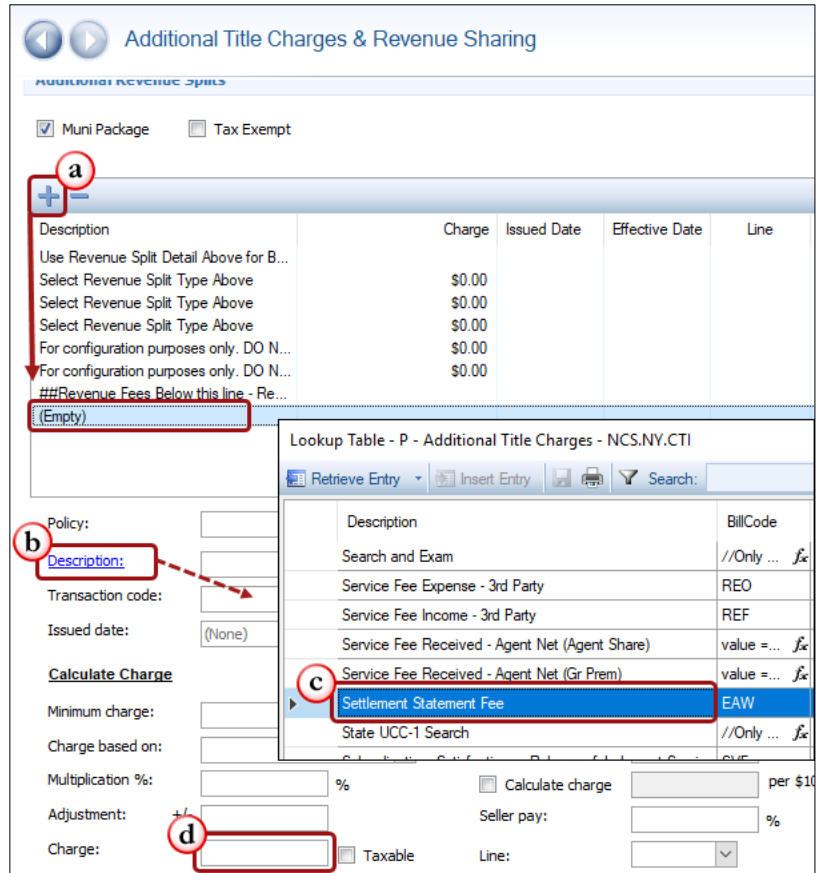


Adding Single Split Revenue Share Entries

Follow these steps to enter the single split revenue share entries in your SoftPro Select order.

1. Navigate to the **Additional Title Charges & Revenue Sharing** screen
2. Add fees as needed

- a) Click the **Add Additional Charges** icon
- b) Click the **Description** link
- c) Double-click the applicable entry
- d) Enter/verify the amount in the **Charge** field
- e) Repeat **steps a-d** until all fees are entered



Additional Title Charges & Revenue Sharing

☒ Muni Package ☐ Tax Exempt

Description	Charge	Issued Date	Effective Date	Line
Use Revenue Split Detail Above for B...				
Select Revenue Split Type Above	\$0.00			
Select Revenue Split Type Above	\$0.00			
Select Revenue Split Type Above	\$0.00			
For configuration purposes only. DO N...	\$0.00			
For configuration purposes only. DO N...	\$0.00			
##Revenue Fees Below this line - Re...				
(Empty)				

Lookup Table - P - Additional Title Charges - NCS.NY.CTI

Retrieve Entry Insert Entry Search:

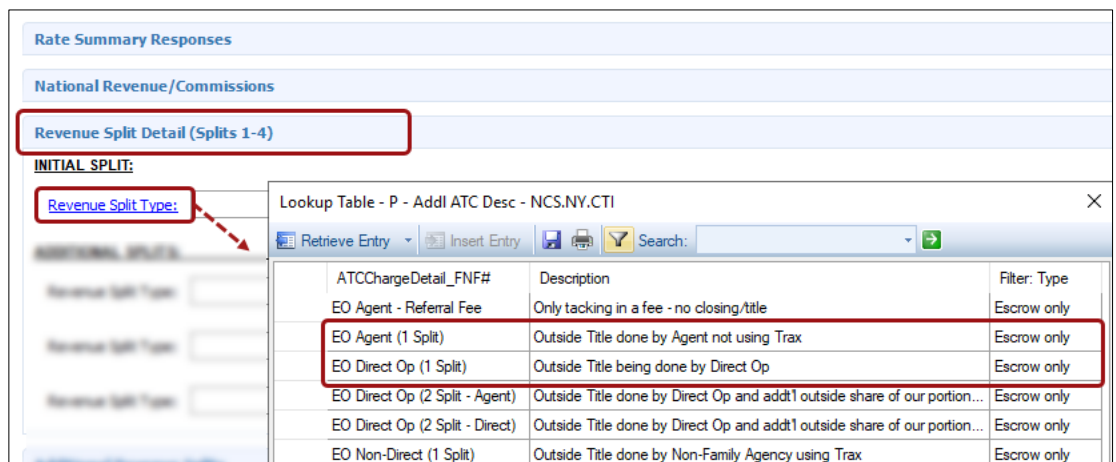
Description	BillCode
Search and Exam	//Only ... f
Service Fee Expense - 3rd Party	REO
Service Fee Income - 3rd Party	REF
Service Fee Received - Agent Net (Agent Share)	value =... f
Service Fee Received - Agent Net (Gr Prem)	value =... f
Settlement Statement Fee	EAW
State UCC-1 Search	//Only ... f

