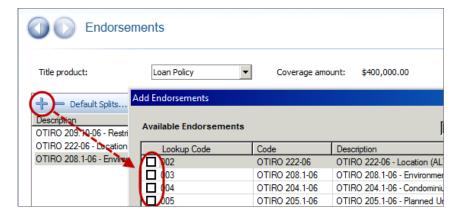


Showing \$0 (Zero) Endorsement on a HUD-1/Statement

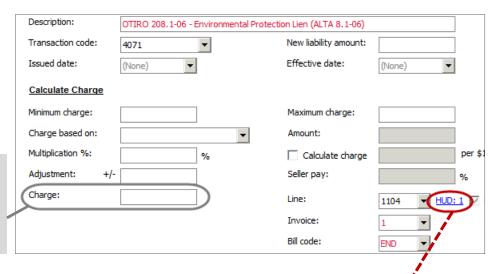
Follow these instruction to show a \$0.00 (zero) endorsement charge on the HUD-1 or Settlement Statement.

- 1. Navigate to the **Endorsements** screen
- 2. Add the applicable endorsement(s)

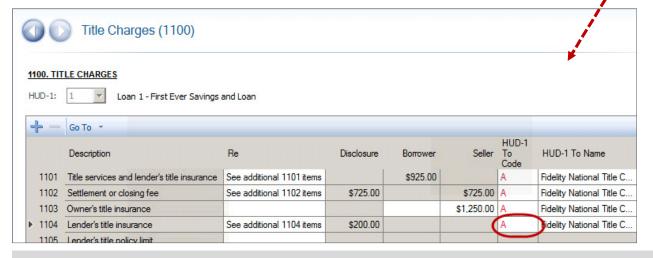


 With an endorsement highlighted, click the HUD: 1 link to navigate to the corresponding HUD line

NOTE: **Charge** field is blank. It is not necessary to enter a zero (*O*) in this field to have it displayed on the Statement.



4. From the **HUD-1 To Code** drop-down, verify (or select) the appropriate Contact code



NOTE: Although Settlement Statements read from the **HUD Back Additional Charge** screen, the ability to display \$0 Endorsements is triggered by the selection of the **HUD-1 to** code directly on the Line (on the front screen).

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Showing \$0 (Zero) Endorsement on a HUD-1/Statement

Endorsements with no charge are shown on the Settlement Statement with 0.00 in-column.

