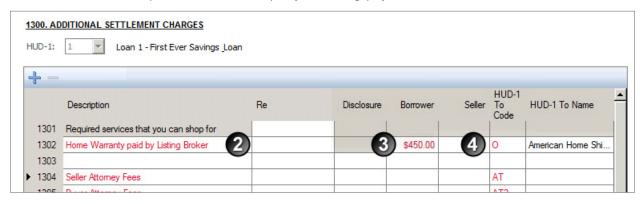




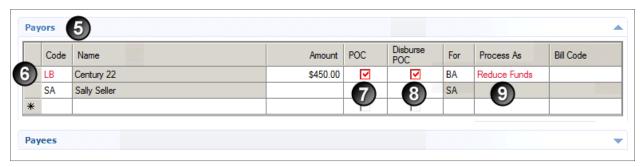
## Entering a Broker-Paid Fee on the HUD-1

Real Estate Agents/Brokers may pay fees for the Buyer or Seller, for example a home warranty. Follow these steps to disclose the Broker-paid fee.

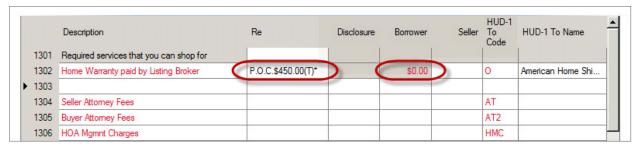
- 1. Navigate to the Additional Charges (1300) screen
- 2. On first available line, enter the **Description**
- 3. In the appropriate column (Borrower or Seller), enter charge amount
- 4. In **HUD-1 To Code** drop-down, select the party receiving payment



- 5. Expand the Payors more/less bar
- 6. In the Code drop-down, select the Real Estate Broker
- 7. Check the **POC** check box
- 8. Check the Disburse POC check box
- 9. In the Process As drop-down, select Reduce Funds



The charge appears out-of-column, not charged to the Borrower



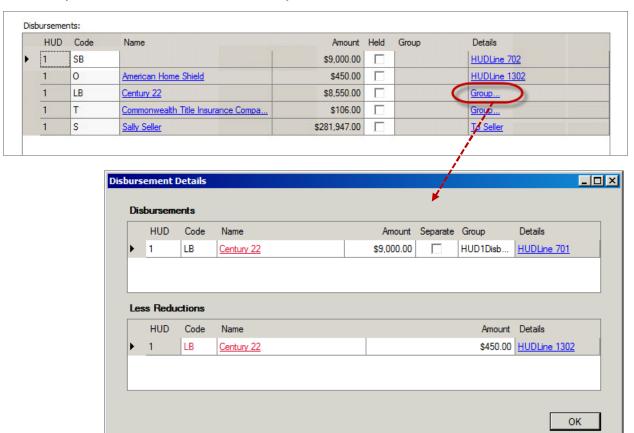
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## **BROKER-PAID FEES - REAL ESTATE**

## **Entering a Broker-Paid Fee on the HUD-1**

On the **HUD-1 Amounts** screen, in the **LB** Group, the pending disbursement to the Real Estate Agent/Broker is reduced by amount of the fee (home warranty).



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