>		<p>Bob Buyer</p>		
<p>Date</p>		<p>Date</p>		

To allow edits to flow through to the statement,

1. Make your edits to the applicable contact (Buyer/ Borrower and/or Seller)

Edit Seller Signature

Seller Short name: Seller

Seller Payee name: Sam Seller

Title: Seller

Signature line:

Signature for: S

Sam Seller

Edited signature block using Edit Signature on

Edit Buyer Signature

Buyer Short name: Buyer

Buyer Payee name: Bob Buyer

Title: Buyer

Signature line:

Signature for: B

Bob Buyer

Edited signature block using Edit Signature on Contact screen

2. Navigate to the **Options** screen
3. Uncheck the **Add date text to buyer and seller Settlement Statement sig lines** check box (bottom of screen)

The signature date rule, **Add date text to buyer and seller Settlement Statement sig lines**, is set to **Yes** by default.

Options

☐ Use optional Closing Disclosure forms for transactions not involving seller (Refinance)

☒ Sort CDF page 2 lines descriptions alphabetically on order save

☐ Print settlement agent signature on CDF settlement statement

☐ Add date text to buyer and seller Settlement Statement sig lines

Showing Edited Buyer/Seller Signatures on the Statement

4. **Save** your order
5. Generate the statement

It now shows the edited signature block from the Contact screen(s).

Edit Seller Signature

Seller Short name:

Seller Payee name:

Title:

Signature line:

Signature for:

Edited signature block using Edit Signature on

Edit Buyer Signature

Buyer Short name:

Buyer Payee name:

Title:

Signature line:

Signature for:

Edited signature block using Edit Signature on Contact screen

I have carefully reviewed the Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the Settlement Statement.

SELLER:

Sam Seller

Edited signature block using Edit Signature on Contact screen

BUYER:

Bob Buyer

Edited signature block using Edit Signature on Contact screen