Policy: Transaction code: Issued date: (None)

Calculate Charge

Minimum charge: Charge based on: Multiplication %: Adjustment: Charge: Taxable

3. Click the **Revenue Split Detail (Splits 1-4)** more/less bar to expand
4. Click the **Revenue Split type** link
5. Double-click the applicable **(1 Split)** entry



Rate Summary Responses

National Revenue/Commissions

Revenue Split Detail (Splits 1-4)

INITIAL SPLIT:

Revenue Split Type:

Lookup Table - P - Addl ATC Desc - NCS.NY.CTI

Retrieve Entry Insert Entry Search:

ATChargeDetail_FNF#	Description	Filter: Type
EO Agent - Referral Fee	Only tacking in a fee - no closing/title	Escrow only
EO Agent (1 Split)	Outside Title done by Agent not using Trax	Escrow only
EO Direct Op (1 Split)	Outside Title being done by Direct Op	Escrow only
EO Direct Op (2 Split - Agent)	Outside Title done by Direct Op and add1 outside share of our portion...	Escrow only
EO Direct Op (2 Split - Direct)	Outside Title done by Direct Op and add1 outside share of our portion...	Escrow only
EO Non-Direct (1 Split)	Outside Title done by Non-Family Agency using Trax	Escrow only

Adding Single Split Revenue Share Entries

- Click the **National Revenue/Commissions** more/less bar to expand
- Complete the applicable fields based on your Split/Deal Sheet

NOTE: The **Less Adjustments** should be entered as a **negative** number for a credit. The **Percent** fields may be overwritten as needed.

Rate Summary Responses

National Revenue/Commissions

Owner's Liability: \$9,010,000.00

Owner's Premium: \$150,000.00

OP Endorsements: \$100.00

CRRAR Revenue:

Loan 1 Liability: \$7,010,000.00

Loan 1 Premium: \$9,500.00

LP 1 Endorsements: \$1,500.00

Loan 2 Liability:

Loan 2 Premium:

LP 2 Endorsements:

Gross Revenue: \$161,100.00

Less Adjustments: (\$600.00)

Endorsement Total: \$1,600.00

Total Net Rev: \$160,500.00

Net to NBU: \$96,300.00

NBU Percent: 60.00000 %

Net to Local: \$64,200.00

Local Percent: 40.00000 %

Agent Revenue:

Agent Percent:

Revenue Split Detail (Splits 1-4)

INITIAL SPLIT:

Revenue Split Type: EO Direct Op (1 Split)

The data is then populated on the **Statement Charges** screen and the **Register**.

Statement Charges						
<Click here to add a row>						
Loan - PREMIUM AND ENDORSEMENTS						\$160,500.00
Description	Re	To	Name	C/D	Buyer Debit	
01 Total Premium		T2	Chicago Title Company, ...		\$160,500.00	
02						
03						
04						
05						
06						
<Click here to add a row>						
Loan - TITLE AND ESROW EXPENSES						\$2,000.00
Description	Re	To	Name	C/D	Buyer Debit	
01 Settlement Statement Fee		O	Chicago Title Insurance ...		\$2,000.00	
02						

Transactions	Notes (0)					
+	Print and Post	!	Actions	Rep		
Status	Type	Ref. Nu				
Receipts						
Pending	Receipt		\$7,010,000.00	L		
Pending	Receipt		\$2,162,500.00	BA		
Disbursements						
Pending	Outgoing Wire		\$9,010,000.00	S		
Pending	Outgoing Wire		\$64,200.00	T2	Chicago Title Company, LLC	
Pending	Ledger Transfer(-)		\$98,300.00	O	Chicago Title Insurance Company	